


November 2009 Computer Training

MON	TUE	WED	THU	FRI
2 Publisher I @ 9:30am (Boca)	3 Blackboard: Archive and Import @ 10:00 am (Boca)	4 PowerPoint I @ 9:30 am (Boca) Excel III @ 1pm (Boca)	5 Blackboard: Discussion Boards, Groups, and Chats @ 1:30 (Boca)	6 Blackboard Grade Center @ 10:00 am (Boca)
9	10 Blackboard Basics @ 3:00 pm (Boca)	11 HOLIDAY FAU CLOSED	12 Blackboard: Online Tests @ 9:30 (Davie) Blackboard: Discussion Boards, Groups, and Chats @ 12:00 (Davie)	13 Word I @ 9:30am (Jupiter) Office 2007 'New Features ' @ 1pm (Jupiter)
16 Blackboard: Online Tests @ 10:00 am (Boca)	17 Blackboard: Assignments and Safe Assign (Plagiarism Prevention) @ 3:00 pm (Boca)	18	19	20 Office 2007 'New Features ' @ 9:30 am (Boca)
23 Photoshop I @ 2:00 pm (Boca)	24 Photoshop II @ 2:00 pm (Boca)	25 Photoshop Tips and Tricks @ 2:00 pm (Boca)	26-27  FAU CLOSED	
30 Blackboard: Archive and Import @ 2:00 pm (Boca)				



There's more to Blackboard than just the basics!

We invite you to come to an advanced session to learn about assignments, tests, grading, customizing your course site, and more...

Send course requests to:
dhenders@fau.edu

All Boca Computer Classes are held in Building 22 Room 146

To register: <https://swise.fau.edu/training>