

FLORIDA ATLANTIC UNIVERSITY™

Graduate Programs—COURSE CHANGE REQUEST

UGPC APPROVAL _____
 UFS APPROVAL _____
 SCNS SUBMITTAL _____
 CONFIRMED _____
 BANNER POSTED _____
 CATALOG _____

DEPARTMENT NAME: NURSING	COLLEGE OF: NURSING
COURSE PREFIX & NUMBER: NGR 6634 L	CURRENT COURSE TITLE: ADVANCED NURSING SITUATIONS IN PRACTICE: CARE OF THE CHILDBEARING/CHILDREARING FAMILY

CHANGE(S) REQUESTED

SHOW "X" IN FRONT OF OPTION XXX CHANGE CREDITS FROM 4 (FOUR) TO: 3 (THREE) CHANGE GRADING FROM _____ TO: _____ CHANGE PREREQUISITES TO: _____ CHANGE MINIMUM GRADE TO: _____ CHANGE COREQUISITES TO: _____ CHANGE OTHER REGISTRATION CONTROLS TO: _____ OTHER _____	SHOW "X" IN FRONT OF OPTION CHANGE PREFIX FROM _____ TO: _____ CHANGE COURSE No. FROM _____ TO: _____ CHANGE TITLE TO: _____ CHANGE DESCRIPTION TO: _____ <p style="text-align: center;">Note: Total program credits remain unchanged. See details in attached Table of Proposed Course Changes - Family Nurse Practitioner Track</p>
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CHANGES TO BE EFFECTIVE (<i>TERM</i>): FALL 2011	Attach syllabus for ANY changes to current course information.
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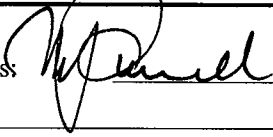
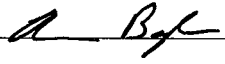
Will the requested change(s) cause this course to overlap any other FAU course(s)? If yes, please list course(s). YES _____ XXX NO _____	Any other departments and/or colleges that might be affected by the change(s) must be consulted. List entities that have been consulted and attach written comments from each. NONE _____
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TERMINATE COURSE, EFFECTIVE (GIVE LAST TERM COURSE IS TO BE ACTIVE):

Faculty Contact, Email, Complete Phone Number:
 Marguerite J. Purnell, PhD, RN. mpurnell@fau.edu 7-3262

SIGNATURES

SUPPORTING MATERIALS

Approved by: CON Committee on Programs:  CON Associate Dean: _____ College Dean:  UGPC Chair: _____ Dean of the Graduate College: _____	Date: 3/31/2011 _____ 3/31/2011 _____	Syllabus—must include all criteria as detailed in UGPC Guidelines. To access Guidelines and download this form, go to: http://www.fau.edu/graduate/facultyandstaff/programs_committee/index.php Written Consent—required from all departments affected.
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Email this form and syllabus to diamond@fau.edu one week **before** the University Graduate Programs Committee meeting so that materials may be viewed on the UGPC website by committee members prior to the meeting.

Proposed Course Changes Family Nurse Practitioner Track

Recommended Changes:

- Change NGR 6634L Childbearing Childrearing of Family from 4 to 3 credit hours.
- Change NGRL 6605 Comprehensive Primary Care to variable credit (1-4 credits) [All FNP students will have a total of 4 credits for 240 clinical hours. The Boca and Davie students will split the clinical hours over the Fall (3 credits) and Spring (1 credit) semesters]

Rationale:

- Currently the Boca and Davie students are taking NGRL 6634 Childbearing Childrearing of Family (4 credits) in their last semester.
- Changing NGRL 6605 Comprehensive Primary Care to variable credit (1-4) allows all FNP students to have 240 hours of clinical practice in their last semester and places all FNP students in a primary care site for part of their clinical time in their last semester.
- The total number of credits and clinical hours in the FNP track do not change.
- **Programs are consistent across all campuses**
- These changes do not affect the ANP or GNP program.

