



ENVIRONMENTAL HEALTH AND SAFETY

Florida Atlantic University



RESIDENCE HALL FIRE SAFETY REPORT

Issued for 2022- 2023 Academic Year (Report Year 2021)

Published in Compliance with the Higher Education Opportunity Act (HEOA)

INTRODUCTION

This public disclosure is intended to inform current and prospective students, parents, and employees about the fire safety programs and policies in place at FAU, and the institution's state of readiness to detect and respond appropriately to fire related emergencies.

This report can be viewed online at:

<https://www.fau.edu/ehs/documents/2021.pdf>

This report is also available at: <https://www.fau.edu/police/clery.php>

Hard copies of the report are available for public viewing by calling 561-297-3129 or by visiting the Department of Environmental Health and Safety located in room 112 of the Campus Operations Building, CO-69. The EH&S Department is open from Monday to Friday, from 8 AM to 5 PM. Thank you for taking time to read the Annual Fire Safety Report.

Entries in the fire log are made within two business days of receipt of the information. The fire log is available for the most recent 60-day period open to inspection by the public during normal business hours. Any request regarding the fire log older than 60 days is available for public inspection within two business days of such a request.

Elements of the campus fire safety program which are administered and maintained by the Department of Environmental Health and Safety (EH&S) consist of: fire prevention policies and practices, emergency preparedness and evacuation, fire safety education and training initiatives, and descriptions of fire protection systems. Documents located the following websites are referenced in the report:

- <https://www.fau.edu/ehs/safety/fire-safety-program/>www.fau.edu/housing

The law requires each eligible institution participating in any program under this title that maintains on-campus student housing facilities shall on an annual basis, publish a fire safety report, which shall contain information with respect to the campus fire safety practices and standards of the institution including:

- A. Statistics concerning the following in each on-campus student housing facility during the three most recent calendar years for which data is available:
 - a) The number of fires and cause of each fire
 - b) The number of injuries related to a fire that result in treatment at a medical facility
 - c) The number of deaths related to a fire
- B. A description of each on-campus student housing facility fire safety system, including the fire sprinkler system
- C. The number of regular mandatory supervised fire drills

- D. Policies or rules on portable electrical appliances, smoking and open flames (such as candles), procedures for evacuation, and policies regarding fire safety education and training programs provided to students, faculty, and staff
- E. Plans for future improvements in fire safety, if determined necessary by the institution.

FAU FIRE SAFETY PROGRAM OBJECTIVES

Florida Atlantic University (FAU) is committed to protecting the health and safety of the FAU community (i.e. faculty, staff, students, deans, directors, department heads, contractors, and guests) as well as the environment. This is achieved through interdisciplinary collaboration and shared faculty governance to ensure appropriate compliance with applicable fire safety statutory requirements which is a shared responsibility amongst the FAU Community. Therefore, it is essential that members of the FAU community take an active role in this shared vision by initiating appropriate measures to ensure compliance and promote fire prevention associated with activities/operations under their direction. The primary objective of the campus fire safety program is to prevent fire and take appropriate actions before such conditions result in a fire emergency. Such measures are accomplished by:

- Conducting periodic reviews and updates of fire prevention policies.
- Conducting regularly scheduled fire drills.
- Promoting fire prevention and emergency evacuation procedures.
- Inspecting, testing, and maintaining fire protection systems in accordance with National Fire Protection Association (NFPA) standards and Florida Fire Prevention Code.
- Performing plan reviews and code consultation related to capital improvement and remodeling projects and ensure buildings especially residence halls are fully protected.
- Mitigating fire hazards utilizing the information provided from regularly scheduled fire safety inspections performed by the Office of the State Fire Marshal, EH&S as well by the department of Housing and Residential Life and other fire protection consultants.

