Florida Atlantic University
International Student Exchanges/Cooperatives
Non-degree Online Application Procedures

The Office of International Programs (OIP) utilizes an online application process. To apply as an international student under an exchange or cooperative agreement you will need to complete the online application at: http://www.fau.fluidreview.com.

Application deadlines: April 1 (academic year and fall) and October 1 (spring). If any additional paperwork or information is needed you will be contacted by e-mail after your application has been reviewed. Be sure to check your email regularly as this is how we will communicate with you prior to your arrival. Degree-seeking students must complete the regular International Admissions Application through our office.

Step 1: Go to http://www.fau.fluidreview.com

Step 2: Register yourself by entering your name and email, creating your personal password, and selecting the category you are applying for (i.e. International Student (Exchange or Cooperative) or IIE).

Step 3: Once logged in, you will see a list that includes an application, forms to be completed, and items to be uploaded. The system is very user-friendly and will allow you to sign your application and other forms where indicated using your mouse or laptop pad. You will start in part 1 and once completed and processed your file will be moved on to part 2.

To take part in your institutions exchange or cooperative program with FAU you MUST be nominated by your home institution, and need to submit the application, the non-degree and/or affiliation fee through Marketplace (links below), and supporting documents for part 1. Submission of the above paperwork will get a study abroad file started with our office. Please note that all items listed on the checklist screen must be completed within one month of starting your online application or sooner.

Marketplace:
Non-degree seeking students: https://epay.fau.edu/C20081_ustores/web/product_detail.jsp?PRODUCTID=240
Affiliation students (ACCADIS & ESIC Students): https://epay.fau.edu/C20081_ustores/web/store_cat.jsp?STOREID=27&CATID=53

For questions about the application process, contact your program Coordinator (Tania Tucker at trtucker@fau.edu, please note email is not checked after 5:00 pm on weekdays or weekends). For technical difficulties contact tech@myreviewroom.com.

Step 4: Once you apply to the exchange/cooperative program for your institution, please wait for OIP to contact you with your official acceptance email. This may take some time as we need to wait until all paperwork that is required for the DS2019 or I20 has been completed. This required paperwork includes the following forms and documents: The non-degree form, residency form, non-degree or affiliation fee, bank letter, certificate of financial responsibility, and passport copy. The remaining paperwork can arrive at a later date, and includes the immunization form, learning agreement, transcript, and flight information. (Note that the learning agreement and transcript is needed for registration purposes. FAU cannot guarantee that students will get into their courses, but will do their best to accommodate student requests. Students should have 3 or 4 alternate courses selected for their learning agreement and submit their learning agreement as early as possible).

Step 5: All paperwork is to be completed online through your Fluid Review Account. As you wait for your acceptance email to arrive you should continue completing and uploading any missing forms or documents. If anything is missing or unacceptable you will be contacted with instructions.

This checklist is to give you an idea of the paperwork you will be completing online.

1. Complete the Non-degree Enrollment Application
2. Pay the $30 application fee or $100 affiliation fee through Marketplace
3. Complete the Residency Classification Form
4. Upload the Immunization Form
5. Upload your bank letter
6. Upload the Financial Certification Form (FCF), with the required signatures
7. Upload the Learning Agreement (select courses from the Boca Raton campus (01) only, unless you have a car)
8. Upload one official transcript from your host institution with an English translation if necessary
9. Upload the picture page of your passport
10. Answer the housing question and then follow the directions for securing housing if you are living on-campus.

Thank you and welcome to FAU!