2016 Standards of Excellence Application Guidelines
Presented by Fraternity & Sorority Life
The annual Standards of Excellence Program is designed to highlight individual and chapter achievements that best promote our core values throughout the fraternity and sorority community at Florida Atlantic University.

All awards must be submitted through Owl Central by visiting: www.fau.edu/getinvolved
The deadline for application submission (for Chapter Excellence Awards) and nominations (for Individual Excellence Awards) is Wednesday, January 27, 2016 at 11:59 p.m.
Eligibility and Guidelines

Eligibility

• These awards will recognize the accomplishments of chapters and individuals between the dates of January 1 - December 31, 2015. All materials and reports must reflect this time period.

• Chapters that have been put on conduct probation, disciplinary probation or removed from campus by a University recognized hearing body, or by any internal process of the fraternity/sorority for any incident occurring during the award period, January 1-December 31, 2015, may not be eligible for Chapter Excellence Awards, though they may still receive Bronze, Silver or Gold Level recognitions. Individual chapter members are eligible for Individual Excellence Awards.

• The Standards of Excellence program serves as the Office of Student Involvement’s annual assessment of our Greek Community at FAU. Therefore, all FAU Fraternity & Sorority chapters must participate; failure to submit and/or present may result in the chapter losing privileges such as but not limited to organization or member participation in Greek Week, Sunshine State Classic Step Show, Yard Show, Homecoming, or other signature Fraternity & Sorority Life or campus wide events. Chapters that receive a cumulative score of 250 points or less may also be prohibited from participating in aforementioned events and asked to create a contingency plan by which to regain participation privileges.

• Each step in this packet must be completed to be eligible for the respective awards. All chapters are encouraged to apply for every award category. Only chapters that apply for all eight Chapter Excellence Award categories will be considered for the Chapter of the Year for their respective council.

Submission Guidelines

• There will be two separate submission pages on Owl Central, one for Chapter Excellence Award applications and one for the Individual Excellence Award nominations.

• The Chapter Excellence Award applications must be prefaced with a Chapter Profile Page and Chapter Excellence Award Cover Page (see templates within this packet). This will give the judges an overview of the organization, and indicate which Chapter Excellence Award Categories are being applied for, respectively. The packet must also include the Advisor Verification Form as the last page.

• All applications for Chapter Excellence Awards should be compiled into one document, typed in 12 pt. font and double-spaced. The purpose of compiling the Chapter Excellence Award submissions into a single document is to ensure discussion amongst chapter leadership as well as members regarding content. It is recommended that each Chapter Excellence Award category be somehow separated, either by starting on a new page and/or using a header with that Award category as the section title. The file that is uploaded to Owl Central MUST be a PDF to preserve formatting. The file must be labeled using the following template: “[Organization Name] Chapter Excellence Award Submissions,” then uploaded through the appropriate form submission option accessible on Owl Central. Only one Chapter Excellence Award application document can be submitted per chapter.

• To upload the Chapter Excellence Award application packet on Owl Central:

  o Make sure your packet includes the Chapter Profile Page (first page), Chapter Excellence Award Cover Page (second page), and Advisor Verification Form (last page).

  o Make sure your packet is typed in 12 point font, double spaced, with application categories clearly separated, and saved as a PDF file.

  o Log into Owl Central, click on Campus Links at the top, then “Standards of Excellence - Chapter Award Categories”. This will become available on Monday, January 11, 2016 and close at 11:59pm on Wednesday, January 27, 2016.

  o Fill out the questions and upload the PDF file.

Presentation Guidelines

Each chapter will give a 40 minute presentation that will supplement their written packet and demonstrate the chapter's performance in any or all of the eight Chapter Excellence Award areas. When creating the presentation, chapter representatives should address not only how their chapter has met the objective of that category, but also the
level of effectiveness they had while doing so and what conclusions were drawn (things that worked, didn’t work, will be changed or improved for next time, etc.). The presentation should NOT list basic answers to the questions; instead, it should provide a more in-depth explanation about how activities, events or programs met the criterion for a particular category. Emphasize how chapter members are impacted by, participate in, and live these aspects within the chapter. Consider the how, what and why of every question answered. A minimum of three and maximum of five active chapter members must be present for the presentation.