FIRE PROTECTION EQUIPMENT AND SYSTEMS

Specially designed systems are provided in all Residence Halls to assist in extinguishing fires and to limit the spread of fire and smoke, either by automatic, semi-automatic or manual means. These include, but are not limited to, portable fire extinguishers, fire hoses, fire pumps, wet and dry stand pipe systems, automatic sprinklers, other specially engineered suppression systems, fire detection and alarm systems, fire doors, and dampers. Other life safety systems, like exit and emergency lights with back-up emergency power, are integral parts of our residence hall fire protection systems. Fire protection and life safety equipment are installed, inspected, tested, and maintained in accordance with NFPA Codes and as required by the local Authority Having Jurisdiction (AHJ). **All residence halls are fully protected both with automatic sprinkler and supervised fire alarm system with sprinkler heads and smoke detectors in each student sleeping rooms.**

DEFINITIONS

Cause of Fire: The circumstances, conditions or agencies that bring together a fuel, ignition source, and oxidizer (such as air or oxygen) resulting in a fire or combustion explosion.

Fire: Combustion or burning, in which substances combine chemically with oxygen from the air and typically give out bright light, heat, and smoke.

Fire drill: A practice of the emergency procedures to be used in case of fire.

Fire-related injury: Burns, smoke inhalation, or any other injury resulting from a fire.

Fire-related death: A fatality linked directly or indirectly with injuries sustained as a result of a fire.

Fire-safety system: A variety of systems and devices (fire alarm, fire sprinklers, fire extinguishers, etc.) installed in a building to detect fire and smoke, generate audible and visual alarms, and deliver water or other suppression agents to avoid or minimize harm to occupants and property.

Value of property damage: The total costs (labor, materials, taxes, etc.) necessary to bring the damaged property back to a pre-fire condition.

DESCRIPTION OF FIRE PROTECTION FEATURES AND ON-CAMPUS STUDENT HOUSING FACILITIES

Boca Raton Campus

Atlantic Park Towers



Atlantic Park Towers (APT) began construction in the summer of 2019 on the location of the former Algonquin Hall. Student occupancy of APT began in the in the fall semester of 2021.

APT consist of two, interconnected seven story towers, spans 185,920 sq. ft, and has capacity for 615 students. The building offers 24-hour front desk operation, two separate community kitchens, classrooms, computer labs, fitness room, multipurpose room, laundry facilities and multiple student lounges and study areas. APT is fully sprinkled by an automatic and supervised sprinkler system with sprinkler heads installed in each sleeping room. APT is also equipped with automatic fire detection and alarm systems which are monitored 24 hours a day by the FAU Police Department. Combination smoke and carbon monoxide detectors are also installed in each bedroom as well as hallways and common areas. An Area of Refuge system is installed at the elevator landings of floors 2 through 7 which is monitored 24 hours by FAU Police Department. APT contains a dedicated Bi-Directional Amplifier (BDA) System which is signal-boosting equipment designed to enhance in-building radio frequency (RF) signal coverage for public safety. An emergency backup generator provides back up power to the life safety systems installed at APT, which includes; the BDA system, fire pump, fire alarm control panel, emergency lights, and emergency exit sign lights.

Business & Professional Woman's Scholarship House



Business & Professional Woman's Scholarship House (BPW) was constructed in 1996 to provide campus housing for women with strong academic promise on the FAU Boca campus. The building is a single-story structure, consists of 4,344 sq. ft, and has 9 rooms with capacity for 17 students. The building is fully sprinkled by automatic and supervised sprinkler systems with sprinkler heads in each room and the common areas.

Automatic fire detection and alarm system with smoke detectors in all the sleeping rooms and other areas are also installed in BPW. The fire alarm system is monitored 24 hours a day by the FAU Police Department. A common kitchen facility is provided which is protected by an approved fire suppression system. An emergency generator provides back up power to all life safety systems including emergency and exit lights.

Glades Park Towers



Glades Park Towers (GPT) were built in 2007. GPT is seven stories tall with two separate towers; one north tower and one south tower. The two towers are connected by common space in between them. GPT covers 151,727 sq. ft and contains 169 rooms with space for 602 students. Students are furnished with an extra-long bed, desk, chair, chest of drawers and a cabinet. Rooms are not carpeted. Students can bring a small refrigerator 3.6

cubic feet or smaller with a maximum of 400 watts and/or microwave of 1.5 cubic feet capacity and with a maximum of 1100 watts.

