

**INTERNATIONAL UNDERGRADUATE STUDENT APPLICATION PROCESS
(STEP-BY-STEP INSTRUCTIONS)**

Submit information in steps 1 – 4 to the
Office of Undergraduate Admissions, Attn: International Admissions
777 Glades Road SU 80, Boca Raton, Florida 33431-0991, U.S.A
Email: admissions@fau.edu; Telephone: 561-297-3040; Fax: 561-297-2758

1. Complete the Application for Admission online and pay the \$30 application fee.

http://www.fau.edu/admissions/Apply_Online.php.

The application fee can be paid online by credit card when submitting the application or at a later time by clicking the "pay now" button: <https://fauapps.fau.edu/uapp/AdmAppFee.htm>. Payments in the form of traveler's check, cashier/personal check (drawn from a U.S. bank) must be mailed to: Florida Atlantic University, Office of Undergraduate Admissions, 777 Glades Road SU 80, Boca Raton, FL 33431-0991.

2. Submit academic transcripts.

If you completed all or part of your education abroad, a translation and evaluation of work completed at each institution is required. **Transcripts** must be sent to one of the NACES accredited evaluation services for course-by-course evaluation and overall GPA. Please see a list of the [National Association of Credential Evaluation Services \(NACES\) Members](#).

3. Submit SAT (Scholastic Aptitude Test) or ACT (American Achievement Test) scores. SAT and ACT test scores are required for all applicants with less than 60 credits from an accredited post-secondary institution. Test information can be found at <http://www.collegeboard.com>. To have SAT scores sent to FAU, contact College Board at www.collegeboard.com or at (609) 771-7600 (FAU school code: 5229)

ACT Test Information can be found at <http://www.actstudent.org>. To have ACT test scores sent to FAU, call (319) 337-1313 (FAU school code: 0729). To have SAT scores sent to Florida Atlantic University contact College Board at www.collegeboard.com or at (609) 771-7600.

4. Submit TOEFL (Test of English as a Foreign Language) scores.

Students whose first language is not English must submit TOEFL scores. A minimum TOEFL score of 550 on the paper-based test (TOEFL PBT), or 80 on the internet-based version (TOEFL IBT) is required for admission. FAU also accepts IELTS test results with a minimum score of 6.5 (www.ielts.org).

Exemptions from the TOEFL requirement is granted to students who

(a) completed at least three years of an accredited high-school where English is the primary language of instruction,
OR

(b) completed at least 60 credit hours from an accredited post-secondary institution where English is the primary language of instruction

FAU is a testing site for the ACT and the TOEFL. For more information, visit www.fau.edu/testing.

International students who are seeking F-1 or J-1 non-immigrant status-1 visa must also submit documentation required for obtaining the Form I-20 (for the F-1 visa) or the Form DS-2019 (for the J-1 visa).

Submit items listed in items 5 and 6 below to:

International Student and Scholar Services, Attn: I-20 or DS-2019 Processing
777 Glades Road SU 80/214, Boca Raton, Florida 33431, USA

Email: isss@fau.edu (subject line: I-20 or DS-2019 Processing), Tel: 561-297-3049; Fax: 561-297-2446

5. Financial Certification Form (FCF) and related documentation for financial support.

http://www.fau.edu/isss/pdf/FCF_UG_01_25_11_new.pdf

Students living with a U.S. citizen or permanent resident family member or relative may use an **alternate estimate of expenses** for the cost of living.

6. Visa Clearance Form (VCF) if you are currently in the U.S. in F-1/J-1 or other non-immigrant visa status.

http://www.fau.edu/isss/pdf/VCF_Undergraduate_1_28_2011_new.pdf