University Graduate Programs Committee  
October 30, 2019  
Meeting Minutes

Present: Adam Bradford, GPC Chair, A&L; Xupei Huang, Medicine; Anita Pennathur, Business; Manny Gonzalez, CDSI; Sue Bulfin, Nursing; Stephen Charbonneau, A&L; Sunghae Ress, Library; Paul Peluso, UGC Chair, Education; Christopher Beetle, Science; Ramesh Teegavarapu, Engineering.

Others Present: Robert Stackman, Graduate College; Brian Farrell, Graduate College; Darren Pikul, GPSA; Brian Hodge, Registrar.

Absent: Sabrina Sembiante, Education;

I. Meeting called to order by GPC Chair, Adam Bradford at 2:01 pm and introductions were made.

II. Brief announcements and discussions:
   a. Dr. Bradford has no specific topics for discussion and no other topics were presented.

III. The minutes from the last GPC meeting on October 2nd were unanimously approved.

IV. The below items/curriculum proposals were reviewed:

<table>
<thead>
<tr>
<th>Curriculum Document Type</th>
<th>Title</th>
<th>College (Department)</th>
<th>Credit</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Curriculum Proposals for October 30, 2019</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>

**Reviewers by College: Library, Science**

<table>
<thead>
<tr>
<th>Course Change</th>
<th>MAN7779: Advanced Management Theory</th>
<th>Business</th>
<th>3</th>
<th>A</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Course</td>
<td>ACG6675: Internal Auditing and Theory and Practice</td>
<td>Business</td>
<td>3</td>
<td>A</td>
</tr>
<tr>
<td>New Course</td>
<td>ACG6678: Internal Auditing Cases and Projects</td>
<td>Business</td>
<td>3</td>
<td>A</td>
</tr>
<tr>
<td>New Course</td>
<td>MAN7846: The Entrepreneurship Field</td>
<td>Business</td>
<td>3</td>
<td>AC</td>
</tr>
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</table>

**Reviewers by College: Arts & Letters, CDSI**

<table>
<thead>
<tr>
<th>Course Change</th>
<th>ARC5328: Advanced Architectural Design 1</th>
<th>CDSI</th>
<th>3</th>
<th>T</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Change</td>
<td>ARC5352: Comprehensive Design</td>
<td>CDSI</td>
<td>3</td>
<td>T</td>
</tr>
<tr>
<td>Course Change</td>
<td>URP6711: Introduction to Transportation Planning</td>
<td>CDSI</td>
<td>3</td>
<td>A</td>
</tr>
<tr>
<td>New Course</td>
<td>URP6237: Regional and Scenario Planning</td>
<td>CDSI</td>
<td>3</td>
<td>A</td>
</tr>
</tbody>
</table>
A: Approved, AC: Approved with changes, T: Tabled

**BUSINESS**

i. The Course Change Request for - MAN7779: Advanced Management Theory was approved unanimously by the committee.

ii. The New Course Proposal for ACG6675: Internal Auditing and Theory and Practice was approved unanimously by the committee.

iii. The New Course Proposal for ACG6678: Internal Auditing Cases and Projects was approved unanimously by the committee.

iv. The New Course Proposal for MAN7846: The Entrepreneurship Field was approved unanimously by the committee contingent upon changing the “Type of Course” box on the form to show as “Lecture”.

**CDSI**

i. The Course Change Request for ARC5328: Advanced Architectural Design I was tabled by the committee until the next GPC meeting on December 4, 2019 contingent upon clarification of the pre-requisite requirements for the course.

ii. The Course Change Request for ARC5352: Comprehensive Design was tabled by the committee until the next GPC meeting on December 4, 2019 contingent upon clarification of the pre-requisite requirements for the course.
iii. The Course Change Request for – URP6711: Introduction to Transportation Planning was approved unanimously by the committee.
iv. The New Course Proposal for URP6237: Regional and Scenario Planning was approved unanimously by the committee.
v. The New Course Proposal for URP6716: Land Use and Transportation Planning was approved unanimously by the committee.
vi. The Program Change for the School of Social Work was approved unanimously by the committee.

**Engineering**

i. The Course Change Request for – CGN5715: Advanced Energy Engineering/Energy Engineering was approved unanimously by the committee.
ii. The Course Change Request for – TTE5501: Transportation System Analysis was approved unanimously by the committee.
iii. The New Course Proposal for CES5527: Nonlinear Behavior of Structures was approved unanimously by the committee.
iv. The New Course Proposal for CES5528: Advanced Building Design was approved unanimously by the committee contingent upon edits being made so the Course Description on the form and the syllabus match one another.
v. The Program Change for the BS to PhD Program was approved unanimously by the committee.
vi. The Program Change for the PhD in Computer Science, PhD in Computer Engineering & PhD in Electrical Engineering was approved unanimously by the committee.
vii. The Program Change for the PhD in Ocean Engineering & PhD in Mechanical Engineering was approved unanimously by the committee.

V. Dr. Robert Stackman, Dean of the Graduate College, submitted a red-line copy of the Graduate Faculty Governance document for discussion.

   a. The committee had a positive response and welcomed the changes proposed with the following edits:

   i. In Section B, Items 1.d. & 2.c.: It was suggested to change the appointment and renewal term from 5 to 7 years and also to remove the words “an up to” and just make it 7 years. This would apply throughout the entire document when referencing the appointment and/or renewal term.

   ii. In Section C, Item 2.a.: It was suggested to change the words “such as” to “including”.

   iii. Section D, Item 4: It was suggested to remove the entire red-line verbiage and start with the wording that follows beginning with “Each Academic College Dean…”.

   iv. Section E, Item 1.b. & 2.b.: It was suggested to streamline both of these sections to include wording similar to the following: “Re-appointment and/or promotion will be based on a successful SPE or, in the event of an unsuccessful SPE, with approval.”

   v. Section G, Item 2.a.: It was suggested to leave the Committee make-up at “at least 3 members”.

11/19/2019
a. Chris Beetle suggested that this section, maybe the entire document, should be submitted to the faculty assemblies for their feedback prior to moving forward. Then it could be re-visited by GPC or submitted to UGC for their approval.

VI. New Course Proposal Form
   a. Discussed the addition of a “Curriculum Placement” section to this form to be in parity with the Undergraduate form.
      i. Brian Hodge, Registrar, felt this addition would be helpful but not necessary if the intent is spelled out clearly in the red-line catalog language.
   b. Discussed adding the “Academic Service Learning (ASL) Course” section to this form to be in parity with the Undergraduate form.

VII. Meeting adjourned by Adam Bradford, GPC Chair, at 3:25 p.m.

The next Graduate Programs Committee meeting is December 4, 2019