GPT is equipped with automatic fire detection and alarm systems which are monitored 24 hours a day by the FAU Police Department. GPT is also fully protected by an approved and supervised automatic sprinkler system with sprinkler heads installed in each bedroom. Smoke detectors are installed in each room and the common areas. An indoor mass notification system was also installed in the building. An emergency generator provides back up power to all life safety systems including emergency and exit lights.

Heritage Park Towers



Heritage Park Towers (HPT) was constructed on the FAU Boca campus in 2004. The building design consists of two towers interconnected by a joint common place and spans an area of 151,727 sq. ft. There are 169 rooms with the ability to house 603 students.

Students are provided with an extra-long bed, a desk and chair, cabinet as well as chest drawers. They are allowed to bring a small

refrigerator not larger than 3.6 cubic feet, 400 watts; and/or microwave of 1.5 cubic feet with a maximum of 1100 watts.

HPT is fully protected by a supervised automatic sprinkler system with sprinkler heads installed in all student rooms and other commons areas. An Automatic fire detection and alarm systems, with smoke detectors in all the rooms, has been installed and is monitored 24 hours by the FAU Police Department to protect occupants. An indoor mass notification system has also been installed in the building. Other life safety systems include an emergency generator which provides backup power to emergency lights and exit signs.

Indian River Towers



Indian River Towers (IRT) was built in 2001 and consist of two, five-story towers that are interconnected by a joint common area. IRT covers an area of 202,944 sq. ft and consists of 472 rooms with capacity for 611 students.

Students are provided with an extra-long bed, a desk and chair as well as chest drawers. Students are allowed to bring a small refrigerator not larger than 3.6 cubic feet, 400

watts; and/or microwave of 1.5 cubic feet with a maximum of 1100 watts.

IRT is fully protected by a supervised automatic sprinkler system with sprinkler heads and smoke detectors installed in all the student rooms and other commons areas. Automatic fire detection and alarm systems are also installed and are monitored 24 hours by the FAU Police Department. An emergency generator provides backup power to emergency lights and exit signs.

University Village Apartments



University Village Apartments (UVA) consist of apartment style residences and were built in 1995. UVA consists of a total of 14 units which contain a total of 434 rooms that may be either studio style or arranged as four bedrooms apartments. UVA covers a total of 127,297 sq. ft. and has capacity for 524 students.

Each student is provided with an extra-long bed, dresser, a desk and a chair and cloth cabinet. A full-size refrigerator, range stove and kitchen sink are also provided for each apartment in addition to being carpeted.

UVA is fully protected by a supervised automatic sprinkler system with sprinkler heads and smoke detectors installed in all the student rooms and other commons areas. Automatic fire detection and alarm systems are also installed and are monitored 24 hours by the FAU Police Department. Other life safety systems include emergency lights and exit signs.

Innovation Village Apartments (IVA)



Innovation Village Apartments, which are referred to as Innovation Village Apartments North and Innovation Village Apartments South, were completed in 2011 and are described below.

Innovation Village Apartments (IVA) North



IVA North is an 8-story, high-rise building with single room apartments, living rooms, study rooms and bathrooms spaces. There are a total of 611 beds in the IVA North building with each student being provided with a full-size bed, dresser, desk, and desk chair. In addition, a full-size refrigerator, stove, dishwasher, microwave, and kitchen sink are also provided for each apartment. Each apartment is furnished with a sofa, chair,

TV stand, coffee table and kitchen table and chairs as well as being equipped with a washer, dryer, and laundry room.

IVA North is fully protected by a supervised automatic sprinkler system with sprinkler heads installed in all the student rooms and other commons areas and by automatic fire alarm systems with smoke detectors installed in all the rooms. The alarm system is monitored 24 hours by the FAU Police Department. Other life safety systems include protected stairways, emergency lights, emergency generator and exit signs.

Innovation Village Apartments (IVA) South



IVA South is a 7-story, high-rise building that contains a total of 605 beds. Each apartment is a single room apartment with a kitchen area. Each apartment is furnished with a sofa, chair, TV stand, coffee table and kitchen table and chairs. There is also a common laundry room in the building.

