

Faculty Mentor's Letter of Recommendation Requirements

Dear Faculty,

Your graduate student is applying for the Spring 2015 Pilot Program: Graduate Research Inquiry Program Grant to support their research project. We need your assistance in writing a letter of recommendation so that the selection committee is better able to judge the grant applications received. Please ensure that your letter addresses the following:

1. The importance of the research and how it contributes to the student's development and to the discipline or practice.
2. The feasibility of the proposed project and timeline presented (evaluation of the project).
3. The maturity of the research project.
4. The capability of the student in pursuing and completing the research in the time-frame identified (evaluation of the student).
5. Your willingness to provide oversight of the project including meeting with the student regularly during the course of the research project and reviewing their work in preparation for presentation at the Annual Graduate and Professional Research Day.
6. The justification of funding as it applies to its impact on this specific project and assurance that no other funding is available or an explanation of current funding for the project. For example, how will the grant support parts/all of the project not covered by any grants available to the faculty mentor?
7. Requirement: Certification of Research Compliance if the intended research includes methodology involving an area regulated by Federal, State, or University laws and policy (including the use of human or animal subjects, diving and boating safety, work carried out in a wet-lab involving the use of chemicals and/or potential blood-borne pathogens).

Note: If this project includes methodology involving an area of compliance listed above, the faculty member must certify in the letter that the student has:

- a. Included all appropriate compliance protocols and provide protocol number.**
- b. Been properly certified through appropriate EHS training and provide certificates if applicable.**

Once you have completed your letter, please provide it to your student to include in the pdf package or send it directly to gripgrant@fau.edu by 5:00 pm, March 20, 2015 for spring proposal. Please note that late submissions will not be considered for funding.

Thanks you so much for your mentorship of this student and your efforts towards growing a culture of Graduate Research and Inquiry at FAU.