Disqualification Guidelines

- Applications turned in after 12:00 a.m. on Thursday, January 28, 2016
- Applications not adhering to ALL eligibility and submission guidelines
- Applications with false or misleading information (this action may also result in judicial charges)

Scoring

- Each Chapter Excellence Award category is worth a total of 40 points. The essay question responses for that category make up 20 points, and the part of the chapter’s presentation on that category make up to 10 points. The other 10 points are additional pieces of information or specified essay responses related to that category.
- Chapters that achieve an average score of at least 30 out of 40 points for a particular category will receive Bronze Level recognition for their achievement in that area.
- Chapters that achieve an average score of at least 34 out of 40 points for a particular category will receive Silver Level recognition for their achievement in that area.
- Chapters that achieve an average score of at least 38 out of 40 points for a particular category will receive Gold Level recognition for their achievement in that area.
- More than one chapter per council may receive a recognition award in any Chapter Excellence Award category. Chapters that receive Bronze, Silver, or Gold Level will be recognized at the Standards of Excellence Awards Banquet. The Chapter Excellence Award will be given to the chapter in each council that receives the highest score for that category.
- Chapters will be awarded an additional 10 points each for including the Chapter Profile Page, Chapter Excellence Award Cover Page, and Advisor Verification Form. This will equal a total of 350 points that chapters can earn in the Chapter Excellence Award process.
- The Chapter of the Year award for each council will be selected based off of the chapter who achieves the highest cumulative score out of the total 350 possible points.
- Individual Excellence Awards will be selected by the panel of judges who review the nominations and interview the candidates.

Other Information

- Judges for Standards of Excellence will be FAU faculty and staff chosen by Fraternity & Sorority Life staff members. Chapters may suggest faculty or staff members they believe would make good judges by emailing fslife@fau.edu or speaking directly with a Student Involvement staff member by Monday, November 9, 2015.
- Student Involvement Staff members are NOT eligible to write letters of recommendation for any Individual Excellence Award nominations.
- Each Chapter Excellence Award Application Packet will be reviewed and scored by at least three judges. Their scores will be averaged to achieve the official chapter score. The council advisor will review and score packets but their scores will not be averaged.
- After Chapter Excellence Award presentations have concluded, chapters have the option to receive feedback on their written application packet and presentations. Feedback will include a compilation of the judges’ comments as well as the council advisor's comments.
- Fraternity & Sorority Life Staff will review nominations for the Greek Hall of Fame category and select the inductees.
Timeline

October 2015

2016 Standards of Excellence Information Packet distributed to chapter presidents and made available online at www.fau.edu/fslife

November 17 – 25, 2015

Standards of Excellence Office Hours: Chapters make an appointment with Fraternity & Sorority Life staff to inquire about their application packet, submission process, presentations etc. and ensure correct procedure is followed

December 7 – 18, 2015

Standards of Excellence Office Hours continued

January 11, 2016

Sign-ups for Chapter Excellence Award presentations begin in the Fraternity & Sorority Life Office

January 11 – 22, 2016

Standards of Excellence Office Hours continued

January 27, 2016 (11:59 p.m.)

Standards of Excellence Chapter Excellence Awards application packets and Individual Excellence Award nominations due (all submitted through Owl Central)

January 29, 2016 (5:00 p.m.)

