Graduate Programs—COURSE CHANGE REQUEST

DEPARTMENT: CRIMINOLOGY AND CRIMINAL JUSTICE

COURSE PREFIX AND NUMBER: CCJ 6456

CURRENT COURSE TITLE: LEADERSHIP AND FUTURE ISSUES IN CRIMINAL JUSTICE AGENCIES

CHANGE(s) ARE TO BE EFFECTIVE (LIST TERM): SPRING 2013

CHANGE TITLE TO: LEADERSHIP IN CRIMINAL JUSTICE AGENCIES

CHANGE PREREQUISITES/MINIMUM GRADES TO*:

CHANGE PREFIX FROM: TO:

CHANGE COURSE NO. FROM: TO:

CHANGE CREDITS FROM: TO:

CHANGE GRADING FROM: TO:

CHANGE DESCRIPTION TO:
RELEVANT ORGANIZATIONAL THEORIES, LEADERSHIP STRATEGIES, AND POLICY PARADIGMS ARE APPLIED TO THE LEADERSHIP CHALLENGES AND INNOVATION IN CRIMINAL JUSTICE AGENCIES.

CHANGE COREQUISITES TO*:

CHANGE REGISTRATION CONTROLS TO:

*Please list both existing and new pre/corequisites, specify AND or OR, and include minimum passing grade.

Attach syllabus for ANY changes to current course information.

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Faculty contact, email and complete phone number: Dr. Rachel Santos, rbobn@fau.edu, 561-297-3240

Approved by:

Department Chair: ____________________________

College Curriculum Chair: ______________________

College Dean: ____________________________

UGPC Chair: ____________________________

Graduate College Dean: ____________________________

Date: 9/24/2012

ATTACHMENT CHECKLIST

*Syllabus (see guidelines for requirements: http://www.fau.edu/graduate/facultyandstaff/programscommittee/index.php)

Written consent from all departments affected by changes

Email this form and syllabus to UGPC@fau.edu one week before the University Graduate Programs Committee meeting so that materials may be viewed on the UGPC website prior to the meeting.

FAUchange—Revised August 2011
Instructor

Jeanne B. Stinchcomb, Ph.D., Professor, Criminology and Criminal Justice Department, (954) 762-5138; e-mail: stinchco@fau.edu; address: Room 1009, HEC Bldg., 111 E. Las Olas Blvd., Ft. Lauderdale. generally one hour before my classes in Davie, (where I do not have an office), two hours before my classes in Boca, or at your convenience any other day in my downtown Ft. Lauderdale office (by appointment). You can also reach me virtually any time of the day or night via email with questions that are not too lengthy or complex to answer in that format.

Course Description

Designed to explore long-range visionary leadership by applying relevant leadership strategies, public policy paradigms, and organizational theories to criminal justice agencies. Primary focus is on executive development—i.e., replacing efficiency-oriented management perspectives with a leadership-related emphasis on effectiveness. The leader’s role in aligning vision/mission with organizational policies and procedures is explored through the process of organizational change. Class discussions, group work, and action planning projects are used to analyze and respond to the leadership challenges facing today's police and correctional agencies, including such issues as establishing a receptive climate for organizational change, leading the 21st century workforce, proactive planning in a traditionally reactive environment, engaging stakeholders and establishing external partnerships, constructively managing conflict, addressing organizational culture, reducing administratively-induced stress, maintaining an ethical workplace, and assessing organizational outcomes.

Objectives

This is a competency-based graduate course that emphasizes the development of relevant knowledge, skills, and abilities. Readings and class discussions are therefore designed to achieve specific objectives (competencies), which are provided to the student prior to mid-term and final exams. Tests will directly measure these competencies, with both examinations and assignments emphasizing upper-level analytical skills that extend beyond the mere accumulation of knowledge.

Required Reading

24. Donald Kirkpatrick, “A Step-by-Step Change Model,” (pp. 101-111), and “Getting More Productivity from the Last Hour of Work,” (pp. 217-223), in How to Manage Change Effectively
Examinations

The format for examinations is open-ended discussion, analysis, or completion items, along with multiple-choice questions. Competencies will be provided as a study guide for exams. Since this is a graduate course, testing emphasizes the application of principles and analysis of concepts, rather than the memorization of facts. All students are expected to take exams on the dates scheduled; (no “make-ups”). Everyone is reminded that high personal ethics are emphasized in this course. Cheating on examinations is a very serious offense. In addition to a failing grade, the university
penalties are severe for engaging in such activities.

Grading

5% = In-class written exercises (related to readings assigned for that date)
15% = Article summary/critique
25% = Mid-term exam
25% = Leadership-in-action project
30% = Final exam

Attendance

It is assumed that graduate students are responsible, mature adults who arrive on time and notify the instructor whenever they anticipate being absent from class. If that does not prove to be the case, a more specific attendance policy will be established. In any event, students are responsible for all information covered and any assignments made in every class.

Class Participation

Up to three (3) bonus points can be earned for consistent, active, and meaningful participation in classroom discussions throughout the course. Also, anyone who exceeds 5 points on the in-class written exercises can apply the additional credit to bonus points. Students can earn a maximum of 3 total bonus points through this combination of class participation and/or additional written exercises. This is the only opportunity for earning extra credit.

Grade Distribution

A = 95 -100       C = 73 - 76
A- = 90 - 94      C- = 70 - 72
B+ = 87 - 89      D+ = 67 - 69
B = 83 - 86       D = 63 - 66
B- = 80 - 82      D- = 60 - 62
C+ = 77 - 79      F = below 60

Written Assignments

Requirements and grading procedures for the written assignments are discussed separately. Note due dates listed in the assignment schedule below, as 3-point penalties attach to any one-week late submissions; (1 point/day thereafter).