IVA South is fully protected by a supervised automatic sprinkler system with sprinkler heads installed in all student rooms and other commons areas and by automatic fire alarm systems with smoke detectors installed in all the rooms. The alarm system is monitored 24 hours by the FAU Police Department. Other life safety systems include emergency lights, an emergency generator and exit signs.

Parliament Hall



Parliament Hall (PAR), completed and occupied in Fall, 2013, is a suite-style, seven-story residence hall. PAR consists of 614 beds with both double and single room set ups for freshmen. It offers 24-hour front desk operation, community kitchen, classrooms, library, computer labs, fitness room, multipurpose room, laundry facilities and two-story student lounges. Enhancing the student experience, PAR has an attached retail dining facility with commercial kitchens.

PAR is fully protected with fire sprinkler heads and smoke detectors in each students' sleeping room. The alarm system is monitored 24 hours by the FAU Police Department. Other life safety systems that exist in the building include emergency and exit lights backed by emergency generator power.

Jupiter MacArthur Campus

MacArthur Residence Hall I



MacArthur Residence Hall I (RH1) was the first residence hall that was built at the FAU Jupiter campus. The building was built in 1999, is three stories tall, and consists of 45,682 sq. ft. There are 34 suites which can accommodate a total of 141 students. Each occupied suite consists of four single bedrooms, a living room, and a split bathroom.

Each student is provided with an extra-long bed, dresser, a desk, and a chair. Each living room is furnished with a sofa, armchair, coffee table and television stand. Student rooms are carpeted.

RH1 is fully protected by a supervised automatic sprinkler system with sprinkler heads installed in all student rooms and other commons areas. There is an automatic fire alarm system, with smoke detectors in all the rooms, which is monitored 24 hours by Johnson Controls Central Monitoring Station. Other life safety systems include emergency lights and exit signs as well as an emergency generator.

MacArthur Residence Hall II



MacArthur Residence Hall II (RH2) was the second residence hall constructed at the FAU Jupiter campus. The building was built in 2001, is three stories tall with 45,682 sq. ft, and can accommodate 146 students. Residence Hall II is a suite-style residence hall consisting of 4-person and 2-person single room suites for returning upperclassman. All suites feature a common entrance and either one- or two-bathroom facilities. Each bedroom is equipped with unlimited access to Ethernet connections.

Each student is provided with an extra-long bed, dresser, a desk, and a chair. Each living room is furnished with sofa, armchair, coffee table, and television stand. Student rooms are carpeted.

RH2 is fully protected by a supervised automatic sprinkler system with sprinkler heads installed in all student rooms and other commons areas. Automatic fire alarm systems, with smoke detectors installed in all student rooms and other commons areas, is monitored 24 hours by Johnson Controls Central Monitoring Station. Other life safety systems include an emergency generator, emergency lights, and exit signs.

MacArthur Residence Hall III



MacArthur Residence Hall III (RH3) was construction on the Jupiter Campus and began being occupied in Fall 2021. The building is three stories tall, consists of 57,768 sq. ft, and can accommodate a total of 166 students. Residence Hall III is a suite-style residence hall consisting of 4-person and 2-person single room suites for returning upperclassman. All suites feature a common entrance and either one- or two-bathroom facilities. Each bedroom is equipped with unlimited access to Ethernet connections.

Each student is provided with a full-size bed, dresser, a desk, and a chair. Each living room is furnished with a sofa, armchair, coffee table and television stand. Student rooms are carpeted.

RH3 is equipped with automatic fire detection and alarm systems which are monitored 24 hours a day by Metro Fire Protection Services. Combination smoke and carbon monoxide detectors are also installed in each bedroom as well as hallways and common areas. An Area of Refuge system is installed at the elevator landings of floors 2 and 3 and is monitored 24 hours by Metro Fire Protection Services. RH3 contains a dedicated BDA System which is signal-boosting equipment designed to enhance in-building RF signal coverage for public safety. An emergency backup generator provides back up power to the life safety systems installed at RH3, which includes; the BDA system, fire alarm control panel, emergency lights, and emergency exit sign lights.