	Fall	Spring	Fall	Spring
Boca/Davie	NGR 6002: Health Assessment	NGR 6200 Foundations of Primary Care	NGR 6605 Comprehensive Primary Care	NGR 6634 Childbearing Childrearing of Family
	NGRL 6002: Health Assessment Practicum (1 credit: 60 hrs/30 hours supervised clinical)	NGRL 6200 Foundations of Primary Care Practicum (3 credits: 180 hrs)	NGRL 6605 Comprehensive Primary Care (3 credits 180 hours)	NGRL 6634 Childbearing Childrearing of Family (3 credits: 180 hrs) <u>NGRL 6605 Comprehensive Primary Care (1 credit 60 hours)</u> Total clinical hours = 240
Treasure Coast	NGR 6002: Health Assessment	NGR 6200 Foundations of Primary Care	NGR 6634 Childbearing Childrearing of Family	NGR 6605 Comprehensive Primary Care
	NGRL 6002: Health Assessment Practicum (1 credit: 60 hrs/30 hours supervised clinical)	NGRL 6200 Foundations of Primary Care Practicum (3 credits: 180 hrs)	NGRL 6634 Childbearing Childrearing of Family (3 credits: 180 hrs)	NGRL 6605 Comprehensive Primary Care [<u>4 credits 240 hours</u>]

**FLORIDA ATLANTIC UNIVERSITY
CHRISTINE E. LYNN COLLEGE OF NURSING
LAB COURSE SYLLABUS (BOCA CAMPUS)
SPRING 2011 (Tentative)**

<u>COURSE NUMBER:</u>	NGRL 6634
<u>COURSE TITLE:</u>	Advanced Nursing Situations in Practice: Care of the Childbearing/Childrearing Family
<u>COURSE FORMAT:</u>	Clinical conferences and clinical hours
<u>CREDIT HOURS:</u>	4 credits 3 (Three)
<u>COURSE SCHEDULE:</u>	240 clinical hours throughout the semester – clinical conferences following lecture
<u>PLACEMENT IN CURRICULUM:</u>	Required course for nurse practitioner students
<u>PREREQUISITES:</u>	All core courses, NGR 6141, 6172, 6002/Lab, 6200/Lab
<u>COREQUISITES:</u>	NGR 6634 - Advanced Nursing: Care of the Childbearing/Childrearing Family
<u>FACULTY:</u>	<p>Rosario Medina-Shepherd PhD, CNS, FNP-BC, ACNP Assistant Professor of Nursing Office Phone: 561-297-3955 Cell: 561-234-4631 Email: rmedina6@fau.edu Office Hours: By appointment Mondays 9:30AM-2PM Thursdays post class time</p> <p>Rhonda Goodman, PhD, ARNP, FNP-BC, NCSN Assistant Professor of Nursing Office Phone: 561-297-3268 Cell: 561-289-5821 Email: rgoodm10@fau.edu Office Hours: By appointment and online with Skype Tuesdays 9:00AM-12:00PM Thursdays 2:00PM-5:00PM</p>

COURSE DESCRIPTIONS:

Study of advanced practice nursing situations in practice with childbearing/childrearing families. Integration of patterns of knowing in creating advanced practice nursing responses in the care of the childbearing/childrearing family in the context of community.

COURSE OBJECTIVES: Upon completion of the course the student will:

1. Explore and develop innovative images of advanced nursing practice in care of the childbearing family.
 - A. Actualize the role of the advanced practice nurse grounded in caring in coming to know the childbearing/childrearing family in the context of community in collaboration with preceptor/faculty
 - B. Collaborate with others on the health care team through demonstration of the role of the advanced practice nurse grounded in caring in responding to calls for nursing with childbearing/childrearing families in the context of community
2. Advance the discipline of nursing through practice and research:
 - A. Demonstrate the integration of multiple patterns of knowing such as personal, aesthetic, empiric ethical and others in creating advanced practice nursing responses for childbearing/childrearing families in the context of community.
 - B. Identify and apply standards of care based on current research findings.
 - C. Demonstrate comprehensive knowledge of advanced practice nursing responses with childbearing/childrearing family such as pharmacologic, non-pharmacologic, and complementary approaches, and including community-based care, based on current research findings.
3. Demonstrate synthesis of advanced practice nursing roles:
 - A. Demonstrate use of the advanced practice nursing situation as the context of discovery and integration of advanced nursing knowledge in practice in collaboration with preceptor/faculty/peers.
 - B. Integrate and demonstrate in practice empiric knowledge essential to healthy lifestyles for the childbearing/childrearing family.
 - C. Comes to know childbearing/childrearing family incorporating appropriate parameters of assessment and screening in childbearing women and children.
 - D. Demonstrate knowledge in practice of the legal, ethical, cultural, gender, and political issues, including financial, that impact care of childbearing women and children.
4. Incorporate an understanding of wholeness of persons as connected with the others and the environment through caring:
 - A. Actualize understanding of self as caring person with others in vulnerable circumstances, with focus on underserved, culturally-diverse childbearing/childrearing families.
 - B. Demonstrate appreciation of the childbearing/childrearing family as connected wholes within communities and cultural impact on health.

- C. Appreciate and demonstrate the context of community in the life of childbearing/childrearing families and its impact on health and illness.
 - D. Bring aesthetic understandings to childbearing/childrearing families
 - E. Understand environmental issues and challenges in the care of childbearing/childrearing families as related to health and illness concerns and create advanced practice nursing responses that integrate these understandings.
5. Actualize advanced practice nursing as nurturing the wholeness of others through caring:
- A. Integrate and demonstrate in practice the knowledge necessary to identify calls and create advanced practice nursing responses with childbearing/childrearing families including: health promotion and screening; disease prevention; risk assessment; management of acute and chronic health and illness experiences.
 - B. Identify calls and design responses that nurture wholeness of persons through caring in diverse advanced nursing practice situations.

TEACHING LEARNING STRATEGIES

Guided practice experiences with faculty/preceptors: role discussion of practicum experiences and related issues, modeling, coaching, and confirmation. Clinical conferences with discussion of practicum experiences and related issues.

GRADING AND EVALUATION METHODS

Preceptor Evaluations (Midterm/Summative):	15 %
Self /Faculty Evaluation/logs (Midterm/ Summative)	15 %
Site Visit (minimum one per site of specialty):	10 %
SOAP Notes (2)	20 %
Participation in Clinical Conferences & required paper work	15 %
Case Study Presentation	10 %
Clinical Journals	10 %
Participation of Professional APN Affiliations/Association	5%
Total grade	100%

GRADING SCALE: The following grade scale will apply to this course:

93-100 = A
90-92 = A-
87-89 = B+
83-86 = B
80-82 = B-
77-79 = C+
73-76 = C
70-72 = C-
67-69 = D+
63-66 = D
60-62 = D-
0-59 = F

The student must meet course objectives, course requirements, clinical competencies, and achieve a B (83 %) or greater for successful completion of this course.

REQUIRED TEXTS: Same textbooks as companion course.

COURSE ASSIGNMENTS and EVALUATIONS

PRECEPTOR EVALUATION (15% of course grade)

Designated site preceptors are to evaluate students on the clinical logs by daily signing the data entry of patient care managed by student.

Each designated specialty (**Peds/ OB**) preceptor is to use the midterm and summative evaluation form to describe student clinical performance.

Preceptor can be called at any time during semester to provide additional feedback on student performance. It is the student's *responsibility to remind the preceptor of completing the evaluation midway and at the end of the semester, and it must be reviewed with you before both of you sign it and date it.* It is always a good idea to seek feedback on your performance from your preceptor *regularly* during the semester.

Please provide the correct evaluation form to your preceptor the first week of your clinical experience.

If you are in the same site with the same preceptor for the entire semester, the preceptor will complete the midterm evaluation and the final evaluation per area.

If you are going to be in a site for only half the semester, you need to ask the preceptor to give you a mini-mid-phase evaluation and complete the final evaluation form at the end of that half of the semester for that experience. *A separate form is needed for the new clinical preceptor for the second half of the semester.*

SELF FACULTY EVALUATION and CLINICAL LOGS (15% of course grade)

-Students are required to meet the clinical practice objectives through a minimum of 16 hours per week of supervised practice with clients and families, including childbearing women, infants, children and adolescents.

