

**FLORIDA ASSOCIATION OF CODE ENFORCEMENT CERTIFICATION  
LEGAL ISSUES OF CODE ENFORCEMENT (LEVEL 111)**

**CLASSES:** In conjunction with the Florida Association of Code Enforcement, Inc. (F.A.C.E.) and the John Scott Dailey Florida Institute of Government at the University of Central Florida, the John Scott Dailey Florida Institute of Government at FAU is pleased to offer the classes and review required for Level III Code Enforcement Certification:

January 24	Case Development	8:30 a.m. – 12:30 p.m.	(4 hours)
January 31	Evidentiary Issues	8:30 a.m. – 12:30 p.m.	(4 hours)
February 2	Testifying and Demeanor Mock Citation Trial	8:30 a.m. – 12:30 p.m. 1:30 p.m. – 3:30 p.m.	(4 hours) (2 hours)
February 7	Code Enforcement Board	8:30 a.m. – 12:30 p.m.	(4 hours)
February 14	Special Issues Local Government Ordinances	8:30 a.m. – 12:30 p.m. 1:30 p.m. – 3:30 p.m.	(4 hours) (2 hours)
February 23	Other Legal Options	8:30 a.m. – 12:30 p.m.	(4 hours)
February 28	Mock Code Enforcement Board Hearing	8:30 a.m. – 12:30 p.m.	(4 hours)
March 1	Review for Exam (required)	8:30 a.m. – 12:30 p.m.	(4 hours)

ALL CLASSES WILL BE HELD AT THE FAU CAMPUS, 111 E. LAS OLAS BOULEVARD IN FT. LAUDERDALE. Class size is limited, and registration will be closed when capacity has been reached. The registration fee includes course materials, morning refreshments, and free parking. Participants will be on their own for lunch. A parking decal will be mailed to you upon receipt of payment.

**FEE STRUCTURE:** Active F.A.C.E. members: \$12.00/hour Non-members: \$16.00/hour

**REGISTRATION INFORMATION:** Advance registration is required for each class, and the deadline for registering is **January 10**. These classes fill up quickly, so we urge you to register as soon as possible. Due to the strong interest in the certification program and limitations on class size, registrations will be confirmed only if they are accompanied by a check or purchase order. **We are now able to accept payment by credit cards. Please contact our office at 561/297-3749 if you wish to pay with a credit card.** Requests for refunds must be submitted in writing and received no later than one week prior to the day of the class. In such cases, the registration fee, less a \$75.00 administrative charge, will be refunded. No requests for refunds will be honored after that date. Non-attendance does not constitute a withdrawal or refund request. We reserve the right to cancel the classes; in that case, registration fees will be refunded in full. Confirmation and driving directions will be mailed to you upon registration.

To register, please complete the registration form and indicate which course(s) you wish to take. Please mail the form, along with your check or purchase order (made payable to Florida Atlantic University IOG), to:

The John Scott Dailey Florida Institute of Government at FAU  
777 Glades Road, Building 44, Room SO 277  
Boca Raton, FL 33431-0991  
(561) 297-3749 (561) 297-4479 (fax) email: sdean@fau.edu

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**EXAMINATION:** The Level III examination will be given on **Thursday, March 1 from 1:30 p.m. to 3:30 p.m.** at the FAU campus in downtown Fort Lauderdale. In order to be eligible to take the examination, you must have completed all 32 hours of Level III classroom instruction and the review. The fee for the exam is \$75.00 for F.A.C.E. members if payment is received **by February 16** and \$110.00 thereafter. The examination fee for non-member is \$125.00 and \$160.00 if payment is received after February 16.

**YOU MUST REGISTER ONLINE FOR THE EXAM AT:  
<http://www.iog.ucf.edu/CourseStatus.awp?&course=012-0301-1>  
ALL FACE EXAM REGISTRATIONS ARE THROUGH THE UCF IOG OFFICE**

**FLORIDA ASSOCIATION OF CODE ENFORCEMENT CERTIFICATION: LEGAL ASPECTS OF  
CODE ENFORCEMENT (LEVEL III)**

NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
 TITLE \_\_\_\_\_ FAX \_\_\_\_\_  
 AGENCY NAME \_\_\_\_\_  
 AGENCY ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 EMAIL \_\_\_\_\_

**CODE ENFORCEMENT EXPERIENCE:**

0 – 6 months     6 months – 1 year     1 – 3 years     3 years or more

**IN ORDER TO QUALIFY FOR THE MEMBER FEE**, your check and F.A.C.E. membership application must have been received by F.A.C.E. PRIOR to the date of your first class.

Please indicate the courses(s) for which you are registering:

		<u>Active F.A.C.E. Member</u>	<u>Non- Member</u>	
<input type="checkbox"/>	Jan 24    Case Development	\$48.00	\$64.00	_____
<input type="checkbox"/>	Jan 31    Evidentiary Issues	\$48.00	\$64.00	_____
<input type="checkbox"/>	Feb 2    Testifying and Demeanor	\$48.00	\$64.00	_____
<input type="checkbox"/>	Feb 2    Mock Citation Trial	\$24.00	\$32.00	_____
<input type="checkbox"/>	Feb 7    Code Enforcement Board	\$48.00	\$64.00	_____
<input type="checkbox"/>	Feb 14    Special Issues	\$48.00	\$64.00	_____
<input type="checkbox"/>	Feb 14    Local Government Ordinances	\$24.00	\$32.00	_____
<input type="checkbox"/>	Feb 23    Other Legal Options	\$48.00	\$64.00	_____
<input type="checkbox"/>	Feb 28    Mock Code Enforcement Board Hearing	\$48.00	\$64.00	_____
<input type="checkbox"/>	Mar 1    Review for Examination	\$48.00	\$64.00	_____
 <b>Total amount of check/purchase order:</b>		<b>\$432.00</b>	<b>\$ 576.00</b>	<b>\$ _____</b>

Please send registrations for these CLASSES and the REVIEW to:

The John Scott Dailey Florida Institute of Government at FAU  
 777 Glades Road, Building 44, Room SO 277  
 Boca Raton, FL 33431-0991  
 (561) 297-3749                      (561) 297-4479 (fax)

\*\*\*All F.A.C.E. exam registrations are through the UCF IOG office in Orlando\*\*\*

You must register online for the exam: <http://www.iog.ucf.edu/CourseStatus.awp?&course=012-0301-1>  
 For assistance with the exam registration, please call (407) 882-3960

OFFICE USE ONLY: Check \_\_\_\_\_ P.O. \_\_\_\_\_ Receipt \_\_\_\_\_ Ack. \_\_\_\_\_