Harbor Branch Oceanographic Institute Campus

Harbor Branch Dorms and Apartments



FAU Harbor Branch has limited on-site availability for housing. Space is typically used for student groups and may be used for other students, collaborators, and visitors affiliated with FAU.

Each dorm is fully furnished and include living room, dining area, bathroom, kitchen, and bedrooms. Bedrooms and Bathrooms are stocked with bed sheets, blankets, pillows, pillowcases and towels. Kitchens have dishes, pots, pans, cooking utensils, microwave, stove, and refrigerator.

The building is fully protected by a supervised automatic sprinkler system with sprinkler heads installed in all student rooms and other commons areas. There is an automatic fire alarm system with smoke detectors in all the rooms, which is monitored 24 hours by Johnson Controls Central Monitoring Station. Other life safety systems include emergency lights and exit signs.

Fire Safety Systems in On-Campus Student Housing Facilities

Florida Atlantic University provides the following on-campus student housing facilities at:

- Boca Raton campus: Business & Professional Woman's Scholarship House, Glades Park Towers, Heritage Park Towers, Indian River Towers, University Village Student Apartment, Innovation Village Apt. North, Innovation Village Apt. South and Parliament Hall, and Atlantic Park Towers.
- MacArthur Campus in Jupiter: MacArthur Residence Hall I, MacArthur Residence Hall II, and MacArthur Residence Hall III.
- Harbor Branch Oceanographic Institute campus: provides resident halls for visiting educators, staff, students, faculty, and guests. Participants may reside in any one of the two available residential facilities for up to 5 days/4 nights.

FAU RESIDENTIAL FACILITY FIRE SAFETY SYSTEMS

The following table provide a brief summary of the fire safety systems contained in each on-campus student housing facility.

FAU Campus	FAU STUDENT HOUSING FACILITY	FIRE ALARM MONITORING ON SITE	FIRE ALARM MONITORING OFF SITE	FULLY SPRINKLED	SMOKE DETECTOR	FIRE EXTINGUISHER DEVICE	POSTED EVACUATION PLANS & PLACARDS	NUMBER FIRE DRILLS EACH ACADEMIC YR
Boca Raton	Atlantic Park Towers	X	No	X	X	X	X	4
Boca Raton	BPW Scholarship House	X	No	X	X	X	X	4
Boca Raton	Glades Park Towers	X	No	X	X	X	X	4
Boca Raton	Heritage Park Towers	X	No	X	X	X	X	4
Boca Raton	Indian River Towers	X	No	X	X	X	X	4
Boca Raton	University Village Student Apartment	X	No	X	X	X	X	4
Boca Raton	Innovation Village Apt North	X	No	X	X	X	X	4
Boca Raton	Innovation Village Apt South	X	No	X	X	X	X	4
Boca Raton	Parliament Hall	X	No	X	X	X	X	4
Jupiter	MacArthur Residence Hall 1	No	X ¹	X	X	X	X	4
Jupiter	MacArthur Residence Hall 2	No	X ¹	X	X	X	X	4
Jupiter	MacArthur Residence Hall 3	No	X ¹	X	X	X	X	4
HBOI	Dorms	No	X ²	X	X	X	X	4
HBOI	Apartments	No	X ²	X	X	X	X	4

Notes:

1. MacArthur campus fire alarm panels at MacArthur Residence Hall 1 & 2 are monitored by Johnson Controls while MacArthur Residence Hall 3 is monitored by Metro Fire Protection Services.
2. HBOI campus fire alarm panels are monitored by Johnson Controls.

INSPECTION, TESTING, AND MAINTENANCE OF FIRE SAFETY SYSTEMS

The FAU Fire Safety Officer, within the Department of Environmental Health and Safety, administers the inspection, testing and maintenance of the campus fire suppression system program (e.g. sprinkler systems, standpipe systems, fire pumps, fire extinguishers, and special hazard fire suppression systems) in accordance with applicable National Fire Protection Association (NFPA) Standards. Licensed and/or qualified fire protection contractors inspect, test, and maintain fire suppression systems in on-campus student housing facilities at Boca Raton, Jupiter, and Harbor Branch Oceanographic Institute campuses. In 2021, these services are provided by Johnson Controls Inc. at the Boca Raton, Jupiter, and Harbor Branch Oceanographic Institute (HBOI) Campuses. Special fire suppression systems at Boca Raton, MacArthur, and HBOI Campuses on the are inspected and maintained by Pye Barker in 2021. United Fire provided campus fire suppression system services for the buildings on the Davie and SeaTech Campuses in 2021.