Deadline to sign-up for Chapter Excellence Award presentations in the Student Involvement Office

February 1 – 5, 2016

Chapter Excellence Award presentations in House Chambers (open to all students)

February 8 – 12, 2016

Individual Excellence Award nominee interviews

February 24 – March 4, 2016

Chapters can elect to receive feedback on their written packets and presentations

March 23, 2016

Standards of Excellence Banquet option 1

April 6, 2016

Standards of Excellence Banquet option 2

April 10, 2016

Standards of Excellence Banquet option 3

Chapters will be notified as soon as the Banquet date is finalized
Individual Excellence Awards
Awards in this category will be given to individuals who best exemplify the ideals and values of fraternity and sorority life. Fraternity and sorority members nominated for these awards can submit their own nomination or it can be submitted on their behalf by another individual. The following Individual Excellence Awards will be given:

- Highest Individual GPA – awarded to one individual per council (No application/written submission required)
- New Member of the Year – awarded to one individual per council
- Woman/Man of the Year – awarded to one male and one female
- Chapter President of the Year – awarded to one sorority president and one fraternity president*
- Chapter Advisor of the Year – awarded to one advisor in the Greek community
- Greek Hall of Fame – 10 – 12 individuals from all four councils are inducted

A panel of judges will be selected to review the Individual Excellence Award nominations. If there are many nominations for a particular award, the panel will invite a select group of nominees to interview with the judges during the week of February 8 – 12, 2016. Interviews will last approximately 10 – 15 minutes. If an individual invited to interview does not complete the interview by February 12, 2016 they will no longer be considered for the Individual Excellence Award in which they were nominated. Highest Individual GPA, Greek Hall of Fame and Chapter Advisor of the year may not be required to go through this interview process.

*Alpha Psi Lambda is considered a fraternity

Chapter Excellence Awards
Awards in this category will honor the most successful chapters of 2015 based upon the eight Chapter Excellence categories. This category consists of the following chapter awards:

- Scholarship
- Leadership
- Member Education
- Greek Relations
- Community Service
- Philanthropy
- Values in Action
- Brotherhood/Sisterhood

Chapter of the Year
Chapter of the Year is the highest honor that a chapter can receive. Chapter of the Year will be awarded to one chapter in each council. To be eligible for this award, a chapter must submit an application for all eight Chapter Excellence Award categories and receive the highest cumulative score in their council.
Individual Excellence Awards

Highest Individual GPA
This award will follow the same process as the Honors Convocation Fraternity & Sorority Scholar award. The recipients must be free from disciplinary probation from the University.

New Member of the Year
This award is for members that joined their organizations during the 2015 calendar year. One recipient will be chosen from each council. A nomination must include the following information for the individual:
- First and last name
- Organization
- Semester joined
- Class standing
- FAU email and cell phone number
- In the essay box provided in the form, the nominator should answer the following questions:
  - Description of how the individual is or has been involved in their chapter, in the Greek community and in the University community
  - Rationale for why this individual is unique and/or deserving of this award
- At least one but no more than three recommendation letters from the chapter president, chapter advisor, Headquarters staff, or FAU faculty member/administrator must also be included as part of the nomination. There will be a place within the nomination form to upload this letter.
- The nominee’s GPA will also be provided to the judges for consideration.

Woman/Man of the Year
This award is for members who have made a significant contribution to their chapter, the Greek community, and the University community. A nomination must include the following information for the individual:
- First and last name
- Organization
- Semester joined
- Class standing
- FAU email and cell phone number
- In the essay box provided in the form, the nominator should answer the following questions:
  - How the individual is or has been involved in their chapter, in the Greek community and in the University community
  - The individual’s greatest achievements since becoming a member of the chapter
  - How his/her involvement in the FAU Greek community has allowed for further development of their personal goals and ambitions
  - How he/she has upheld the values of the Greek community
  - Rationale for why this individual is unique and/or deserving of this award
- At least one but no more than three recommendation letters from the chapter president, chapter advisor, Headquarters staff, or FAU faculty member/administrator must also be included as part of the nomination. There will be a place within the nomination form to upload this letter.
- The nominee’s GPA will also be provided to the judges for consideration.
Chapter President of the Year
(Nominations cannot be submitted by any member of their chapter)
This award is given to the president who best demonstrates the ideals of the Greek community through leadership, scholarship, campus involvement, and vision. All applicants for this award should have served as a Chapter President during the spring 2015 and/or fall 2015 semesters. Nominators cannot nominate their own chapter president; they may only nominate a president from another chapter. A nomination must include the following information for the individual:
• First and last name
• Organization
• Semester joined
• Class standing
• FAU email and cell phone number
• Dates of Presidency
• In the essay box provided in the form, the nominator should answer the following questions:
  o What was his/her greatest achievement as chapter president?
  o What has been his/her most difficult task as president, and how did or has he/she handled that challenge?
  o How has his/her chapter benefited the most from his/her leadership?
• At least one but no more than three recommendation letters from the chapter’s executive council (written by one officer or the entire council sans the president), an advisor/national officer from the organization or FAU faculty member/administrator must also be included as part of the nomination. There will be a place within the nomination form to upload this letter.
• The nominee’s GPA will also be provided to the judges for consideration.

