



Satisfactory Academic Progress Appeal Form For Exceeding Time Frame

Boca Campus

777 Glades Road
Building SU 80, Room 233
Boca Raton, FL 33431-0991
Tel: (561) 297-3530

Davie Campus

3200 College Avenue
Building #49
Davie, FL 33314
Tel: (954) 236-1229

Jupiter Campus / Honors College

Office of Financial Aid – SR134
5353 Parkside Drive
Jupiter, FL 33458
Tel: (561) 799-8697

Name: _____

FAU Z NUMBER: _____

Address: _____

FAU EMAIL: _____

REQUESTING AID FOR THE _____ SEMESTER

Time Frame represents the maximum number of attempted credits (combined institutional and transfer) for which a student is eligible to receive financial aid. For each student, the Time Frame maximum is computed individually according to the following formula: (Program Length minus Transfer Credits) x 150%.

It is the Florida Atlantic University Office of Student Financial Aid policy that students will be ineligible to receive financial aid funding for credits attempted beyond the Time Frame maximum. No additional allowances will be made for students who change majors or have excessive transfer credits.

To appeal the cancellation of their financial aid eligibility due to attempted credits exceeding the Time Frame policy maximum, students should submit this form, with the reverse side completed by their academic advisor, along with the following:

- Signed statement from student explaining circumstances.
- Copy of **UNOFFICIAL** academic transcript. This can be printed from the MyFAU self-service website (<http://myfau.fau.edu>). After logging in, select the "FAU Self Service (OWLS)" link and then the "Student Services" tab. Unofficial Transcripts can then be obtained from the "Student Records" link.

THIS FORM WILL NOT BE CONSIDERED UNLESS THE REVERSE SIDE OF THIS FORM IS COMPLETED BY AN ACADEMIC ADVISOR IN YOUR DEGREE AWARDING COLLEGE.

NOTE: This may require 2-4 weeks for completion by your academic advisor. Academic advisors commonly will require the student to make an appointment to meet to complete this form. Appointments typically require a 2-4 week advance reservation.

STUDENTS MUST READ THE FOLLOWING AND SIGN BELOW PRIOR TO SUBMITTING THIS FORM:

Decisions regarding Satisfactory Academic Progress Appeals normally will be made within 3 weeks of their submission. With this in mind, students submitting a Satisfactory Academic Progress Appeal less than three weeks prior to the fee payment deadline will normally not be eligible for deferment of any financial obligations with FAU. Students submitting a Satisfactory Academic Progress Appeal less than three weeks prior to the fee payment deadline will be responsible for all financial obligations made to the University, regardless of whether this appeal is approved or denied.

By signing below, I am submitting the following appeal and acknowledge the above statement:

Student Signature _____

Date _____

FINANCIAL AID SECTION

Time Frame Appeal Decision: Approved Denied

Decision Applied to Terms: Fall YR _____ Spring YR _____ Summer YR _____

Time Frame Threshold recalculated to _____ total credits

Comments: _____

Counselor Signature _____

Date _____