The FAU Fire Safety Officer, with the Department of Environmental Health and Safety, administers all aspects of the campus fire alarm program in accordance with applicable NFPA standards. Trained and qualified technicians service, install, inspect, test, and maintain fire alarm systems in on-campus student housing facilities at the Boca Raton, MacArthur, and Harbor Branch campuses. Johnson Controls provides these services at the Boca Raton, MacArthur, and Harbor Branch Oceanographic Institute while United Fire provides these services at the Davie and SeaTech Campuses.

FIRE PREVENTION POLICIES AND PROCEDURES

Several fire prevention policies and procedures have been developed and implemented. Applicable NFPA, Occupational Safety and Health Administration (OSHA), Florida Fire prevention Code, FAU Fire Safety Program, FAU safety policies and procedures as well as Housing and Residential Life Regulations and the FAU Crisis Action Guide were referenced during the development of these policies. The on-campus student housing management (Housing and Residential Life) and University Police periodically review these policies and guidelines and revise them as necessary to fit the needs of the operations therein. A summary of these policies is highlighted below:

Policy on Holiday Decorations

- All decorations and ornaments must be of fire-resistant or non-combustible material, listed by Underwriters Laboratory (UL), and approved for use.
- The use of live or cut Christmas trees is prohibited in University buildings.
- Artificial trees made of fire-retardant materials or non-combustible materials labeled with UL or Factory Mutual (FM) approval ratings are allowed. No natural trees, wreathes, boughs or other decorations constructed from the branches of natural trees may be used. Metallic trees may create electrical hazards when placed in close proximity to an electric supply; therefore, the use of electric lights on metallic trees is prohibited.
- Trees and other decorations must be located so as not to obstruct exit corridors or the operation of fire protection equipment. Trees should also not be placed in any manner that could present a fall or trip hazard, impede egress, or block emergency egress from any room.

- Electrical cords should not be routed through or under doors, rugs, or loose carpeting or across work surfaces. Routing of cords through these areas may cause damage to the cord and create a fire or trip hazard.
- Plugging lights into an overloaded circuit is not permitted. The use of electrical multi-plug adaptors is prohibited. Instead, use power strips with a fuse or integral circuit breaker are to be utilized when extra outlets are needed.
- Decorative displays are prohibited in stairwells and should be limited in lobbies and common areas in the residence halls.
- All holiday decorations should be removed before leaving campus for the holiday and at the end of each semester.
- The use of candles, incense burners, potpourri pots, or scented oil warmers is prohibited.
- Decorative materials like paper or cloth or any other type of combustible materials shall not cover more than 20% of hallway or rooms walls.

Policies Regarding Electrical Equipment and Appliances:

Prohibited fire or life safety hazards include, but are not limited to, the following:

- Rice cookers
- Hamburger cookers
- Frying skillets
- Barbeque grills
- 110 volts extension cords
- 110 volts extension cords wrapped in duct tape
- Piggybacking power strips
- Duct tape wrapped around electrical plugs
- Electrical outlet with no cover plates
- Multi-plug adaptors
- Electrical floor lamps that require a bulb over 120 volts
- Any halogen lamp that requires a bulb over 120 volts
- Space heaters
- The use or storage of flammable fluids, hazardous liquids, or chemicals.

Policy on Tampering:

Tampering with or damaging fire safety equipment, including automatic door closures, smoke detectors, pull stations, fire extinguishers, or sprinkler heads, the initiating of false alarms, silencing active fire alarms, or failing to immediately evacuate during a fire alarm are violation of state fire codes, may be subject to disciplinary action in accordance with the Student Code of Conduct Policy and are punishable under state law

Open Flame Safety

The use of open flame devices can substantially increase the risk of a fire resulting in serious consequences when not used appropriately. Therefore, open flame devices are strictly prohibited in on-campus student housing facilities. Examples of open flame devices include, but are not limited to:

candles, incense burners, potpourri pots, scented oil warmers, tiki torches, sterno pots, Bunsen burners, fireworks, or any other portable flame-producing device. Candles can be displayed in Menorahs or other religious articles but may not be used and are to remain unlit with the wicks removed. Battery operated candles listed by UL or FM serve as an acceptable substitute.

