

BEST PRACTICES, Library

Title: eLicense System

37

Source: Baylor University

Co Area: IRM

Addl Info: http://www.sacubo.org/sacubo_resources/best_practices/2003.html

Abstract: Baylor University has developed a system for tracking licenses of the electronic resources provided by the University libraries. The system, called eLicense, maintains data about the license terms, renewal agreement, vendor information including the support contact, and other pertinent fields. Each vendor has unique requirements regarding how the resources can be used and by which university constituents. This system centralizes all of this critical information in one place, relieving the need to constantly reference filed paper documents and/or track down knowledgeable library staff to answer questions related to electronic resources access. The Web interface makes the system easy to learn and use. eLicense also includes a type of workflow capability. E-mail notification of appropriate library staff occurs at different stages during the initial entry and approval of a new electronic resource license.

Baylor technology staff wrote the eLicense application software using the Microsoft.Net development environment. The database is in an SQL Server database on a Dell Windows 2000 server. eLicense users log into the system with their Baylor network ID. Authorization for the various levels of system access is maintained within the application database.

Title: Student Laser Printing

202

Source: University of Richmond

Co Area: IRM

Addl Info: http://www.sacubo.org/sacubo_resources/best_practices/2002.html

Abstract: The primary goal was to limit free laser printing. Regardless of how one limited the free laser printing, some students were going to want to print more. The process for allowing heavy laser printing users to purchase additional printing capability had to be developed and had to be simple. The handling, security and accounting of money had to be documented.

With that in mind, AND Technologies, Inc. had the appropriate software (Pcounter) at an affordable price. All of our students already had to log on to computers in the labs or in the library in order to use them. With Pcounter, when the student logs on to the computer in the labs or libraries, he or she is automatically logged on to Pcounter. When the student prints, Pcounter tracks the number of copies printed and updates the student's balance by subtracting the number of copies printed. One printed sheet equals one printing unit.

A student is given 400 printing units per semester and any unused units carry over to the next semester and even to summer school. At the end of summer school, prior to the beginning of fall semester, the printing units left are deleted and new balances for the fall semester are entered. If a student uses all of his or her printing units, he or she can go to the library circulation desk and purchase additional printing units. The minimum purchase is 20 printing units for \$1.00. The number of free printing units per semester and the cost of printing units in excess of 400 per semester was determined with student involvement. Students were involved with the process from the beginning to the end.

BEST PRACTICES, Library

Title: SUNY Best Practices Search Facility

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Source: State University of New York

Co Area:

Addl Info: <http://www.suny.edu/BestPractices/Best.Practices.2004.01.27.pdf>

Abstract: As part of the Task Force on Efficiency and Effectiveness, campus presidents were asked to provide initiative they believe they carry out better than any other campus, along with those innovative ideas that have saved or avoided spending resources. The "Best Practices" reported in this document have resulted in significant savings throughout SUNY and, when shared with other campuses, have the potential to realize even greater savings within the system.

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Library Consortium Participation
Thin-client Computer System