Chapter Advisor of the Year
This award is given to a chapter advisor who best demonstrates dedication to helping support chapter efforts and helping the chapter achieve organizational goals. A nomination must include the following information for the individual:
• Advisor Name
• Advisor Email
• Advisor Sorority/Fraternity
• Length of Time Advising the Chapter
• In the essay box provided in the form, the nominator should answer the following questions:
  o Describe the role played by the advisor within the chapter
  o List the advisor’s involvement both within chapter and externally
  o Honors, recognitions and other awards received
  o Other additional information (community service work, etc.)

Greek Hall of Fame
Members of the Florida Atlantic University Fraternity & Sorority community have the opportunity to be inducted into the FAU Greek Hall of Fame. Multiple recipients will be chosen from each council by the Fraternity & Sorority Life staff members. Nominees must have been a member of their fraternity/sorority for a minimum of two semester, and have or be graduating from FAU anytime in 2015 or in May 2016. A nomination must include the following information for the individual:
• First and last name
• Organization
• Semester joined
• Class standing
• FAU email and cell phone number
• In the essay box provided in the form, the nominator should answer the following questions:
  o Describe the nominee’s leadership experiences, academic achievement, and varying levels of involvement in their chapter, the council (CPA, IFC, MGC, NPHC), the fraternity/sorority community, and the University community.
  o Describe the contributions this member has made to Florida Atlantic University and the fraternity/sorority community.
• At least one but no more than three recommendation letters from the nominee’s chapter president, an advisor/national officer from the organization, a student leader in the FAU community or an FAU faculty member/administrator must also be included as part of the nomination. There will be a place within the nomination form to upload this letter.
Chapter Excellence Awards

When submitting Chapter Excellence Awards, please include the provided Chapter Profile Page and Chapter Excellence Award Cover Page (template provided at the end of this packet) before the first essay. As a reminder, each of these categories is worth 40 points; the breakdown of points is provided next to each award criterion.

Scholarship

The Fraternity & Sorority Life staff will calculate the points awarded for GPA score based off Spring 2015 and Fall 2015 all-chapter semester average GPAs. The GPA averages will be pulled from the chapter’s academic report. FINAL rosters are pulled from ICS by Fraternity & Sorority Life at the end of each semester and used to compile the academic report. The Spring 2014 roster is final as of May 1, 2015 and the Fall 2014 roster is final as of December 1, 2015.

- Chapter GPAs from Spring 2015 and Fall 2015 will be added together to calculate the chapter’s GPA score (maximum available: 8 points/4 per semester)
- Improvement: Chapters will receive 1 point per semester if their cumulative average increased by 0.25 or more (from Fall 2014 to Spring 2015, and from Spring 2015 to Fall 2015 (maximum 2 points)
- Upload an essay 2-3 pages in length that answers the following questions (maximum available: 20 points):
  1. How does your chapter encourage members to prioritize their academics?
  2. How does your chapter recognize members exhibiting high or improving academic achievement?
  3. How does your chapter assist members who fail to meet academic standards?
  4. Describe the academic program your chapter hosts that you believe is most effective and why.
- Discuss any or all of the following in your SOE Presentation: the chapter’s current academic status, plans for improvement, methods of positive reinforcement and recognition as well as accountability and any other relevant topics or items related to scholarship (maximum available: 10 points)

