Panhellenic Philanthropy Resolutions

Rationale: The request for philanthropic participation of Greek members is understandably high, but it has created some undesirable effects on the Greek Community of Florida Atlantic University, including: (1) financially straining chapter members, (2) over-programming chapter members, (3) compromising the risk management policies of chapters, and (4) increasing competitiveness between chapters, compromising chapter, council, and community relationships.

We, as the members of the Florida Atlantic University College Panhellenic Association establish the following for our member chapters’ participation in philanthropic programs, for the purpose of promoting positive philanthropic experiences and overall spirit of our Greek Community. We encourage other councils to consider these resolutions when planning philanthropic programs as well as when they determine how they will participate in others’ philanthropic programs.

1. The “Standard Operating Procedures” will be followed when planning philanthropy events.

2. No unnecessary changes shall be made to the final packet. Examples of these may include, but are not limited to, changes in dates, rules, prices, and points. If an emergency* occurs, where something in the packet needs to be changed, the following steps will be followed:
   1. Contact the Vice President of Philanthropy
   2. Discuss emergency and solution with Vice President of Philanthropy
   3. Notify ALL CHAPTERS at the SAME TIME via email

*An emergency constitutes something out of your control. Must provide proof of emergency if requested by Vice President of Philanthropy.

3. Philanthropy programs shall be limited to seven (7) days, which may include only one attendance-for-points based event each day for four (4) days.

4. A philanthropy event/competition should be benefitting a specific cause and focus on awareness of that cause.

5. The Panhellenic Association and its member organizations will not support or participate in any philanthropy event/competition where the attire is inappropriate or objectifies any persons in any way. Additionally, hosts, participants, and supporters of a philanthropy event/competition are prohibited from using derogatory or stereotypical language directed towards any person or group.

6. The Panhellenic Association and its member organizations will not support or participate in any philanthropy event/competition with a pageant or talent portion that is evaluated by anyone other than an organized, professional panel of judges. Current chapter and recent alumni (members who became an alumni within two years) members may not be judges.

7. The Panhellenic Association and its member organizations will not support or participate in any philanthropy event/competition with a sports portion that is evaluated by anyone other than unaffiliated, professional officiators. Such officiators may be found through the FAU Recreation Center, or through student athlete volunteers.

8. The Panhellenic Association and its member organizations will not support or participate in any philanthropy event/competition where any person purchases or provides gifts or services to the organization before, during or after the event takes place.

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9. T-shirt sales may count as **bonus points only**. Participating chapters shall not require chapter members to purchase t-shirts or any specialty items.

10. Chapters may not require that members of other organizations attend events. Though participation is encouraged, chapters also are not required to participate in philanthropy programs.

11. If points are being awarded for dollar amounts all forms of currency may only count as “positive” points. There may be no type of money worth “negative” points. ex. “coins are negative points.”

12. Philanthropic program registration fees shall be limited to $100 per contestant/team.

13. Competitions with social media components should follow an incremental point system to curb drastic differences in the amount of points earned that may be unfair and offensive to individuals and chapters that are competing.

    **Example:**
    1st place = 200 points
    2nd place = 100 points
    3rd place = 75 points
    4th place = 50 points
    5th place = 25 points
    6th place = none

14. Philanthropy events/competitions with social media aspects should focus on raising awareness for the philanthropy. Social media challenges must be more than a beauty competition, meaning profile pictures, flyers, hashtags and other promotional posts must be philanthropic in nature. “Likes” may not be purchased, as this does not aid in raising awareness for the cause.

15. No kidnapping, shenanigans, or involvement without prior consent.

16. Chapters shall not host or participate in non-philanthropy based fundraising events unless approved by the university as well as their national organization and national by-laws.

17. Per the FAU Student Organization Manual and Regulation 4.006, philanthropic programs shall include no auctioning of members and/or scavenger hunts without prior approval from the Student Involvement Office. In regards to auctions, points awarded should follow the same incremental system as explained in Resolution #13.

18. Alcohol related activities are prohibited. View FAU Alcohol policy at [http://www.fau.edu/fslife/policies.php](http://www.fau.edu/fslife/policies.php)

19. All competing participants must be active members in good standing of a registered student organization in good standing at FAU. Hosting organizations have the authority to refuse individual members or teams from participating in their program.

20. If a participating individual or chapter hosts a fundraiser in support of another chapter’s philanthropic program, it must be registered on OwlCentral, approved by the Office of Student Involvement and comply with the Student Organization Manual.

21. College Panhellenic Association members and/or chapters thought to be in violation of these guidelines shall be referred to the College Panhellenic Judicial Board.

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Philanthropy Council: Standard Operating Procedures

1. Turn in desired philanthropy dates at the calendar planning session that occurs during the first meeting of each semester. During this planning session, chapters have the opportunity to resolve any date conflicts in order to minimize over-programming.

2. If dates are not yet registered, begin to register them through Owl Central. Keep in mind that an event cannot take place if it is not registered.

3. Submit your packet to the Vice President of Philanthropy for review no later than 30 days prior to your event. Your packet will be reviewed and returned to you.
   a. Please see the “Philanthropy Packet Guidelines” to make sure certain key points are covered before sending your packet for review.

4. Revise your packet and send it back to the Vice President of Philanthropy to be reviewed and potentially finalized. Your packet may not be sent out if your events are not on Owl Central.

5. After receiving approval, send your finalized packet to chapters invited to participate no later than ten business days prior to your event. CC the Vice President of Philanthropy in the email.

6. Email the Vice President of Philanthropy your panel of judges and/or sport officiators along with what makes them credible.

7. Should anything need to be adjusted or changed after the packet has been distributed to chapters/contestants, all changes must be communicated to all participants at the same time (i.e. mass email or Facebook group post) Include the Vice President of Philanthropy on these communications. Please refer to Resolution #2.
Philanthropy Packet Guidelines

Why is the event being put on? Who does the event benefit? Where will the money go?

How could the philanthropy be better incorporated into events? Trivia questions, bring in a guest speaker from the agency, do a service or awareness project related to the cause, etc.

What is the event?

Where and when is the event? If the event is outside, what will happen in case of rain?

How is the event being put on? What are the rules?

Is there a registration fee to sign up? If so, how much is it? How can participating organizations pay? If by check, who must it be made payable to?

What is the break-down for points during the event?

Does attendance count for points? If so, what time will check-in start and end?

Must tickets be purchased to attend? If so, what’s the price? When and where will they be sold? Will you accept cash, card, or both?

Are you selling shirts for your event? If so, what’s the price? When will they be sold? Will you accept cash, card, or both? When will they be distributed?