# UNIVERSITY CONFINED SPACE ENTRY POLICY

## OBJECTIVE AND PURPOSE
To establish personnel responsibilities and standard operating procedures, applicable to all employees who enter confined spaces.

## RESPONSIBILITY

### ENVIRONMENTAL HEALTH AND SAFETY
- Develop and implement a comprehensive confined space program.
- Conduct confined space training to familiarize employees with the hazards associated with confined space entry and the use of safety equipment.
- Perform the initial atmospheric testing of all confined spaces.
- Provide rescue equipment to the department and monitor their use periodically.
- Evaluate and update program as needed.
- Must pre-approve entry into a permit required space and review all activities at the conclusion of the entry.
- Have a representative present on the site if the space is permit required.

### DEPARTMENTS
- Inform EH&S when there is a need to work in a confined space.
- Assess the scope to determine whether there is a need to enter the confined space.
- Determine whether entry requirements are met and equipment is readily available.
- Ensure any hazard detected during entry into confined space shall be eliminated or protected from causing any injury or exposure.
- Ensure employees are trained for confined space hazards and associated emergency response.
- Provide appropriate personal protective equipment and accessories at no cost to all affected employees.
- Ensure employees comply with FAU confined space program, keep records of cancelled permits and forward copies to EH&S.
- Ensure employees are evacuated from the confined space, if at any time changes in the atmospheric condition are observed.
- Ensure no employee enters a confined space until all entry requirements have been completed, approved and signed by EH&S.
- If the space is permit required space, submit the entry permit to EH&S for approval.
- If the space is a permit required space, the approved entry permit shall be posted at the entrance to permit required space.

### EMPLOYEES
- Attend awareness training on the hazards of confined space, hazard report system, duties of personnel working in the space, and emergency procedures.
- Comply with confined space procedures in addition to departmental rules.

## REFERENCE
- 29 CFR 1910.146