Leadership

- Upload a list of active members involved in at least one other club or organization outside the fraternity/sorority. List the leadership position(s) they have/held if applicable. Memberships listed must be verifiable through Owl Central or by contacting the organization listed. You may include seniors who graduated in Spring 2015 and you must include individuals who joined the organization in Fall 2015. Points earned will correlate to the percentage of members listed that had active, verifiable involvement in 2015; (maximum available: 10 points)
- Upload an essay 2-3 pages in length, which answers the following questions (maximum available: 20 points):
  1. How does your chapter develop and implement leadership development programs to keep the chapter moving forward/improving?
  2. How does the leadership of your chapter maintain active participation among chapter members?
  3. How does your chapter’s leadership incorporate fraternal ritual, values, and accountability into their style of leading and in the teaching of leadership to newer members?
  4. How does your chapter foster leadership and involvement in the FAU community outside your organization?
  5. How does your chapter use resources offered by the University? Please be specific. For example, we attended the Leadership Institute on X date or we had X individual come in to present about resumes from the Career Development Center. Please include a contact name and information for verification purposes.
- Discuss how you cultivate leadership in your chapter in your SOE Presentation (maximum available: 10 points)
Member Education

- Upload an essay 2-3 pages in length that answers the following questions (maximum available: 20 points):
  1. Describe educational programming for new and active members including: history, structure, values and ritual of the organization.
  2. Describe your new member education process (timeline, requirements, and unique attributes or signature events/programs).
  3. Identify internal accountability methods for your chapter (i.e. standards, personnel, judicial board).
  4. How does your chapter ensure all members understand risk management policies? List what your chapter does to facilitate officer transition/training.
  5. Describe the education program your chapter hosts that you believe is most effective and why.

- Separated from the essay that answers the questions above, also include two short essays (minimum one paragraph, maximum one page) written by individuals who, as new members, attended an on-campus event or program they feel enhanced their new member experience (New Member Series events preferred but others will be accepted if relevant). They should describe the program they attended and include information as to how and why their experience augmented their new member process (up to 5 points for each essay submitted; maximum available: 10 points)

- Discuss how you cultivate membership education in your chapter in your SOE Presentation (maximum available: 10 points)

Greek Relations

- Upload an essay 2-3 pages in length that answers the following questions. Also include no more than two pages of materials that are used in any of the programs. (maximum available: 20 points):
  1. Describe how your chapter promotes positive relations with other chapters within your council.
  2. Describe how your chapter promotes positive relations with chapters in other councils.
  3. Describe how your chapter promotes positive relations with the general FAU community (non-Greek students/organizations, faculty/staff, departments, etc.).
  4. Describe how your chapter promotes positive relations with the local community outside of FAU.
  5. Every year, chapters pair up for Greek Week, Homecoming, tailgates, social events and other programs. Describe how your chapter takes advantage of this opportunity beyond the competition or event. How do you 'take it to the next level'?

- Include two lists of events: one list should be events or programs that your chapter has hosted in which you have invited other fraternities/sororities to attend, and include which organizations were represented/in attendance. The other list should be of events in which your chapter members participated or attended an event or program hosted by another chapter or council. All events must be dated and verifiable by the other organization(s) listed. Greek Week, Homecoming, social events and tailgates do not count; philanthropy or service events, educational programs, etc. may be included. One point will be given per list item, with up to 5 points are available for each list though you may include more if you like. (maximum available: 10 points)

- Discuss how you cultivate relations within and outside of the Greek community in your SOE Presentation (maximum available: 10 points)
Community Service
- Community Service Hours Tracked via NobleHour (up to 4 points available per semester, spring and fall will be added; maximum available: 8 points)
  - Less than 2 hours per member: 1 point
  - 2-5 hours per member: 2 points
  - 5-8 hours per member: 3 points
  - 8+ hours per member: 4 points
- Attach an essay 2-3 pages in length that answers the following questions (maximum available: 20 points):
  1. Are there regularly occurring community service opportunities that your chapter provides to its members?
  2. What campus-wide service projects does your chapter participate in?
  3. What service does your chapter provide to the community outside of FAU?
  4. What does your chapter do to reflect on the service projects and how they relate back to the values of the organization?
  5. How do you help members differentiate between community service and philanthropy?
- Include a letter from a local agency in which your chapter frequently does service projects or logs community service hours describing your chapter’s contribution to the agency’s mission and overall effects of your work for the agency and community as a whole. (maximum available: 2 points)
- Discuss how you cultivate service in your chapter in your SOE Presentation (maximum available: 10 points)

