INTENSIVE ENGLISH INSTITUTE

FLORIDA ATLANTIC UNIVERSITY

A special learning experience for students and professionals from all over the world.

FAU Intensive English Institute provides instruction in all areas of the English language for international students, scholars, and professionals. You can learn English for business or a career, or to prepare for study at an American university.

You are tested and placed into one of six levels. Small classes are taught by highly qualified and experienced instructors who provide a friendly and stimulating atmosphere. Classes are held Monday through Thursday from 9:00 am to 3:00 pm and from 9:00 am to 12:00 on Friday, each semester for 14 weeks. Also, two levels of TOEFL Preparation are available for students who pass a qualifying exam.

Students receive instruction in these language areas:

- Grammar
- Reading,
- Writing, and composition
- Listening comprehension
- Conversation
- Vocabulary development
- TOEFL preparation (afternoon elective)
- Friday afternoon elective sessions (depending on student demand)

Educational field trips give you an opportunity to learn about American culture and customs and to practice English usage.

FLORIDA ATLANTIC UNIVERSITY

Florida Atlantic University is one of eleven universities in the Florida State University System. It is a four-year university offering degrees at the baccalaureate, master’s, and doctoral levels. The Boca Raton campus is located in picturesque Boca Raton, halfway between West Palm Beach to the north and Ft. Lauderdale and Miami to the south. Just three miles from the warm beaches of the Atlantic Ocean, the Boca Raton campus is surrounded by lush, natural beauty, unparalleled recreational resources, theaters, art galleries, and elegant shopping. Boca Raton is one of the fastest growing cities in Florida and is becoming internationally known as a dynamic, affluent, and high-tech industrial center.
COURSE SCHEDULE

Summer 2014     April 21 – July 24
                Orientation – April 21

August – Summer Institute     August 4 - 28

Fall 2014     September 8 – December 10
                Orientation – September 8

Spring 2015     January 5 – April 10
                Orientation – January 5

Summer 2015     April 20 – July 24
                Orientation – April 20

COURSE FEES

Tuition            $3,775.00
Application                125.00
            (one-time, non-refundable)
Fee Total           $3,900.00

ESTIMATED ADDITIONAL EXPENSES NOT INCLUDED IN THE COURSE FEES:

Textbooks            $  200.00
Student I.D.          10.00
Medical Insurance      500.00
Housing and Meals      3,500.00
Transportation         860.00
Personal Expenses      500.00
Estimated Additional Costs $5,570.00

Estimated Program Total $9,470.00

Tuition includes all classroom instruction and extra-curricular activities.
In addition, students must cover their expenses for books, housing, meals, medical insurance, I.D., and personal items. Major medical insurance meeting certain criteria is required of all international students. Written proof of immunization to measles and rubella is also required.

Anyone registering after the day of orientation and testing will be subject to a $85 late fee.

INTENSIVE ENGLISH SUMMER INSTITUTE

If you cannot spend a full semester studying English, you may wish to study in our Summer Institute. This is a 4-week program designed to improve your communication skills through different listening, speaking, reading and writing activities. You will also increase your knowledge of U.S. culture through field trips. Classes meet for 4 hours each day, Monday through Thursday. A special feature of the program is the use of multi-media computer-aided instruction which helps you to reinforce your communication skills. (An I-20 cannot be issued for the 4-week program.)

COURSE SCHEDULE

August 4 - 28, 2014

Tuition $ 965.00
Application fee (non-refundable) $ 50.00

ESTIMATED ADDITIONAL EXPENSES NOT INCLUDED IN THE COURSE FEE ARE:

- Textbooks $ 100.00
- Medical Insurance 80.00
- Housing and Meals 1,680.00
- Transportation 180.00
- Personal Expenses 250.00

Estimated Additional Costs $2,290.00

Estimated Program Total $3,305.00
HOUSING

Limited access to university housing will be available starting in the Fall of 2014. In addition, various apartment complexes are within walking and bicycling distance of the campus. If you prefer to stay in a hotel until you find other accommodations, we have a special rate at University Inn, which is a hotel located about two miles from the campus. You can access the website for off-campus housing, [http://www.fauoffcampus.com](http://www.fauoffcampus.com). You may register for free and then browse the listings.

STUDENT VISAS

Students who are not citizens or permanent residents of the United States must obtain a Form-I-20 (Certificate of Eligibility) to apply for an F-1 non-immigrant Student Visa at a United States embassy or consulate. Florida Atlantic University will issue the Form I-20 to students who complete the I-20 application form and submit the required documentation weeks prior to the start of the program.

Students should enroll at the institution whose Form I-20 was used to obtain the F-1 Student Visa to enter the United States. Transfer students must notify the Foreign Student Advisor of the original institution of their intention to transfer. Florida Atlantic University will issue a new Form I-20 after verifying an individual’s immigration status at the original institution.

REFUND POLICY

If you must cancel your registration, please notify us by phone or fax at least 48 hours before the course begins, and you will get a refund of your course tuition minus a 10% processing charge. Your application fee will not be refunded. Students who attend class up to the fifth day can receive a refund of 80% of the tuition. The Intensive English Institute must receive the request for a refund in writing no later than the fifth day of class. After the fifth day, no refunds or transfers to the following semesters will be made.

Dates, tuition and all fees are subject to change without notice.

Tuition and all fees must be paid by cash, check, traveler’s checks, American Express, Discover or MasterCard or VISA.

The balance of all fees is due on or before the first day of class.