- Possession of candles, open flames, incense, hot plates and heating units with open flame or heating element are prohibited.

Open flames devices discovered during regularly scheduled fire safety inspections performed by on-campus student housing staff will be immediately confiscated and residents may be subject to disciplinary action in accordance with the Student Code of Conduct Policy.

POLICY ON ELECTRICAL SAFETY

Due to the current residential room electrical configuration, a maximum of eight (8) amps should be used per electrical outlet in a student room.

Extension cords:

Electrical cords are acceptable means of providing **TEMPORARY** power. However, they cannot be used as a substitute for permanent electrical wiring. They can be used provided they are:

- a) Used temporarily and unplugged when not in use
- b) Used to power non-heat producing devices
- c) UL approved and Factory Mutual listed and three-wire grounded.
- d) Not connected, spliced together, or piggy-backed
- e) Plugged into a permanent outlet

Extension cords will not be permitted:

- a) When used as permanent wiring
- b) When used on heat producing or high voltage devices such as heaters, microwave ovens, refrigerators etc.
- c) If they become a tripping hazard
- d) When routed through openings in walls, ceilings, doorways or under flooring or carpets etc.
- e) When showing signs of wear, defects, bulging, exposed wire, or other damage
- f) When plugged into a power strip or another extension cord.

COOKING SAFETY

The leading cause of kitchen fires is unattended cooking, when the food or liquid overheats and catches fire. Cooking is permitted only in approved outside areas and in residence halls that have designated cooking facilities.

While cooking, students are advised through established policies to:

- Stay near the stove or in the room at all times when cooking.

- If leaving the room, it is necessary to remove the food from the heat and turn off the stove.
- Keep all loose material and objects that can catch fire, including clothing, away from the heat and the stove.
- Keep the oven, stove, toaster, and grill clean – a buildup of fat, crumbs, or grease can easily catch fire. Keep all metal or metallic items out of microwaves.
- Residents are responsible for proper use of cooking appliances.
- In the University Village Apartments, residents are permitted to use personal charcoal barbeque grills at a safe distance (at least 20 feet or more) from buildings and entrances. Personal grills are not permitted at all in the Residence Halls or on the grounds of the Residence Hall area. The use of grills is not permitted under any covered walkways landings, entrances, balconies, or stairwells.

TOBACCO FREE POLICY

As of 1 January 2015, all FAU-owned properties, including the Boca Raton, Davie, SeaTech, Ft. Lauderdale, MacArthur and Harbor Branch campuses are smoke-free. This policy includes all campus property. As an extension of this policy, smoking (including electronic cigarettes) is prohibited inside any on-campus student housing facility. The careless disposal of matches and cigarettes butts is a common cause of fire, therefore FAU vigorously enforces the ban on smoking ban inside any of the residence halls, including student rooms, hallways, bathrooms, elevators, lounges dining areas and other public areas.

POLICY AND PROCEDURE ON FIRE DRILLS

Fire drills are an intricate part of our emergency preparedness planning and are conducted to ensure that FAU complies with the laws of the State of Florida.

Drills in the Residence Halls are conducted by Housing and Residential Life and are coordinated by EH&S. Students living in the Residence Halls are required to participate in the scheduled fire drills.

During student orientation, or in other forums used to raise awareness, students staying on campus housing are reminded or informed about fire drills and what to do during a fire emergency. Four fire drills are scheduled in each Residence Hall during the academic year:

Fall Semester (1)

Spring Semester (1)

Summer Semester (2)

One fire drill within the first three weeks of each of the fall and spring semesters and another two drills in summer semesters is conducted. Flyers are posted in each residence hall approximately 48 hours in advance of each fire drill.

