APPENDIX F: SURF Student Eligibility Information

Student Eligibility
1. Must be classified as a full-time undergraduate student at FAU the Fall semester after the fellowship
2. Must be in good academic standing at FAU

Students are expected to:
1. Complete discipline-specific CITI training on the responsible conduct of research (RCR): [http://www.fau.edu/graduate/events/citi-training.php](http://www.fau.edu/graduate/events/citi-training.php)
2. Abide by all of FAU’s Intellectual Policies as they apply to the SURF research project
3. Work up to 25 hours per week for 10 weeks during the summer on the project under the guidance of their faculty mentor
4. Attend three SURF meetings and complete three brief blog posts detailing their progress in SURF
5. Present their findings at an FAU student showcase prior to graduation (e.g. the Undergraduate Research Symposium in Spring)
6. Present their research at an external symposium/conference. OURI attends undergraduate research conferences with students, such as the Florida Undergraduate Research Conference (FURC) and National Conference on Undergraduate Research (NCUR), and can assist with coordinating travel plans (students are responsible for securing travel funding). Students may also choose to attend a specialized conference in their field per discussion with the faculty mentor. Travel funding for undergraduates to present research is provided by Student Government. To apply, students may visit [http://www.fau.edu/sg/services/student_travel/](http://www.fau.edu/sg/services/student_travel/).
7. Reference the grant in future presentations and/or publications resulting from this work

Note: Student/faculty SURF teams are strongly encouraged to submit a manuscript to the FAU Undergraduate Research Journal and/or other peer-reviewed venues with the student as a co-author.

Budgetary Conditions:
1. The award will be made to the faculty mentor and cannot be transferred without prior approval.
2. Equipment purchased with SURF funds will remain the property of FAU.

We anticipate that faculty mentors and departments will continue to provide students the mentorship, skills, and professional development opportunities to successfully engage in research and inquiry.

Note:
Upon acceptance, the mentor’s department will request additional information from the student regarding the hiring process. This includes but is not limited to: a criminal background check (required for all new hires), online temporary employee application, employee enrollment forms, electronic I-9, and supporting unexpired documentation (e.g., passport or both drivers license and social security card).