Key Word List

Administrative
Audits & Auditors
Bookstore
Building Utilization/Maintenance
Campus Crime / Security
Cash Handling
Cash Management
Collections - A/R
Computer Systems
Construction
Contracts
Cost Reduction/Efficiency
Credit Cards
Customer Service/Satisfaction
Direct Deposits
Disabilities
Diversity
Electronic Workflows
E-Mail - SPAM - Phishing
Emergency Planning
Employee Assistance
Employee Attitudes
Employee Development
Employee Info
Employee Misconduct/Termination
Employee Recognition
Employee Self-Service
Energy Efficiency
Environment / Sustainability
Ethics / Integrity
Evaluation - Employee
Expense Reports - Reimb
Food Service
Forms
Fraud
Fund Raising

Government Reg/Forms/Policies
Grants: Billing, A/R, Reconciliation
Hazardous Waste
Health / Safety
IACUC or IRB
ID Card
Internal Control
Inventory
Invoice Payment
Mail Services
Online Technology
Outsourcing/Insourcing
Parking Problems / Procedures
Partnerships
Payroll and/or Salaries
pCards
Piracy - Movies, Music, Software
Policy & Procedures
Privacy Policy
Recruitment/Retention - Faculty/Emp
Recruitment/Retention - Students
Recycling
Research Commercialization
Resource
Resource - Academic
Resource - Administrative
Resource - Athletics
Resource - Controller's Office
Resource - OIT
Resource - Personnel
Resource - Purchasing
Resource - Research
Resource - Student Affairs
Risk Management
Sarbanes-Oxley
Scanning - Imaging

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**Key Word List**

Smoking Cessation
Strategic Planning / Master Plan
Student Billing, Payments, Refunds
Student Drinking
Student Housing
Student Services
Supply & Demand Chain
Teaching
Training - Employees
Training - IT & Access
Vehicle & Fuel Efficiency/Maint
Vendors
Work Environment
Work Requests
Work Teams