The $125.00 application fee is non-refundable.
HOW TO APPLY TO THE INTENSIVE ENGLISH INSTITUTE (IEI)

You are eligible to apply to the IEI if you have completed high school or its equivalent, and are at least 18 years old. Admission to IEI is separate from admission to Florida Atlantic University. Your admission to IEI is in no way an acceptance to degree programs at the university. Admission to FAU as a student seeking a degree must be made separately to the Office of Admissions. Financial aid is not available.

1. Complete the Application Form providing signatures where necessary.

2. Complete the Application for the I-20 with appropriate signatures.

3. Include a copy of your passport biographical page which shows your birth date and correct spelling of your name.

4. Include a letter of Financial Support in English. This letter, from an international or U.S. bank, must indicate that at least US $9,470.00 will be available to support you during your studies at the IEI for a semester. If your spouse will be coming with you but not attending the program you will have to add an additional $1,670.00. For each child that will be accompanying you, add $1,000 per child to your bank letter. Also, please provide the name, date of birth, country of birth and country of citizenship for each accompanying family member. PLEASE MAKE SURE THAT YOU SIGN THE APPLICATION AND YOUR SPONSOR, IF APPLICABLE.

5. Mail your IEI Application Form, your Application for the I-20, your passport biological page, and your letter of financial support, along with a non-refundable application fee of U.S. $125.00 to the following address:

   Intensive English Institute - Florida Atlantic University – Attn: Barbara Chapman - 777 Glades Road, Continuing Education Hall, Building 31D, Boca Raton, FL 33431-0991.

   If you wish to have the I-20 mailed to you outside the U.S., you should contact Barbara Chapman (bchapman@fau.edu) or Thalia Stathopoulos (tstathop@fau.edu). Please put “Express Service” as the subject line of your email. Your message should state where you would like the package to be sent, including zip/postal code and telephone number and if the address is a home or business. Barbara will contact you with the cost of your shipment. You will then send the additional cost for the shipping/handling fee along with your non-refundable $125 application fee.

   Telephone: (561) 297-0179   FAX: (561) 297-3987
   E-mail: bchapman@fau.edu or tstathop@fau.edu
APPLICATION FORM
Please print clearly or type

_____ Male           _____ Female  (please check one)

Last Name     First Name     Middle Name
_____________________________________________________________________

Current Mailing Address  (Home Country)
_____________________________________________________________________

Is this a residential address?   _____ Yes        _____ No
_____________________________________________________________________

Telephone       FAX

Email address
_____________________________________________________________________

U.S. Address (if applicable)
Number and Street       City            State            Zip
_____________________________________________________________________

Telephone       FAX

Date of Birth (Month/Day/Year)   Country of Birth  Country of Citizenship
_____________________________________________________________________

Highest Degree or Diploma    Major Field of Study
_____________________________________________________________________

When do you plan to begin?
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APPLICATION FOR I-20

In order to obtain the Form I-20 which must be presented to the U.S. authorities in your country to get a visa to study in the U.S.A., you must submit financial certification. This is the documentation which shows that you have a minimum sum of U.S. $9,470 for each semester that you plan to study at the IEI. *All signatures on this application and the certified bank letter must be original. Please check all categories that apply to your situation.

☐ I am planning to support myself through personal savings. I have attached a certified letter from my bank that verifies that I have U.S. $_______________ in my personal savings account.

☐ My parents and/or sponsors will support me. I have attached a certified letter from the bank of my parents and/or sponsor which verifies that U.S. $_______________ are available for me to study at Florida Atlantic University.

☐ My government is sponsoring my studies and I have attached a certified letter from my government which verifies that U.S. $_______________ are available to me.

I certify that the total amount of money available to me for the Intensive English Institute is U.S. _______________. Further, I certify that all information on this form is complete and correct.

_______________________________________________________________
Student Signature       Date
_______________________________________________________________
Sponsor Signature       Date

Members of the university community are expected to respect and obey all regulations and policies of the University including smoking only in designated areas and all local, state, and federal laws. They are expected to conduct themselves in a manner that exemplifies respect for others.

IN ORDER TO SEND THE I-20 FORM BY EXPRESS MAIL, YOU MUST ENCLODE ADDITIONAL MONEY FOR THIS SERVICE. SEE #4 ABOVE.

Please answer the following questions:

1. Do you plan to study at an American University after attending IEI?
   ☐ Yes       ☐ No

2. Are you a permanent resident of the United States?
1. Are you now in the United States on F-1 student visa?
   □ Yes □ No
   If yes, Registration #A______________________

2. Are you now in the United States on J-1 student status?
   □ Yes □ No
   If yes, which institution issued your I-20?
   ______________________________________________________________

3. Are you now in the United States on F-1 student visa?
   □ Yes □ No
   If yes, which institution issued your I-20?

4. If you are not on a F-1 visa, what type of visa do you currently hold?
   □ J-1 □ B-2 □ A-1 □ F-2 □ Other

   Note: If you already have a student visa, you will need to apply for an I-20 from the Intensive English Institute in order to transfer your student status.

   Family (spouse/child) accompanying student that will be in dependent status (F-2):
   Name (Family/Given):
   Relationship to Student:
   Date of Birth (mm/dd/yy):
   Country of Birth:
   Country of Citizenship:
   ______________________________________________________________

   Name (Family/Given):
   Relationship to Student:
   Date of Birth (mm/dd/yy):
   Country of Birth:
   Country of Citizenship:
   ______________________________________________________________

   (add additional sheet if necessary)