Philanthropy
Philanthropy is based on monetary or item donations. Fraternity & Sorority Life recognizes monetary donations that are properly reported using the Philanthropy Form.
- Dollars per member for each semester will be calculated and added together; this amount will correlate to points awarded (maximum available: 10 points)
  - Less than $10 per member for the entire year: 1 point
  - $10-$15 per member for the entire year: 2 points
  - $16-$20 per member for the entire year: 3 points
  - $21-$25 per member for the entire year: 4 points
  - $26-$30 per member for the entire year: 5 points
  - $31-$35 per member for the entire year: 6 points
  - $36-$40 per member for the entire year: 7 points
  - $41-$45 per member for the entire year: 8 points
  - $46-$50 per member for the entire year: 9 points
  - More than $50 per member for the entire year: 10 points
- Attach an essay 2-3 pages in length that answers the following questions. Also include no more than two pages of materials that were used to promote your philanthropy as well as photos of your chapter in action. (maximum available: 20 points):
  1. What cause(s) or organization(s) is supported by your philanthropy? What was contributed and how much did it impact the community?
  2. How does your chapter contribute to other chapter’s philanthropies?
  3. Does your chapter participate in campus philanthropies? Which ones did your chapter participate in and what was the outcome?
  4. In 140 characters, Twitter style, summarize what your philanthropy means to your chapter? Hashtags are #welcome.
- Discuss how you cultivate philanthropy in your chapter in your SOE Presentation (maximum available: 10 points)
Values In Action
- Attach an essay 2-3 pages in length, which answers the following questions (maximum available: 20 points):
  1. Describe your organizational values and how members uphold or exemplify them.
  2. How does your chapter reflect upon your values, outside of a ritual ceremony? (Are there regular workshops throughout the year, do you do a debriefing with new members and members alike?, etc.)
  3. In what ways do your organizational values contribute to the betterment of your respective Greek council and the larger community as a whole?
  4. Describe the values-based program your chapter hosts that you believe is most effective and why.
- In a separate essay, include a 1-2 page narrative about a situation that occurred in the last year in which one of your chapters’ values was challenged. Describe the situation, the value(s) challenged, how your chapter worked through the situation and the outcome as well as any “a-ha” moments or lessons learned. This can be an individual narrative written by a member, or an anecdote about a chapter-wide issue. (maximum available: 10 points)
- Discuss how you cultivate values education and action in your chapter in your SOE Presentation (maximum available: 10 points)

Brotherhood/Sisterhood
- Upload an essay 2-3 pages in length, which answers the following questions (maximum available: 20 points):
  1. Describe brotherhood/sisterhood programming your chapter hosts.
  2. Describe how your chapter incorporates new members into the brotherhood/sisterhood.
  3. Describe how your chapter indirectly incorporates brotherhood/sisterhood into other events and programs.
  4. Describe the brotherhood/sisterhood program your chapter hosts that you believe is most effective and why.
- In 100 words or less, summarize your chapters’ brotherhood or sisterhood, as if your chapter were giving an elevator speech. Feel free to pull in the other chapter award categories (maximum available: 5 points)
- Include up to 10 photos of your chapter members in the last year at events together, or that exemplify brotherhood/sisterhood (these photos may also exemplify some of the other Chapter Excellence Award categories, such as a chapter-wide service event or philanthropy program). You may be asked to provide high-resolution versions of these photos if possible. Each photo will be worth ½ point (maximum available: 5 points).
- Discuss how you cultivate brotherhood or sisterhood in your chapter in your SOE Presentation (maximum available: 10 points)
# Chapter Profile Page

Please complete this form and include it as the first page of your packet, before the Chapter Excellence Award Cover Page. Remember to save the finished packet as a PDF with the file name “[Organization Name] Chapter Excellence Award Submissions” before uploading. (maximum available: 10 points) If your organization does not have one of the following, please write N/A.

