 <b>FLORIDA ATLANTIC UNIVERSITY</b>	<b>NEW COURSE PROPOSAL</b> <b>Graduate Programs</b>		UGPC Approval _____ UFS Approval _____ SCNS Submittal _____ Confirmed _____ Banner Posted _____ Catalog _____
	<b>Department</b> Biomedical Science  <b>College</b> Medicine <i>(To obtain a course number, contact erudolph@fau.edu)</i>		
<b>Prefix</b> PCB  <b>Number</b> 6092	<i>(L = Lab Course; C = Combined Lecture/Lab; add if appropriate)</i> <b>Lab Code</b>	<b>Type of Course</b> Lecture	<b>Course Title</b> Biomedical Writing
<b>Credits</b> <i>(Review Provost Memorandum)</i> 3	<b>Grading</b> <i>(Select One Option)</i>  <b>Regular</b> <input checked="" type="radio"/> <b>Sat/UnSat</b> <input type="radio"/>	<b>Course Description</b> <i>(Syllabus must be attached; see Guidelines)</i> Unique College of Medicine writing course. Biomedical Science is a broad field comprising many applies sciences geared toward the development of new approaches in healthcare or public heath. This course is designed for graduate students headed toward a broad array of post-graduate vocational opportunities to enhance their writing, professional and organizational skills	
<b>Effective Date</b> <i>(TERM &amp; YEAR)</i> Spring 2019	<b>Prerequisites</b> NONE		<b>Corequisites</b> NONE
		<b>Registration Controls</b> <i>(Major, College, Level)</i> Instructor permission required	
<i>Prerequisites, Corequisites and Registration Controls are enforced for all sections of course</i>			
<b>Minimum qualifications needed to teach course:</b> Member of the FAU graduate faculty and has a terminal degree in the subject area (or a closely related field.)		<b>List textbook information in syllabus or here</b>	
<b>Faculty Contact/Email/Phone</b> Dr. Ewa Wojcikiewicz 561.297.2678 ewojciki@health.fau.edu		<b>List/Attach comments from departments affected by new course</b> Biology Dept. Comments Attached	


<b>Approved by</b> Department Chair <u>Janet Robinson</u> College Curriculum Chair <u>[Signature]</u> College Dean <u>[Signature]</u> UGPC Chair _____ UGC Chair _____ Graduate College Dean _____ UFS President _____ Provost _____	<b>Date</b> 10-3-18 10/4/18 10-8-18 _____ _____ _____ _____
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Email this form and syllabus to [UGPC@fau.edu](mailto:UGPC@fau.edu) one week before the UGPC meeting.

GRADUATE COLLEGE

OCT 10 2018

Received

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<b>Approved by</b> Department Chair <u>Janet Bobrow</u> College Curriculum Chair <u>Janet Bobrow</u> College Dean <u>[Signature]</u> UGPC Chair <u>[Signature]</u> UGC Chair <u>[Signature]</u> Graduate College Dean <u>Khaled Sobhan</u> UFS President _____ Provost _____	<b>Date</b> 5/7/18 5/9/18 8/10/18 8/22/18 8/20/18 8/22/2018
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GRADUATE COLLEGE

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## Syllabus: Spring 2018

1. **Course Title:** Biomedical Writing

**Course Number:** PCB 6933      **Credits:** 3

2. **Prerequisites:** Instructor permission required. Graduate students only.

3. **Meeting information:** Bldg. 71, Rm. 130, TH 9:30-10:50 am

4. **Instructor Information:** Dr. Ewa Wojcikiewicz

BC-71 Rm.324; (561) 297-2678; [ewojciki@health.fau.edu](mailto:ewojciki@health.fau.edu)

The course director is available during posted office hours barring unforeseen circumstances. Appointments can be made to meet at other times.

### 5. Course Description

Unique College of Medicine writing course.

Biomedical Science is a broad field comprising many applied sciences geared toward the development of new approaches in healthcare or public health. This course is designed for graduate students headed toward a broad array of post-graduate vocational opportunities to enhance their writing, professional and organizational skills in order to excel in areas ranging from professional education, health care and scientific fields through business. Students will be instructed in basic writing skills, argument formation, debate and presentation skills.

### 6. Course Objectives

The objective of the course is for students to enhance their ability to write in the biomedical sciences.

7. **Course Evaluation:** Weekly written assignments will constitute 50% of the grade, your oral presentation, 20%, and the final paper, 30% of the grade.

