

**Florida Atlantic University (FAU) ~ Division of Student Affairs ~ International Student and Scholar Services**

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**ACADEMIC CERTIFICATION FORM FOR F-1 AND J-1 STUDENTS**

**SECTION I. INSTRUCTIONS TO F-1/J-1 STUDENT:** This form is required if you are requesting a new I-20 or DS-2019 for **Extension of Stay\***, **Reinstatement to F-1/J-1 Status** or **Change of Status**. After completing Section I, ask your academic advisor to complete Section II. **Once both Sections I & II are fully completed, return this form to ISSS along with a completed Document Request Form and original funding letters (Section III).**

Student Name (Last, First) \_\_\_\_\_ Z# \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Degree:  Bachelor's  Master's  Doctorate  Other (Specify): \_\_\_\_\_

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_

**Do you intend to travel outside the U.S. prior to approval of this request?**

\_\_\_\_\_ Yes, I plan to LEAVE on (date) \_\_\_\_\_ and REENTER on (date) \_\_\_\_\_

\_\_\_\_\_ No, I do NOT intend to leave the U.S. prior to approval of this request.

**SECTION II. INSTRUCTIONS TO ACADEMIC ADVISOR:** International students in F-1 or J-1 status are required to maintain a full-time course load during each fall and spring semester and to make satisfactory progress toward completion of the degree objective. In order to assist this student in complying with U.S. immigration regulations, please complete this section by providing the information requested: Cumulative GPA: \_\_\_\_\_

Expected program completion date: (Month) \_\_\_\_\_ (Year) \_\_\_\_\_

**Please check as appropriate:**

\_\_\_\_\_ Student must complete \_\_\_\_\_ credit hours to satisfy all degree requirements.

\_\_\_\_\_ Student has completed all formal course work for the degree and needs to register only for thesis/dissertation credits and conduct related research/writing. (**NOTE: Student MUST be registered for thesis/dissertation credits ONLY and no other courses.**)

\_\_\_\_\_ Other (Specify) \_\_\_\_\_

*\*For extensions only, advisor must attach a letter/memo clearly stating the reason(s) for the delay in student's completion of program.*

Academic Advisor's Name \_\_\_\_\_ Title \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email Address \_\_\_\_\_

**SECTION III. FINANCIAL INFORMATION BASED ON A 12-MONTH ACADEMIC YEAR (2011-2012)**

	UNDERGRADUATE STUDENTS (30 credit hours)		GRADUATE STUDENTS (24 credit hours)	
Tuition & Fees	(\$657.17x 30)	\$19,715.10	(\$997.14x 24)	\$23,931.36
Insurance		\$ 1,505.00		\$ 1,505.00
Books & Supplies		\$ 924.00		\$ 924.00
Room & Board*	(\$1108.00 per month)	\$13,296.00	(\$1108.00 per month)	\$13,296.00
<b>Total</b>		<b>\$35,440.10</b>		<b>\$39,656.36</b>

\*Total (living with parent/relative) \$28,540.10 \$32,756.36

If you live with a parent or relative covering all your room and board expenses, please provide an original notarized letter from the parent/relative stating that s/he will provide room and board for you through the duration of the extension period requested.

An ISSS advisor can help you calculate the total amount needed for funding documentation if your remaining program of study is less than 12 months or requires fewer than 30 (undergraduate) or 24 (graduate) credits for degree completion.