-Primary Care hours are to be completed thru an FAU approved site and approved by clinical instructor for area of practice.

-Potential Primary site hours will be available thru FAU College of Nursing Diabetic Research and Education center (FAU College of Nursing faculty/Nurse Practitioners will serve as preceptors)

SITE VISIT (10% of course grade)

Your clinical instructors will make arrangements to make clinical site visits with you and your preceptor(s). During each visit, your instructor expects to observe you with clinical patients and dialogue with both you and your preceptor regarding your clinical skills, competencies, and progress. Site visits will be planned to occur in the first half of the semester and the second half of the semester. *Additional site visits will be determined based on your performance.* Each clinical site visit will be recorded and graded on the clinical site evaluation form. You will be expected to present the patient formally to your preceptor during these visits so that the faculty member may evaluate your presentation competency.

SOAP NOTES (20% of course grade)

Plan to submit **2** SOAP comprehensive notes on different patients seen in clinical practice (1 peds, 1 ob). The format is to follow.

-The first SOAP note is to be entered in the discussion session of blackboard by **February 17th 2011**. You must review and comment (feedback for correction or recommendations based on referenced guidelines) on two other classmate SOAP notes during the week of **Feb 17-24th**.

-The second comprehensive SOAP note is due in the discussion panel by **March 24th** with two review and comments of classmate SOAP notes during the week of **March 24th- 31st, 2011**.

- Faculty may require rewriting of SOAP notes or additional notes to be written-**WITH LESSER GRADE VALUE**.
- It is expected that the quality of the written SOAP note will progress over the semester. Each SOAP note should be clear, concise, complete, and submitted by email or posted on the lab Blackboard site.

Format and Content of SOAP

note: See Swartz Chapter 23 and 24: Bates Chapters 18 and 19

- 1). Date of visit
- 2). Biographical Data
 - a. Patient's initial (**no names please**)
 - b. gender, race, age
 - c. marital status
 - d. insurance
 - e. informant and reliability
- 3). Subjective Data
 - a. Chief Complaint ("cc")
 - b. History of Present Illness (HPI)
 1. Include birth history, EDD, expected weeks of gestation
 - c. Past Medical History (PMH)
 1. Nutrition
 2. Growth and development
 3. Immunizations
 - d. Family Medical History (FMH)
 - e. Social Health History (SHH)
 - f. Review of Systems (ROS)

Note: c, d, e, & f are included ONLY as they relate to the "cc" and HPI
- 4). Objective Data
 - a. physical findings
 - b. vital signs, length, weight, head circumference
 - c. growth and development
 - d. confirmed laboratory findings
- 5). Assessment
 - a. suspected or confirmed diagnoses. If more than one, number so that the plan can match the diagnoses
 - b. differential diagnoses
 - c. status of the problem (new onset, well controlled, poorly controlled, resolving, chronic)
 - d. ICD-9 code
- 6). Plan

- a. pharmacologic
 - b. non-pharmacologic
 - c. education/teaching
 - d. diagnostic
 - e. anticipatory guidance/ counseling
 - f. return to clinic (RTC) date
- 7). On occasion, your approach to a problem may be different from the one suggested by your preceptor. Be sure to include any comments regarding this.
 - 8). Document the CPT code (level & type) of visits, such as – 99201, 99213.
 - 9). Cite in APA format, the references used in developing this SOAP note and describe how and where you use it in your SOAP. Include professional journal references as well as course textbooks (minimum of 5 references).

