



The World Bank Group  
Family Network

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Dear Applicant:

The MMMF was established in 1981 to honor the late Margaret McNamara and her commitment to the well-being of women and children in developing countries. The purpose of the grant is to support the education of women from developing countries who are committed to improving the lives of women and children in their home countries. Previous grant recipients studied agriculture, architecture, urban planning, civil engineering, education, forestry, journalism, nursing, nutrition, pediatrics, public administration, public health, social sciences, and social work.

Applications can only be submitted by accessing our website at [www.mmmf-grants.org](http://www.mmmf-grants.org) and completing the online application form.

#### **A. INSTRUCTIONS FOR COMPLETING APPLICATION**

Your completed application must include the following items:

1. **The Application Form** must be filled out online.
2. **Personal Statement Form** consist of several questions and an essay.
3. **Two Recommendation Forms must be completed online** ([www.mmmf-grants.org](http://www.mmmf-grants.org) see the **application package requirements**).
  - a. Both must come from professors **or** supervisors.
  - b. One form must be from a professor at your current institution and the other may be from your country.
  - c. One professor or supervisor must have known you for at least two semesters or one year.

Additional recommendations will be discarded.

4. **Official Estimate of Expenses for Foreign Students.** This document is available from the Foreign Student Advisor or Financial Aid Advisor of your institution. Highlight on the official university document the information that applies to you.
5. **Recent Transcript and Registration.** Transcripts are available from the Registrar's Office. Please send us your most recent transcript and a copy of your fall registration.
6. **Copy of your visa.**
7. **Copy of your I-20 or Study Permit.**

Please mail all the items mentioned above to the MMMF office. Do not mail items separately. The envelope containing your complete materials must be postmarked no later than February 28.

- **Applications that are incomplete or postmarked after February 28 are not eligible.**
- **Only recipients of grants will be notified by April 30.** If you have not heard by May 15, your application has not been successful.

## **B. CONDITIONS ON ACCEPTANCE OF GRANT**

Please note that grant recipients are required to sign a contract agreeing to the following constraints:

1. If an MMMF grant recipient receives a grant from the *World Bank Graduate Scholarship* program in the same calendar year she receives an MMMF grant, her MMMF grant shall be rescinded.
2. The MMMF expects the grant recipients to return to their home countries or another developing country within approximately two years after receiving their grants and then to perform at least two years of service in her country or another developing country. As a condition of the grant, the recipient will agree to make a contribution to the MMMF of the full amount of her grant if
  - a. she does not return to her country or another developing country within 30 months of receiving the MMMF grant or after completing her studies in the US/Canada; or if
  - b. she does not complete two years of service within 54 months of receiving the MMMF grant or after completing her studies in the US/Canada.

Please also note that grant funds that are used for expenses that are not required for enrollment (e.g. room, board, travel, research, child care, etc.) are generally subject to US/Canada tax and income tax withholding, even for non-US/Canada nationals. Only tuition and related expenses (e.g., tuition, required fees, books, supplies, etc.) are exempt from US/Canada tax and withholding. The tax treatment of grant funds may be affected, by the terms of a tax treaty between the recipient's home country and the United States/Canada. For your specific tax responsibility, contact your advisor or your institution's financial office.

MMMF grant payments will be disbursed directly to the recipient's institution around June 1. **Grant funds may not be used to repay debts or loans.**

We look forward to receiving your application materials.

Sincerely,

The MMMF Selection Committee

ACL/10-05

**MARGARET McNAMARA MEMORIAL FUND**  
**1818 H STREET, NW**  
**MSN H2-204**  
**WASHINGTON, DC 20433**

*Please note you must be enrolled by September of the application year; the MMMF does not provide pre-enrollment funding. The purpose of the grant is to help women complete the educational program they have already begun.*