

## Florida Atlantic University 2017-18 Budget Construction Timeline

March 3, 2017	The Budget Office releases Tidemark Budgeting Program to all units to start 2017-18 Annual Operating Budget Process
<u>March 24, 2017</u>	<b>Due date</b> for All units of Academic Affairs to complete and submit 2017-18 Budgets In Tidemark for Provost Office to review
<b><u>March 31, 2017</u></b>	<b>Due date</b> for all VP Areas to complete and submit 2017-18 Budgets in Tidemark; <u>Tidemark will be closed by the end of this day</u>
April 3 – April 28	The Budget Office reviews the Budget Request Submission in Tidemark
May 1, 2017	The Budget Office prepares Operating Budget Summary Report
May 16, 2017	The Budget Office completes 2017-18 BOT Budget Presentation Report
June 6, 2017	Audit & Finance Committee Meeting
June 27, 2017	The Budget Office uploads 2017-18 Position Budgets from Tidemark to Workday
June 28, 2017	The Budget Office tests uploads 2017-18 Operating Budgets from Tidemark to Workday
July 1, 2017	2017-18 Operating Budget is available in Workday

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### **Foundation Budget Timeline (Colleges Only)**

March 1, 2017	The Foundation Office will send preliminary projections to the colleges
March 7, 2017	The Colleges send 2017-18 Foundation Budget Request to the Foundation Office (Georgia Hill hillg@fau.edu)
March 16, 2017	The Foundation Office will send the approved budget to the colleges. The colleges need to enter the approved budget amounts in Tidemark