

February 2012 Computer Training

MON	TUE	WED	THU	FRI
29	30	1	2 Blackboard Grade Center @ 9:00 am (Boca) Blackboard Assignments and Safe Assign @ 1:00 pm (Boca)	3
6 Blackboard Basics @ 8:00 am (Boca) Blackboard Tests @ 2:00 pm (Boca)	7 Blackboard—Blogs, Journals, and Wikis @ 10:00 am (Boca)	8	9 Blackboard Tests @ 9:30 am (Jupiter) Blackboard Rubrics @ 12:30 pm (Jupiter)	10 Access I @ 9:30am (Boca)
13	14 Blackboard Rubrics @ 9:00am (Boca) Blackboard Assignments and Safe Assign @ 1:00 pm (Boca)	15 SharePoint 'What is it?' @ 9:30am (Davie) Excel Pivot Tables & Advanced Formulas @ 1:30pm (Davie)	16 Blackboard Groups @ 8:30 am (Boca) Blackboard Basics @ 1:30 pm (Boca)	17 Access II @ 9:30am (Boca) Excel I @ 1:30pm (Boca)
20 Blackboard Grade Center @ 12:00 pm (Boca)	21 Blackboard Groups @ 10:00 am (Boca)	22 Excel Pivot Tables & Advanced Formulas @ 9:30am (Boca) Photoshop I @ 1pm (Boca)	23 Blackboard Rubrics @ 8:30 am (Boca) Blackboard Tests @ 1:00 pm (Boca)	24 SharePoint 'What is it?' @ 9:30am (Jupiter) Blackboard Basics @ 1pm (Jupiter)
27 Blackboard Tests @ 9:30 am (Davie) Blackboard Rubrics @ 12:30 pm (Davie)	28 How to Create Exams Using Respondus @ 9:00 am (Boca) Blackboard Tests @ 1:30 pm (Boca)	29 Word I @ 1pm (Boca)		



If you're unable to attend a workshop listed here, you can schedule an appointment to meet one-on-one with a trainer or request a date for the following month.

We also offer customized group training sessions tailored to the needs of your department. Contact us at itss@fau.edu for more information.

Send course requests to: dhenders@fau.edu

All Boca Computer Classes are held in Building 22 Room 146

To register: <https://swise.fau.edu/training>