



# University Architect & Associate VP

## Policy & Procedure #14

**TITLE:** **EMERGENCY BLUE LIGHTS – PLACEMENTS & MAINTENANCE**

**OBJECTIVE AND PURPOSE:** To establish a policy for the installation of new emergency blue lights and the maintenance of existing emergency blue lights. Objective include:

- Provide adequate emergency blue lights throughout campus.
- Ensure that new blue lights are provided with new building projects if they generate the need.
- Install new blue lights on campus where there are current deficiencies.

**RESPONSIBILITY**

**ACTION**

- |  |   |
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| <b>ASSOCIATE VICE PRESIDENT/ CHIEF OF POLICE</b>     | <ul style="list-style-type: none"> <li>◆ Appoint Blue Light Committee:               <ul style="list-style-type: none"> <li>(1) EH&amp;S personnel</li> <li>(1) AVP personnel</li> <li>(1) Police/Parking personnel</li> </ul> </li> </ul>  |
| <b>BLUE LIGHT COMMITTEE</b>                          | <ul style="list-style-type: none"> <li>◆ Review current location of existing emergency blue lights and establish areas where emergency blue lights are needed.</li> <li>◆ Maintain and update the Emergency Blue Light campus map.</li> </ul>   |
| <b>FACILITIES PLANNING</b>                           | <ul style="list-style-type: none"> <li>◆ Ensure that emergency blue lights are included in the budget and design for new facilities that generate the need.</li> <li>◆ Coordinate location of proposed emergency blue lights with the Blue Light Committee.</li> <li>◆ Notify Blue Light Committee of the locations for the newly installed emergency blue lights.</li> </ul>   |
| <b>TRAFFIC &amp; PARKING</b>                         | <ul style="list-style-type: none"> <li>◆ Work in conjunction with Blue Light Committee to provide new emergency blue lights where existing deficiencies exist.</li> </ul>   |
| <b>PHYSICAL PLANT</b>                                | <ul style="list-style-type: none"> <li>◆ Maintain the exterior of the emergency blue lights from graffiti, physical damage and/or weathering.</li> <li>◆ Maintain the lens covering, blue lights, and associated electrical components.</li> </ul>  |
| <b>INFORMATION RESOURCE MANAGEMENT/ POLICE DEPT.</b> | <ul style="list-style-type: none"> <li>◆ Maintain the phone and internal telecommunication wiring and infrastructure to the emergency blue lights to ensure that they are operable.</li> <li>◆ Monitor existing emergency blue lights on campus and report any maintenance needs to the responsible department.</li> <li>◆ Report any non-functioning blue lights to Physical Plant for appropriate maintenance.</li> </ul> |

Issued By: Dashtaki	Date Issued: 3/2002	Date Revised:	Effective Date: 3/2002
<b>APPROVED:</b>	Vice President	Associate V.P.	<b>N/A</b> Director