Undergraduate Research Curriculum Committee  
Tuesday, April 7th, 2015  
Meeting Minutes

I. Attendees

Members Present: Lisa Swanstrom, Joy Longo, Allen Smith, Tobin Hindle, and Sheryl Muriente, Daniel Meeroff

Joining via Videoconferencing from Jupiter: Greg MacLeod and Julie Earles

Others Present: Donna Chamely-Wiik and Jennie Soberon

II. Minutes

1. Approval of March, 10 2015 meeting minutes—sent electronically prior to meeting
   a. Dan Meeroff – motion to approve minutes
   b. Lisa Swanstrom - second

III. Document Review

2. Reviewed remaining comments and updated document.
   a. Updated the Purpose
   b. Membership – serve at discretion of Dean
   c. Operation – election of chair, and term limits
   d. RI courses must have assignments that target all 6 SLOs
   e. RI Designation – all sections of course must be taught as RI, per Registrar
   f. RI Course Review will be periodically, with notification
      i. Some discussion on who reviewers will be
      ii. samples of student assignments will be required for review
      iii. review syllabi every three years
   g. Review Course Change Request form

IV. Timeline Review

3. Members will take draft URCC document back to their colleges/departments for review
4. Members will ask colleges/departments for ideas of RI courses

V. Syllabus Language

5. Use WAC and Honors language
6. Send draft to member for final review before next meeting
VI. Other Business

7. Other Business
   a. Discussed submittal of URCC to UUPC, etc...
      i. Spring 2017 will be goal for first round of new RI Course designations
   b. Host fall workshop (FPD) on becoming a RI course
   c. Propose to use Course Change Form for now until State changes numbers
   d. Discussed the possibility of adding/using Research Compacts for courses without RI designation (similar to Honors compacts)

V. Meeting Adjourned

Next Meeting: Tuesday May 5th from 12 -1:30pm, in GS 214B, with video-conferencing to Jupiter campus.