Schedule of Assignments

Assignments are to be read before the date listed, in order to come to class prepared to participate in the written exercise for that evening and to discuss each topic on the dates indicated.
DATE	MATERIAL TO BE COVERED

January 11	INTRODUCTION AND COURSE OVERVIEW

January 18	TRANSITIONING TOWARD NEW LEADERSHIP STYLES
Readings 1 - 4

January 25	ARTICLE PROPOSAL DUE
DEVELOPING LEADERS
Readings 5 - 8

February 1	LEADING WITH THE HEART ALONG WITH THE HEAD
Readings 9 - 11

February 8	LEADERSHIP-IN-ACTION PROPOSAL DUE
THEORETICAL PERSPECTIVES: TRANSFORMATIONAL AND SERVANT
LEADERSHIP
Readings 12 - 16

February 15	MID-TERM EXAM (class will continue following the exam)

February 22	SITUATIONAL AND COLLABORATIVE LEADERSHIP
Readings 17 - 20

February 29	ARTICLE REVIEW DUE (be sure to attach a copy of the article; 3 point penalty
for one week late submission; 1 point per day thereafter)
FACILITATING CHANGE
Readings 21 - 24

March 7	SPRING BREAK

March 14	NO CLASS: ON-LINE ASSIGNMENT (see end of syllabus; due 3/21)
LAW ENFORCEMENT AND CORRECTIONAL APPLICATIONS
Readings 25 - 26

March 21	MANAGING CONFLICT AND DECISION-MAKING
Readings 27 - 28

March 28	TRANSLATING THEORY INTO PRACTICE
Readings 29 - 32

April 4	LEADERSHIP CHALLENGES AND ESTABLISHING DIRECTION
Readings 33 - 35

April 11	EVIDENCE-BASED PRACTICES AND MEASURING RESULTS
Readings 36 - 40

April 18	LEADERSHIP-IN-ACTION PAPER DUE
April 25  
Be prepared to share results of your leadership-in-action project during a 15-minute, in-class presentation

May 2  
FINAL EXAM

Syllabus Subject to Change.

Regulation 4.001 Code of Academic Integrity. Students at Florida Atlantic University are expected to maintain the highest ethical standards. Dishonesty is considered a serious breach of these ethical standards, because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Dishonesty is also destructive of the University community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility.

Continuation in the program requires satisfactory progress toward degree completion. Evidence of such progress includes maintenance of an overall 3.0 cumulative GPA. For each course, no grade lower than “C-” is acceptable to fulfill program requirements. Students who do not maintain the required 3.0 cumulative GPA are placed on academic probation during the semester immediately following the one in which their cumulative GPA dropped below 3.0. Failure to regain a 3.0 cumulative GPA within two successive semesters thereafter will result in dismissal from the program. Students may also be dismissed at any time that they are not making satisfactory progress toward completion of the degree.

The grade of “Incomplete” will be given only in the case of a serious, unanticipated, and documented emergency that prevents the student from finishing a small part of the course. If a majority of the course cannot be completed, the incomplete will not be given. The student must be passing the course in order to receive an incomplete. The work must be made up within the next semester or it will automatically convert to the grade received without credit for the incomplete work. “Incompletes” do not erase any grades already earned.

In compliance with the Americans with Disabilities Act (ADA), students who require reasonable accommodations due to a disability to properly execute coursework must register with the Office for Students with Disabilities (OSD) -- in Boca Raton, SU 133 (561-297-3880); in Davie, LA 240 (954-236-1222); or in Jupiter, SR 110 (561-799-8010) -- and follow all OSD procedures.

Recording of classes will not be allowed without permission from the professor or as part of disabilities requirements.
To: Graduate Programs Committee University  

From: Dr. Khi Thai, Director, School of Criminology and Criminal Justice  
Contact Person: Dr. Rachel Santos, Graduate Coordinator  

RE: Forms and Syllabi for Course Name and Course Description Changes  

Date: September 20, 2012  

In Spring 2012, the School of Criminology and Criminal Justice revised its Masters of Science in Criminology and Criminal Justice (MSCCJ) program with full approval from all levels of the university. However, due to time constraints, syllabi were not prepared for seven of the courses for which changes were necessary to only their names and/or their course descriptions.  

Thus, this packet contains the forms and the required syllabi for only those seven courses that still require their names and/or descriptions to be changed to match the rest of the program changes that have already been approved. Note that the course descriptions have been changed primarily to match the new course name and adhere to the required three line maximum for the university catalog. The substance of the courses has not been changed.  

The following are a list of the courses with their original course numbers that have not been changed and their NEW names that are being proposed for change. A note in [brackets] highlights the necessary changes for a particular course.  

1. CCJ 6056 Understanding Criminal Behavior [Name and Course Description Change]  
2. CCJ 6902 Criminal Justice Research and Policy Foundations [Name and Course Description Change]  
3. CJC 6021 Correction Research, Policy, and Practice [Name Change Only]  
4. CJI 6046 Juvenile Justice Research, Policy, and Practice [Name Change Only]  
5. CCJ 6142 Restorative Justice Research, Policy, and Practice [Name and Course Description Change]  
6. CCJ 6456 Leadership in Criminal Justice Agencies [Name and Course Description Change]  
7. CCJ 6485 Applying Criminal Justice Theory, Research, and Policy [Name and Course Description Change]