



Florida Atlantic University
Office of Student Financial Aid
Satisfactory Academic Progress Appeal For General Aid Recipients
2009-2010 Academic Year

Boca Campus

777 Glades Road
 Building SU 80, Room 233
 Boca Raton, FL 33431-0991
 Tel: (561) 297-3530

Davie Campus

2912 College Avenue
 Building #49
 Davie, FL 33314
 Tel: (954) 236-1229

Jupiter Campus

Office of Financial Aid - SR 134
 5353 Parkside Drive
 Jupiter, FL 33458
 Tel: (561) 799-8697

Port St. Lucie Campus

500 NW California Blvd.
 Port St. Lucie, FL 34986
 Tel: (772) 873-3301

Name: _____

SSN ### - ## - _____

Address: _____

FAU Z NUMBER Z _____

TELEPHONE _____

FAU EMAIL _____

A student may appeal the cancellation of their financial aid eligibility resulting from failure to meet the Satisfactory Academic Progress criteria by submitting this form along with any additional documentation of mitigating circumstances which have affected academic progress. A copy of the Satisfactory Academic Progress Policy can be found on the Florida Atlantic University Office of Student Financial Aid web site: www.fau.edu/finaid/policies/acad_progress.php

IMPORTANT NOTE: Students appealing for aid for a future term should NOT submit their Satisfactory Academic Progress Appeal if their transcript shows pending (non-posted) grades for current term or previous term coursework. These appeals will be returned to the student with instructions to re-submit after all pending grades are posted. Exceptions may be made on a case by case basis for coursework which requires instructor observation over several semesters prior receiving a final grade.

In addition to the documentation specified below, **ALL** Satisfactory Academic Progress appeals must be submitted with the following:

- **Signed statement from student explaining circumstances (you may use the area on page 2 of this form).**
- **Unofficial copy of student's academic transcript. This can be printed from the MyFAU self service website (<http://myfau.fau.edu>). After logging in, select the "FAU Self Service (OWLS)" link and then the "Student Services" tab. Unofficial Transcripts can then be obtained from the "Student Records" link.**

DESCRIPTION OF POTENTIAL CIRCUMSTANCES FOR APPEAL AND REQUIRED DOCUMENTATION: **Personal injury, illness, or physical disability**

Required Documentation (all 3 are required):

1. Student statement of circumstances, detailing medical condition that impaired performance and why future academic performance will not be impaired by condition.
2. Statement from doctor, Health Services, Counseling Center, or Office for Student's with Disabilities detailing medical condition that impaired academic performance. Statement should verify the following:
 - The limiting medical condition and date span for which condition existed.
 - That condition may have impaired academic performance.

If you were approved for medical withdrawal by the Dean of Students Office, it is NOT necessary to submit copies of the documentation requested in Step 2.

3. Statement from doctor, Health Services, Counseling Center, or Office for Student's with Disabilities indicating that you have rehabilitated to such an extent that the limiting medical condition should not significantly impair future academic performance.

 Lack of progress due to first semester at FAU

Required Documentation:

- Student statement detailing circumstances impairing performance and why future academic performance will not be impaired by circumstances.