The assessment and plan should be addressed together for each problem:

- Example:*
- 1) HTN (well controlled) ICD-9 743.00
 - a. Start HCTZ 12.5 mg, advised of side effects
 - b. Therapeutic lifestyle changes
 - c. EKG, CMP and lipids
 - 2) Diabetes (well controlled) ICD 250.00
 - a. Continue present medications/see med list
 - b. Follow up with diabetes educator
 - 3) Health promotion/anticipatory guidance
 - a. Annual PAP/mammogram
 - b. BSE
 - c. Calcium/Vitamin D 1200/800 mg day
 - d. Include other recommendations appropriate for condition, age and gender

CASE PRESENTATION/NURSING SITUATION (10% of course grade)

- Each student or group of 2 students will present a clinical case during the clinical conference time or class time. (**Assignment sign up will be done the first week of class**)
- Please prepare a Power Point slide presentation of no more than 10-12 slides with a 15 minute time limit for the presentation and question and answer session.
- The case should be approved by clinical faculty first.
- Select a nursing situation of interest and include the “take home message.”
- A grading rubric will be provided
- References are required (5) and should come from recent journal articles.

PARTICIPATION IN CLINICAL CONFERENCES (15% Course of grade)

- Clinical conferences will be held during the semester following the lecture.
- Attendance is mandatory. (**SEE ENCLOSED CALENDAR-if changes are made they will be announced**).
- Active participation in the clinical conferences constitutes a portion of the clinical grade.
- Approximately 7 hours of clinical conference time can be counted towards clinical hours
- Absence will reflect on grade

CLINICAL JOURNAL (10% of total grade)

-Each student is required to keep a clinical journal during this semester.

-This journal will be a weekly reflection of the clinical experience. Daily reflections should contain approximately a half a page double-spaced summary regarding each clinical day. ---

Submit in the blackboard drop box the week the clinical service experience occurred (Most be submitted by Midnight Friday of each week)-Assure the document has been uploaded and sent and that it is a readable document.

-Please label the actual document with your name and week number (a minimum of ten entries is required in the fifteen week session).

Please remember not to include any identifying information regarding any specific patient.

These weekly journals are due each Friday and should be e-mailed to your professor or posted on the lab Blackboard site.

PROFESSIONAL APN AFFILIATION/ASSOCIATION MEETING(5%of clinical grade)

-Students must attend a APN council meeting for advance nurse practitioners and include the evidence of attendance (in clinical log) during the semester

COURSE POLICIES AND GUIDELINES**Pharmacology Competency Exam**

Prior to beginning practicum hours, students are required to successfully complete a pharmacology competency exam with a score of at least 80% prior to beginning practicum hours.

The exam focuses on pharmacological knowledge necessary for the safe practice of advanced primary care nursing. The exam will be given in the lecture portion of the course on the first day of class. Students should bring a blue scantron for the 25 question multiple choice exam.

Students will be allowed to repeat the exam. Students who are unable to pass the competency exam will be expected to meet with their faculty member/advisor to develop an improvement plan prior to beginning practicum hours. Pharmacology review resources are available of the Nursing Administration Blackboard site in Course Documents.

Knowledge, Management Skills, and Role Development

- Attendance is required for clinical conferences.
- Students are responsible to make arrangements for clinical experiences with preceptors.
- The clinical placement must be mutually agreed upon between faculty and student. All clinical sites must be on the Nursing Clinical Sites database indicating that a contract with the facility has been obtained.
- All students must meet the Christine E. Lynn College of Nursing guidelines for clinical practicum prior to starting their clinical hours.
- The clinical sites should be in a pediatric primary care, internal medicine, family practice, or OB/GYN settings. Hospital practices, urgent care, and specialty care offices may not meet our primary care program goals. Students must complete 100 hours in pediatric primary care and 100 hours in Women's Health. Out of the 100 hours of Women's Health the students must complete 50 hours in a setting caring for pregnant women. The additional 40 hours may be obtained in a primary care setting or specialty site.

- *Students will only be eligible to complete these clinical hours, once they have submitted credentialing requirements and have successfully passed the pharmacology competency exam. Students must bring their credentialing packets on the first day of class.*

- **Clinical Credentialing**

It is the responsibility of the student to assure all credentials are up to date and cleared for clinical rotation. There can not be any lapse of dates during the clinical experience. Any lapse of credentialing dates may require the student to not be able to attend clinical sites. Clinical hours obtained during lapse of credential coverage will not count toward valid clinical hours.