- **Organization Name:** __________________________
- **Frataternity or Sorority (please check):** Fraternity ______ Sorority ______ Co-Ed ______
- **Local Chapter Name:** __________________________
- **National Founding Date & Institution:** __________________________
- **Local Chapter Founding Date:** __________________________
- **Philanthropy/ies:** __________________________
- **Color(s):** __________________________
- **Flower:** __________________________
- **Mascot/Symbol:** __________________________
- **Mission Statement:** __________________________
- **Open Motto:** __________________________
- **Open Values/Principles:** __________________________

**Information about your chapter for 2015:**

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<thead>
<tr>
<th>Membership</th>
<th>Spring 2015</th>
<th>Fall 2015</th>
</tr>
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<tbody>
<tr>
<td>Number of New Members:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of Initiated Members:</td>
<td></td>
<td></td>
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<tr>
<td>Total number of members:</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>GPA</th>
<th>Spring 2015</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>All-chapter semester average:</td>
<td></td>
<td></td>
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<tr>
<td>All-chapter cumulative average:</td>
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<table>
<thead>
<tr>
<th>Community Service Hours</th>
<th>Spring 2015</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Hours Logged on NobleHour:</td>
<td></td>
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</table>

<table>
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<tr>
<th>Philanthropy Dollars Donated</th>
<th>Spring 2015</th>
<th>Fall 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Amount Donated and Reported:</td>
<td></td>
<td></td>
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</tbody>
</table>
Chapter Excellence Award Cover Page

Complete one Award Cover Page for each Chapter Excellence Award packet submitted. It should be the second page of the packet, after the Chapter Profile Page. Remember to save the finished packet as a PDF with the file name “[Organization Name] Chapter Excellence Award Submissions” before uploading. (maximum available: 10 points)

Organization Name: __________________________________________

Name of person completing application: ________________________________

Title of person completing application (if applicable): ________________________________

Email: ________________________________

Phone: ________________________________

**Excellence Award Applying for:**

- [ ] Scholarship
- [ ] Leadership
- [ ] Member Education
- [ ] Greek Relations
- [ ] Community Service
- [ ] Philanthropy
- [ ] Values in Action
- [ ] Brotherhood/Sisterhood

As the person submitting this Chapter Excellence Award application for my organization, I certify the validity and accuracy of this information. I recognize that any misrepresented and/or inaccurate information reported may result in disciplinary action from the Office of Student Involvement.

Name (typed here serves as electronic verification) ________________________________

Date: ________________________________
Have your advisor complete the Advisor Verification Form after reviewing your Chapter Excellence Award application packet. Please include it in the packet as the last page of the document. Remember to save the finished packet as a PDF with the file name “[Organization Name] Chapter Excellence Award Submissions” before uploading. (maximum available: 10 points)

Organization Name: ___________________________________________________________

Advisor Name: ______________________________________________________________

Email: _________________________________________________________________

Contact Number: __________________________________________________________

As the advisor of the aforementioned undergraduate chapter, I hereby certify the validity and accuracy of the information submitted for the following Chapter Excellence Award(s):

Check all that apply:

☐ Scholarship
☐ Leadership
☐ Member Education
☐ Greek Relations
☐ Community Service
☐ Philanthropy
☐ Values in Action
☐ Brotherhood/Sisterhood

As the chapter advisor verifying this Chapter Excellence Award submission, I also confirm that the chapter is in good standing with the Inter/National or regional office unless otherwise previously communicated to the Fraternity & Sorority Life staff.

Advisor Name (typed here serves as electronic verification) _________________________________

Date: _________________ ____________ 

__________________________________________