



Environmental Health & Safety

Policy & Procedure #17

TITLE	DANGEROUS GOODS SHIPPING POLICY
OBJECTIVE AND PURPOSE	To ensure that packages from FAU Campuses containing dangerous goods are properly packaged, labeled and shipped according to Department of Transportation (DOT) and International Air Transport Association (IATA) Dangerous Goods Regulations
RESPONSIBILITY	<u>ACTION</u>
DEPARTMENTS	<ul style="list-style-type: none"> ◆ Personnel within departments that wish to ship dangerous goods must: <ul style="list-style-type: none"> ➢ Bring hazardous materials to EH&S along with Material safety data sheet (MSDS) and any other pertinent safety information. ➢ Reimburse EH&S for all shipping costs, including packages, labels, and shipping. ➢ Shipment of radioactive material must be coordinated through the EH&S Radiation Safety Officer (RSO). ➢ Certain University employees may be authorized by EH&S to ship hazardous materials provided they have successfully completed the training requirements specified in 49 CFR 172.700 and the IATA Dangerous Goods Regulations
ENVIRONMENTAL HEALTH AND SAFETY	<ul style="list-style-type: none"> ◆ Maintain appropriate training for its personnel in accordance with DOT and IATA regulations. ◆ Package, label and complete the proper shipping papers for dangerous goods. ◆ Set up and maintain an account with a Commercial Carrier ◆ Arrange for the shipment by a Commercial Carrier ◆ Provide or arrange for the appropriate training for department personnel wishing to become authorized to ship dangerous goods as specified in 49 CFR 172.700 and IATA Dangerous Goods Regulations
REFERENCE	<ul style="list-style-type: none"> ◆ U.S. Department of Transportation (DOT) 49 CFR 171-180 ◆ International Air Transport Association (IATA) Dangerous Goods Regulations ◆ EH&S Hazardous Material Shipping Procedures

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APPROVED:	Vice President	Associate V.P.	Director