- Students must return the completed **Clinical Arrangements** form for **EACH** clinical site with the following information:
 1. Student name, address, phone numbers (home, work, cell), fax, and e-mail address.
 2. Each preceptor's name, credentials, address, phone number, and fax number; name and setting of practice; type of practice with precise DIRECTIONS.
 3. Days, times, and number of hours at each clinical site per week.
 4. Online submission of clinical site placement must be done after the first week of class.
 5. MAPQUEST OF SITE FROM FAU BOCA
- Complete **Clinical Practicum Log** form for **each** clinical experience or day. **ALL original Clinical Practicum Logs are to be submitted as indicated on the Schedule of Assignments.** Please keep a copy for yourself.

(EACH DATED ENTRY MUST BE SIGNED DAILY BY SITE PRECEPTOR)

- **CLINICAL faculty will be reviewing logs thru out semester-please assure you have full copy for clinical visit in order to have them verified/sign for clinical hours to date**
- **It is the students responsibility to keep a running update value of clinical hours on the log sheet**
- Original forms will be filed in the Graduate Office. The Summary of Clinicals Hours must be completed at the end of the semester and signed by the clinical faculty.
- Faculty will make visits to your clinical sites. These clinical sites need to be arranged early in the semester. During a clinical site visit, the faculty will observe and discuss your clinical assessments and management plans for one or more clients in the clinic. It is the student's responsibility to advise the clinical preceptor of the date and purpose of these visits.
- Both preceptor evaluations and self/faculty-evaluations must be completed at midterm and at the end of the term (COLLECTED ON SITE VISIT). The evaluation forms are posted on the College of Nursing Web site. On your midterm self-evaluation, list your goals or plans to increase your knowledge and management skills by the completion of the course. **Keep the original and submit a copy (DURING CLINICAL VISIT) of the midterm evaluations (preceptor and self) to the faculty. Save the original so that it may be used for your final course evaluations.** It is important to note, that you will not lose points for self or preceptor evaluations that are below "excellent." It is rare that a student is excellent in every category. **Evaluations provide an opportunity for self-reflection and planning.**
- **All students must have a FAU e-mail address and regularly access this e-mail site (suggest at least 2 times a week or more). This requires that you have access to a computer.**
- On completion of the course, you must complete and submit an evaluation of the preceptor and clinical site. (Forms located on the College of Nursing Web site).

- The Christine E. Lynn College of Nursing may use students' course-related materials for legitimate institutional purposes, such as accreditation, university review process, or state board of nursing review process, etc. In such cases, the materials will be used within the college and university.
- In order to enhance and maintain a productive atmosphere for education, personal communication devices such as **paggers, beepers and cellular telephones are to be disabled in class and seminar sessions, and while in the clinical areas with clients.**
- Students are required to dress and conduct themselves professionally in clinical practice. Approved name tags of the FAU Christine E. Lynn College of Nursing must be worn when in the clinical sites.

End of Term Checklist for Students

- Summary of Clinical Hours (must be signed by clinical faculty)
- Faculty and Student Self Evaluation (midterm and final evaluation)
- Preceptor Evaluation of Student (midterm and final evaluation)
- Student Evaluation of Site
- Student Evaluation of Preceptor
- Original Clinical Logs signed by preceptor (keep a copy for your self)

COLLEGE OF NURSING AND UNIVERSITY POLICIES:

Policies below may be found in:

- a). The Christine E. Lynn College of Nursing Graduate Handbook located at:
<http://nursing.fau.edu/index.php?main=3&nav=457>
- b). Florida Atlantic University's Academic Policies and Regulations
<http://www.fau.edu/academic/registrar/catalogRevs/academics.php>
and <http://www.fau.edu/regulations>

CODE OF ACADEMIC INTEGRITY

The University policy regarding academic integrity is enforced in this course. Students at Florida Atlantic University are expected to maintain the highest ethical standards. Dishonesty is considered a serious breach of these ethical standards, because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Dishonesty is also destructive of the University community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see:
http://www.fau.edu/regulations/chapter4/4.001_Code_of_Academic_Integrity.pdf

The College of Nursing regards adherence to the Code of Academic Integrity as a professional competency and an expectation of all students. **ANY** act of dishonesty that violates the code of academic integrity and misrepresents your efforts or ability is grounds for immediate failure of the course.