### 8. Grade Criteria

93-100 = A

90-92 = A-

87-89 = B+

83-86 = B

80-82 = B-

77-79 = C+

73-76 = C

70-72 = C-

67-69 = D+

63-66 = D

60-62 = D-

0 – 59 = F

### 9. Course Policies:

Please refer to the FAU Catalog for policies regarding absences and incomplete grades.

### 10. Classroom Etiquette:

**Electronic Devices:** As a courtesy to the presenter, please turn off all electronic devices. Please refer to the FAU Catalog and Student Handbook. Compliance with university rules and regulations is expected of all students.

**11. Disability Policy:**

In compliance with the Americans with Disabilities Act Amendments Act (ADAAA), students who require reasonable accommodations due to a disability to properly execute coursework must register with Student Accessibility Services (SAS) and follow all SAS procedures. SAS has offices across three of FAU's campuses – Boca Raton, Davie and Jupiter – however disability services are available for students on all campuses. For more information, please visit the SAS website at [www.fau.edu/sas/](http://www.fau.edu/sas/).

- 12. Academic Integrity Policy:** Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty is considered a serious breach of these ethical standards, because it interferes with the university mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the university community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see University Regulation 4.001. If your college has particular policies relating to cheating and plagiarism, state so here or provide a link to the full policy—but be sure the college policy does not conflict with the University Regulation.

**(A) Cheating**

1. The unauthorized use of notes, books, electronic devices, or other study aids while taking an examination or working on an assignment. 2. Providing unauthorized assistance to or receiving assistance from another student during an examination or while working on an assignment. 3. Having someone take an exam or complete an assignment in one's place. 4. Securing an exam, receiving an unauthorized copy of an exam, or sharing a copy of an exam.

**(B) Plagiarism**

1. The presentation of words from any other source or another person as one's own without proper quotation and citation. 2. Putting someone else's ideas or facts into your own words (paraphrasing) without proper citation. 3. Turning in someone else's work as one's own, including the buying and selling of term papers or assignments.

- 13. Supplemental Materials:** Supplemental materials will be assigned in class. These will include scientific papers and other writing samples in addition to peer manuscript drafts.

**14. Course Outline**

Course content will follow the textbook: "The Craft of Scientific Writing" by Michael Alley. Each week students will have to complete written in-class and homework

assignments based on biomedical writing skills covered that week. In-class and some homework assignments will be reviewed in a group setting and discussed in class. The course schedule will be as follows:

<b>Date</b>	<b>Topic to be Covered</b>
Tue, Jan 9	Introduction to Biomedical writing
Thu, Jan 11	Document structure
Tue, Jan 16	Document structure
Thu, Jan 18	Document structure
Tue, Jan 23	Document structure
Thu, Jan 25	Document structure
Tue, Jan 30	Document structure
Thu, Feb 1	Developing a specific research question
Tue, Feb 6	Review of student research questions
Thu, Feb 8	Document structure: transition, depth and emphasis
Tue, Feb 13	Precision and Clarity of Language
Thu, Feb 15	Tone and unfamiliar terminology
Tue, Feb 20	Language: being concise, rhythm and fluidity
Thu, Feb 22	Illustrations
Tue, Feb 27	Illustrations
Thu, Mar 1	Preparing presentations
Tue, Mar 6	Spring Break
Thu, Mar 8	Spring Break
Tue, Mar 13	Writing correspondence
Thu, Mar 15	Writing instructions
Tue, Mar 20	Writing proposals
Thu, Mar 22	Writing proposals
Tue, Mar 27	Student presentations
Thu, Mar 29	Student presentations
Tue, Apr 3	Student presentation
Thu, Apr 5	Student presentations
Tue, Apr 10	Student presentations
Thu, Apr 12	Student presentations
Tue, Apr 17	Student presentations
Thu, Apr 19	Student presentations

**Final paper due Mon, Apr. 23, 2017 at 9:00 am.**

**Attendance Policy Statement**

Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of non-attendance.

Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations or participation in University-approved activities. Examples of University-approved reasons for absences include participating on an athletic or scholastic team, musical and theatrical performances and debate activities. It is the student's responsibility to give the instructor notice prior to any anticipated absences and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

**Counseling and Psychological Services (CAPS) Center**

Life as a university student can be challenging physically, mentally and emotionally. Students who find stress negatively affecting their ability to achieve academic or personal goals may wish to consider utilizing FAU's Counseling and Psychological Services (CAPS) Center. CAPS provides FAU students a range of services – individual counseling, support meetings, and psychiatric services, to name a few – offered to help improve and maintain emotional well-being. For more information, go to <http://www.fau.edu/counseling/>