Florida Atlantic University

Office of Student Financial Aid

Satisfactory Academic Progress Appeal Form For Exceeding Time Frame
2008-2009 Academic Year

Boca Campus
777 Glades Road
Building SU 80, Room 233
Boca Raton, FL 33431-0991
Tel: (561) 297-3530

Davie Campus
2912 College Avenue
Building #49
Davie, FL 33314
Tel: (954) 236-1229

Jupiter Campus
Office of Financial Aid - SR 134
5353 Parkside Drive
Jupiter, FL 33458
Tel: (561) 799-8697

Port St. Lucie Campus
500 NW California Blvd.
Port St. Lucie, FL 34986
Tel: (772) 873-3301

Website: www.fau.edu/finaid

Name: _____ SSN ### - ## - _____

Address: _____ FAU Z NUMBER Z _____

_____ TELEPHONE _____

_____ FAU EMAIL _____

Time Frame represents the maximum number of attempted credits (combined institutional and transfer) for which a student is eligible to receive financial aid. For each student, the Time Frame maximum is computed individually according to the following formula: (Program Length minus Transfer Credits) x 150%.

It is the Florida Atlantic University Office of Student Financial Aid policy that students will be ineligible to receive financial aid funding for credits attempted beyond the Time Frame maximum. No additional allowances will be made for students who change majors or have excessive transfer credits.

To appeal the cancellation of their financial aid eligibility due to attempted credits exceeding the Time Frame policy maximum, students should submit this form, with the reverse side completed by their academic advisor, along with the following:

- Signed statement from student explaining circumstances.
- Copy of academic transcript.

THIS FORM WILL NOT BE CONSIDERED UNLESS THE REVERSE SIDE OF THIS FORM IS COMPLETED BY AN ACADEMIC ADVISOR IN YOUR DEGREE AWARDING COLLEGE.

NOTE: This may require 2-4 weeks for completion by your academic advisor. Academic advisors commonly will require the student to make an appointment to meet to complete this form. Appointments typically require a 2-4 week advance reservation.

STUDENTS MUST READ THE FOLLOWING AND SIGN BELOW PRIOR TO SUBMITTING THIS FORM:

Decisions regarding Satisfactory Academic Progress Appeals normally will be made within 3 weeks of their submission. With this in mind, students submitting a Satisfactory Academic Progress Appeal less than three weeks prior to the fee payment deadline will normally not be eligible for deferment of any financial obligations with FAU. Students submitting a Satisfactory Academic Progress Appeal less than three weeks prior to the fee payment deadline will be responsible for all financial obligations made to the University, regardless of whether this appeal is approved or denied.

By signing below, I am submitting the following appeal and acknowledge the above statement:

_____ _____

Student Signature Date

FINANCIAL AID SECTION

Time Frame Appeal Decision: ☐ Approved ☐ Denied

Decision Applied to Terms: ☐ Fall 2008 ☐ Spring 2009 ☐ Summer 2009

Time Frame Threshold recalculated to _____ total credits

Comments: _____

_____ _____

Counselor Signature Date

Student Name **FAU Z Number**

ACADEMIC ADVISOR SECTION:

Academic Advisor's FAU Extension: _____	Email _____@fau.edu

I certify that the student named above needed the following to complete the specified degree program upon their matriculation at FAU:

1. Degree Program : _____

   Matriculation Term: _____
   (Defined as term student first entered FAU as either Undergraduate or Second Bachelor student)

   Number of credits required to complete degree program upon matriculation term specified above*:_____
   * (Not to include program requirements satisfied prior to matriculation term specified above or through transfer).

2. The student still needs to complete the following coursework to earn their degree:

Course Identifier(s) (optional)	**Course Name or Component Requirement**	**Credits**

This information is based on the student's record as of the certification date indicated below.

Signature of Academic Advisor Printed Name

Title and Department of Academic Advisor Certification Date