

FAU Emergency Management 2009 Annual Update

Disaster emergency plans

In accordance with Florida Statutes, Florida Atlantic University is required to prepare and maintain emergency preparedness and post-disaster response and recovery plans as well as to implement an “all-hazards” approach to its emergency plans.

One aspect of disaster emergency planning is Continuity of Operations Planning (COOP). To date, all units have been asked to create and update COOP plans each year. This plan addresses unit recovery should the unit’s facilities be rendered inoperable by an emergency event. This year, its format has been revised to better match FFEMA guidelines. For the Unit COOP (UCOOP) template and guide, please visit:

<http://www.fau.edu/facilities/ehs/safety/Emergency-Planning.php>

Workshops will be offered to guide emergency plan writers and to educate the university community on emergency planning. Please visit the Environmental Health and Safety website at www.fau.edu/ehs under the training link for more information.

This year’s deadline:

- All UCOOP plans must be submitted electronically to the Emergency Management Coordinator, ssookhoo@fau.edu **no later than June 1st, 2009.**

In the coming months, Units will be asked to complete another aspect of emergency planning. While UCOOP plans address post-event planning for resuming critical operations when a unit’s primary facilities are rendered inoperable, Unit Emergency Response Plans (UERPs) will address pre-event planning as well as immediate response and recovery efforts designed to deal with an emergency event up to the point where COOP plans would take over if necessary. More information about Unit Emergency Response Planning will be forthcoming.

Workplace disaster emergency planning is essential; however, home-based disaster emergency planning is equally important. I urge all individuals, especially those involved in all aspects of preparedness, response recovery and mitigation efforts here at the University, to create or revise their own family disaster emergency plans.

An annual report on the “State of University Emergency Preparedness” will be compiled and sent to the President’s office no later than July 24th, 2009, indicating which units’ plans have been received.

Building Safety Personnel Program

The revised program including an improved structure, policy creation, and FEMA and FAU training has been undertaken with success. The program has been implemented university-wide and everyone in the university community is encouraged to know who the safety personnel are for the buildings that they work in, study in, or visit. For the safety personnel roster and more

information regarding this invaluable program, please visit the Emergency Planning and Response website at <http://www.fau.edu/facilities/ehs/safety/Emergency-Planning.php>.

Crisis Action Guide

This is a tool that provides pertinent information for the University community to respond to an emergency or crisis using the most likely hazards/emergency events that could occur. It contains information regarding topics such as crime prevention and reporting, shelter in place and evacuation procedures, fire safety, substance abuse, dealing with psychological crises, injury and illness reporting and a slew of other relevant subjects. The guide should be understood by all employees and student and is update at least annually. It can be accessed at

<http://www.fau.edu/admin/EmergencyInformation.php>.

FAU Alert

It is vital that the University community receive information regarding an emergency event or threat. FAU employs several methods to disseminate information collectively termed **FAU Alert**. Please visit the Environmental Health and Safety website at www.fau.edu/ehs for detailed information on FAU Alert.

For more information regarding this year's update, please e-mail the Emergency Management Coordinator at ssookhoo@fau.edu.