UNIT DAMAGE ASSESSMENT FORM - SPACE

Email completed form to reportdamage@fau.edu or hand deliver to the Emergency Operations Center.

DO NOT SUBMIT THIS FORM TO WORK CONTROL

Campus ___________________ Building Name ___________________ Bldg # ___ Room # ___

REMEMBER, YOUR SAFETY COMES FIRST!

Space is (check all that apply):

D Not usable  D Usable  D Wet/Damp  D Dry

In the aftermath of a disaster, evaluating and reporting damages in your unit’s facilities is everybody’s responsibility.

Check which basic services are operational:

<table>
<thead>
<tr>
<th>Service</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone</td>
<td>D</td>
<td>D</td>
</tr>
<tr>
<td>Internet</td>
<td>D</td>
<td>D</td>
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<tr>
<td>Power</td>
<td>D</td>
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<tr>
<td>Water</td>
<td>D</td>
<td>D</td>
</tr>
</tbody>
</table>

Ceiling tiles (e.g., wet, sagging, missing): __________________________________________

Walls (e.g., cracks, watermarks, soot): __________________________________________

Floor/Carpet (e.g., wet, burnt, torn, mildew): __________________________________

Water leaks (e.g., from roofs, through walls, windows): _____________________________

Doors & Windows (e.g. broken locks, hinges, awnings): _______________________________

Fixtures (e.g., electrical outlets, lightning): _______________________________________

Other: ______________________________________________________________________

Contact Person: ___________________ Telephone __________________________

Department: ______________________ Fax Number: ___________________________

Duplicate as required