FAU Wilkes Honors College

Robin B. Smith Honors Innovation Award

**Project Description Form & Application**

inventive ***new*** original avant-garde ground-breaking cutting-edge leading-edge ***innovative***

An application may be made to the **Robin B. Smith Honors Innovation Award** for funds to aid faculty member’s innovative research or teaching. This award is your opportunity to seek funding for projects that are unique, help advance your field, and distinguish the Harriet L. Wilkes Honors College of Florida Atlantic University. Preference will be given to projects involving undergraduate research and researchers. Preference will also be given to those faculty members who have not previously received an Innovation Award, Research Initiation Award, or Faculty Development Award in any fiscal year cycle. Awards are made at the committee’s discretion. Typically funding amounts will be $2,500 or less depending on fund availability.

**Eligibility:** All WHC tenure-track, tenured, and full-time instructor faculty are eligible to apply. Faculty applicants must demonstrate that their E&G funds have already been expended or encumbered in order to apply.

**Use of Funding:** Funding from an innovation award may cover costs of a pilot study, travel for research collaboration, pedagogical research, innovative pedagogy deployed in a course (i.e. field trips, additional course materials, or other pedagogical innovations), student research embedded in a course, student travel to present innovative research, data collection, travel to research field sites, subventions for publication, purchases of data, transcription services, running subjects in studies, supplies for creative products for teaching or research, equipment for undergraduate research, employment of research support personnel (students, staff, consultants or other professionals), graduate assistantship stipends and tuition benefits, and other research and creative activity-related items as allowed under the university’s procurement policies.

Examples of items that *will not be funded* include anything that was already funded via faculty development awards, RIG grants, laboratory budgets or grants, existing start-up funding, or tech fee grants in a yearly cycle. Any applicant who holds one of these awards in a given year must demonstrate that those funds are already expended or allocated as part of the application for an innovation award. Additional items that will not be funded include: cell phones, course buy-outs, summer salary, salary supplement, overload, or other extra compensation, promotional gifts, personal compensation items, appliances, commemorative plaques, flowers, greeting cards, decorative items, food, beverages, meals other than for authorized travel, and entertainment or lobbying. These examples are not exhaustive. For further guidance, refer to:

<http://www.fau.edu/controller/documents/accounts-payable/fau-allowable-expenditures.pdf>

Awards must be used for their intended purpose and within the timeframe indicated on the application. Recipients will agree to provide an impact report to be shared with donor.

**All projects involving human or animal subjects require pre-approval the Division of Research** [**Office of Research Integrity**](https://www.fau.edu/research/research-integrity/index.php)**.**

**Project Description: (Provide a brief statement of the activity for which funding is requested, the expected benefit of the activity, and a clear explanation of the innovative nature of the project)**

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# Proposed Budget: (Please provide a detailed budget for the proposed activity. Attach an additional sheet if necessary.)

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|   | $ |  |
|   | $ |  |
|   | $ |       |
|   | $ |       |
| Other sources of funding (required) | $ | (     ) |
| Total Expected Cost ……………… | $ |  |

Submit application plus up-to-date CV to the chair: Ashley Kennedy, kennedya@fau.edu