**Division 12 - Furnishings**

**12100 - General**

1. Fixed equipment covered in Division 11 - Equipment should be included in the general construction contract insofar as is possible. Has the A/E incorporated all fixed items (identified as those items which are secured in place by fastening devices or by rigid piping, including conduit) in the construction documents?  
(Specific drawing sheet #/specification page #__________) □ □ □

2. Offices and classroom furniture and loose equipment such as desks, chairs, filing cabinets, etc., are generally provided from Owner's furniture and equipment (FF&E) funds. A sum is stated in the project budget from which the University will normally purchase these items. Does the A/E understand that they should not consider the FF&E budgeted sum a part of the funds for which the Architect/Engineer has responsibility?  
(Specific drawing sheet #/specification page #__________) □ □ □

3. Has the A/E determined if FAU’s Facilities Planning Project Manager and the users require interior design services to assist in furniture and color selections, and to prepare and track orders and receipt of same? This would require a Request for Additional Services Authorization from the A/E and approval from FAU.  
(Specific drawing sheet #/specification page #__________) □ □ □

**12300 - Laboratory Casework**

1. Has the A/E received review/sign-off from the University personnel for the lab casework layout, design, and services provided (water, gas, drying racks, shelves, etc.)?  
(Specific drawing sheet #/specification page #__________) □ □ □

2. Has the A/E obtained the Owner's agreement in writing as to acceptable casework construction materials and manufacturers? (Quality should be of the highest.)  
(Specific drawing sheet #/specification page #__________) □ □ □

**Materials**

3. Have working surfaces been selected for the intended use? Laminated plastic tops may be satisfactory for some labs but epoxy resin countertops must be specified where top is exposed to heavy usage, strong chemicals, heat, etc.  
(Specific drawing sheet #/specification page #__________) □ □ □

4. Has laboratory casework been specified to be high pressure plastic laminate on medium-density fiberboard specifically made for use in cabinetry and casework as base-bid, with solid plywood core wood casework as an add alternate?  
(Specific drawing sheet #/specification page #__________) □ □ □

5. Have all laboratory casework wood products been specified to comply with the Forest Stewardship Program Green Rating System? Finishes must be low or no-VOC. Wood and adhesives must have no added urea formaldehyde.  
(Specific drawing sheet #/specification page #__________) □ □ □

End of Division 12 – Furnishings.