

# FAQ on Waitlist

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## **What's the purpose of waitlist?**

If a class has reached its maximum enrollment limit, you may choose to add your name to the waitlist. If a space opens up in the class, you will be notified via email of the opportunity to register for this class.

## **How do I add my name to the waitlist?**

If you attempted to register for a class that has reached its maximum enrollment limit, MYFAU Self Service will present you with the option to place yourself on the waitlist. Just click on the Action box and choose "Wait Listed" then click on the Submit Changes button.

## **How will I be notified if an opening occurs and I can add the class?**

If a space opens up in a class you are waitlisted for, you will be notified by email only to your FAU email account.

## **How to add a class when I am notified a space is available?**

1. Go to <https://myfau.fau.edu>
2. Log in to MYFAU, click on FAU Self Service
3. Go to Student Services, Registration - Add/Drop Classes
4. Select Term and click on Submit
5. Select "Web Registered" in the Action Box for this CRN
6. Click the "Submit Changes" button

## **How do I drop myself if I'm no longer interested in being waitlisted for a class?**

1. Go to <https://myfau.fau.edu>
2. Log in to MYFAU, click on FAU Self Service
3. Go to Student Services, Registration - Add/Drop Classes
4. Select Term and click on Submit
5. Select "Web Dropped" in the Action Box for this CRN
6. Click the "Submit Changes" button

OR

If no action is taken, after your time has expired you will be dropped and the seat will then be offered to the next student on the waitlist.