DISABILITY STATEMENT:

In compliance with the Americans with Disabilities Act (ADA), students who require special accommodations due to a disability to properly execute coursework must register with the Office for Students with Disabilities (OSD) located in Boca Raton – SU 133 (561-297-3880), in Davie – MOD 1 (954-236-1222), in Jupiter – SR 117 (561-799-8585) or at the Treasure Coast – CO 128 (772-873-3305), and follow all OSD procedures.

INCOMPLETE POLICY:

The Incomplete Grade Policy is enforced. A student, who registers for a course but fails to complete the course requirements, without dropping the course, will normally receive a grade of “F” from the course instructor.

A student who is passing a course but has not completed all the required work because of exceptional circumstances may, with the approval of the instructor, temporarily receive a grade of “I” (incomplete).

This must be changed to a grade other than “I” within a specified time frame, not to exceed one calendar year from the end of the semester during which the course was taken.

ATTENDANCE POLICY:

Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor.

The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of nonattendance. Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations, or participation in University-approved activities. Examples of University approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances, and debate activities. It is the student’s responsibility to give the instructor notice prior to any anticipated absence and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student’s final course grade as a direct result of such absence.

RELIGIOUS ACCOMMODATION

In accordance with rules of the Florida Board of Education and Florida law, students have the right to reasonable accommodations from the University in order to observe religious practices and beliefs with regard to admissions, registration, class attendance, and the scheduling of examinations and work assignments. Students who wish to be excused from coursework, class activities, or examinations must notify the instructor in advance of their intention to participate in religious observation and request an excused absence. The instructor will provide a reasonable opportunity to make up such excused absences.

Any student who feels aggrieved regarding religious accommodations may present a grievance to the director of Equal Opportunity Programs. Any such grievances will follow Florida Atlantic University’s established grievance procedure regarding alleged discrimination.

USE OF STUDENT COURSE MATERIAL

The Christine E. Lynn College of Nursing may use students' course-related materials for legitimate institutional purposes, such as accreditation, university review process, or state board of nursing review process, etc. In such cases, materials will be used within the college and university.

SCHEDULE FOR CLINICAL CONFERENCES

DATE	TOPICS	FACILITATORS
January 13 th	Placement for Clinical Experience and Meet with Clinical Faculty STUDENTS MUST BRING THEIR CLINICAL SITE INFORMATION AND THEIR CREDENTIALS PACKET	Kelly White Rose Medina Shepherd Rhonda Goodman
January 18 th	Tuesday Evening 6:00 PM South Florida Council of Advanced Practice Nurses Meeting Capriccio's Restaurant 2424 North University in Davie (corner of University and Sheridan (\$10-must RSVP)	Students must attend one meeting during the semester in Broward or WPB (dates TBA)
January 20 th	Faculty Presentation of Case Study/Nursing Presentation	Kelly White Rose Medina Shepherd Rhonda Goodman
February 3 rd	Student Presentations	Kelly White Rose Medina Shepherd Rhonda Goodman
February 10 th	Student Presentations during lecture time	(No Clinical Conference)
February 17 th	Student Presentations SOAP # 1 DUE	Kelly White Rose Medina Shepherd Rhonda Goodman
March 3 rd	Student Presentations	Kelly White Rose Medina Shepherd Rhonda Goodman
March 10 th	SPRING BREAK	
March 24 th	Student Presentations SOAP # 2 DUE	Kelly White Rose Medina Shepherd Rhonda Goodman
April 7 th	Student Presentations	Kelly White Rose Medina Shepherd

		Rhonda Goodman
April 21 st	Student Presentations during lecture time	No Clinical Conference
April 28 th	Last day to hand in clinical paperwork Final Evaluations	Kelly White Rose Medina Shepherd Rhonda Goodman
May 3 rd Tuesday	Lecture Final Exam	No Clinical Conference
May 9 th	Grades Due by 9:00 AM	