



Blackboard is a user friendly tool that enhances your learning. Whether your course is entirely online, or is a traditional classroom course with web enhancements, you will find Blackboard contains many easy-to-use tools for you.

**NOTE:** Please check with your instructor to see if he/she is using Blackboard. Not all courses use Blackboard and you will only see the course listed if the instructor has chosen to make it available to students. If the instructor is using Blackboard and your course is not appearing (24 hours after registering), please submit a helpdesk ticket online at <http://www.fau.edu/helpdesk>.

In order to use Blackboard you will need the following:

- A web browser (see list of recommended browsers at [http://www.fau.edu/irm/blackboard/bb\\_browsers.php](http://www.fau.edu/irm/blackboard/bb_browsers.php))
- The ability to access your FAU email account (<http://myfau.fau.edu>)
- The ability to open, close and save files and attachments
- Any plug-ins as specified by your instructor (such as Adobe Acrobat reader)

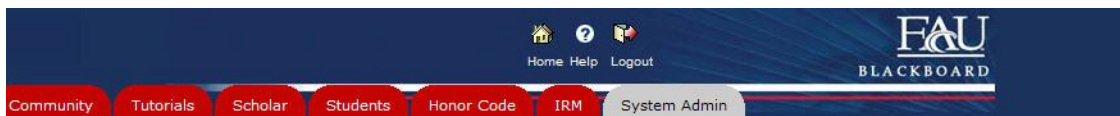
## Accessing Your Course

**Step 1:** Direct your web browser to <http://blackboard.fau.edu>

**Step 2:** Enter your FAUnetID and Password in the appropriate boxes.

**NOTE:** Your Blackboard username is your **FAUNet ID**. If you don't know your FAUNet ID go to <http://myfau.fau.edu> and click on "Lookup Username." Your initial password for Blackboard is your date of birth in MMDDYY format. If your password does not work, click on the "Forgot Your Password?" link and you will receive an e-mail with a link to a page that will allow you to change it.

**Step 3:** Click the name of your course from the "My Courses" module.



rer 8 when taking a quiz/test in Blackboard. There is an issue that may prevent you from being able to submit the exam.

Blackboard Support

Submit a Ticket  
ONLINE SUPPORT CENTER

FAU's [Online Computing Support Center](#) allows you to search the Knowledge Base for answers to common questions. You can also submit your own help ticket by clicking on "Submit a ticket". Log on using your FAU e-mail address (username@fau.edu) and your password (by

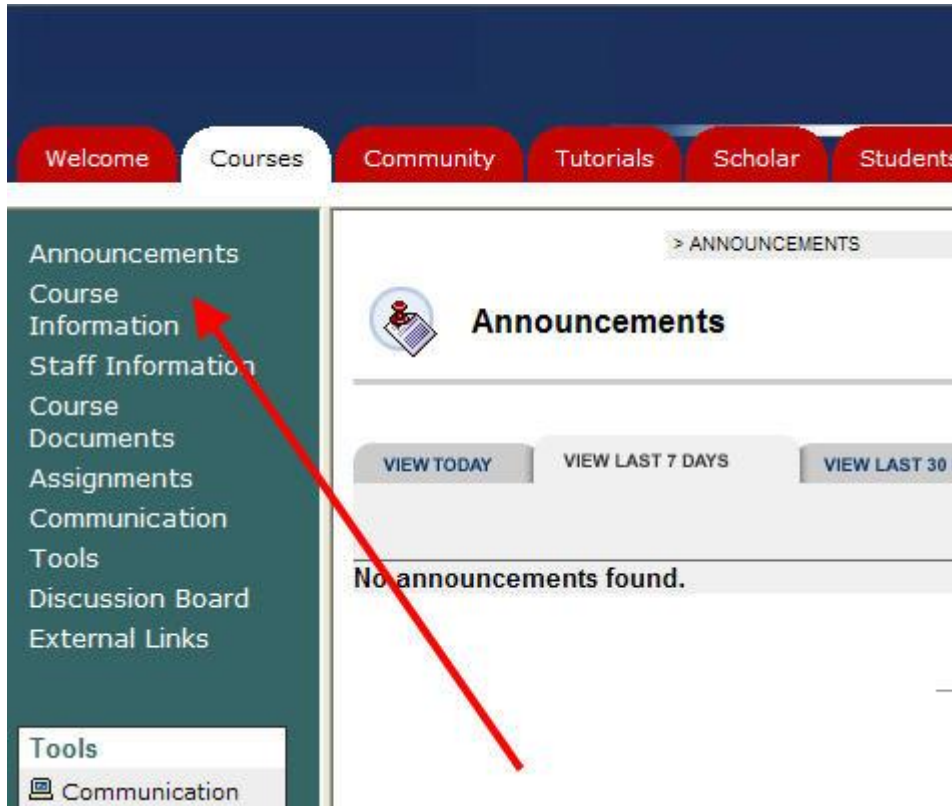
**NOTE:** Only the courses you are enrolled in that are using will be listed when you log in. Course enrollments are upd cannot login 24 hours after registering please submit a tic helpdesk <http://www.fau.edu/helpdesk>

My Courses

**Courses in which you are enrolled:**  
🔊 orient\_99999: Blackboard Student Orientation  
🔊 online\_bb\_training: Online Blackboard Training

## Overview of the Course Site

Once you have entered a Blackboard course, you will always be able to see the navigation items down the left hand side of the screen. You use these buttons or text links to view various areas of the course. **Note that each course varies depending on the instructor's preferences, so your courses may look different, or have different functionality in the navigation items.**



*Last Updated: June 16, 2009*