Students evacuate when the fire alarm is activated and proceed to a predetermined assembly area away from the building. Failure to do so will result in disciplinary action of a \$75.00 fine. Elevators shall not be used during fire drill evacuations.

Prior arrangement shall be made to assist handicapped occupants. Resident Assistants will be assigned on each floor to ensure students are evacuating at the sound of the alarm. Once an “all cleared” signal is given to the building coordinator, the fire alarm will be silenced, reset, and occupants may be permitted to re-enter the building.

The FAU Department of Environmental Health and Safety monitors the effectiveness of the drills and documents them, while the FAU Police Department assists in crowd management and communication with Police Dispatch to ensure fire alarm activation and reset signals are monitored.

Fire drills are conducted and documented in accordance with FAU fire drill policy.

EMERGENCY EVACUATION PROCEDURES

Upon activation of a fire alarm in an on-campus student housing facility, designated staff (e.g. residence hall directors and University Police officers) initiates the fire alarm response procedure while University Police dispatch contacts the designated Fire Department. Residence hall directors meet with first responders at the fire alarm panel in the building lobby to identify the location of the activated fire alarm device. If a fire is discovered upon further investigation, designated staff activates a fire alarm pull-station to initiate a general alarm. Activation of the general alarm initiates a building evacuation. While students are evacuating, residence hall community advisors knock on student doors on each floor and assist in clearing the building while first responders initiate firefighting, emergency medical assistance, and crowd control procedures. Students are directed to remain at designated assembly points until the “All Clear” is given by University Police or the responding Fire Department. Please note this protocol applies to the on-campus student housing facilities at the Boca Raton, Jupiter and HBOI campuses.

What to do upon discovery of a fire:

1. Activate fire alarm system if it is not already activated. Alert other occupants in the immediate area of the fire.
2. Evacuate the building using the nearest exit or exit stairways and close door behind you as you leave. **DO NOT USE ELEVATORS.**
3. Call 911 from a safe location and provide name, location, and nature of emergency.
4. Proceed to the common assembly area of the building.
5. Stay out until you are told to re-enter the building.

FIRE ALARM REPORTING AND EVACUATION PROTOCOLS:

If a fire alarm sounds in a building, the Resident Assistants (RA) should report to the area office immediately. The RA on duty will assume leadership for implementing the emergency protocol and the rest of the RAs will be distributed on different levels and at exit ways to assist with crowd control and expedite evacuation.

University Police dispatches the local fire department to the scene and after investigation of the incident, the alarm is silenced.

Once the alarm has been silenced and the fire department or police has given the all clear signal, the Resident Coordinator will have the RA on duty notify the rest of the RAs around the building that students are permitted to enter. No student will be permitted to enter the building until this has occurred.

The Resident Coordinator will then fill out appropriate paperwork. The Resident Coordinator (RC) of the building or the assistant director and the director will get involved depending on the nature of the emergency. If the emergency is categorized to be a disaster, the emergency operation center is activated and the university community and other stakeholders are informed using the emergency alert system.

POLICY ON FIRE SAFETY INSPECTIONS

Housing and Residential Life, as well as EH&S take proactive measures to foster students' cooperation and compliance with fire safety requirements. Residence Assistants and EH&S personnel conduct fire safety inspections of the Residence Halls, including student rooms, every semester. The State Fire Marshal inspects Residence Halls on an annual basis every summer. The State Fire Marshal inspection gives the University the ability to address and mitigate any life safety violations identified by the inspector before the start of the fall semester.

If unapproved items or practices are discovered during inspections, immediate action will be taken to remove the hazards or discontinue the practice.

POLICY ON RENTER'S INSURANCE

In an effort to provide peace of mind for students and their families, residents are encouraged to carry personal property insurance, as the University is not responsible for damage to residents' property. Students are encouraged to review their homeowners' policies to determine if any coverage gaps exist. If so, it is best to consult with an insurance agent regarding the purchase of rental insurance. Housing and Residential Life cannot be held responsible for damage to residents' property.

POLICY ON FIRE SAFETY EDUCATION AND TRAINING

Florida Atlantic University's fire safety program themes are fire prevention, emergency preparedness, and evacuation (response).

Fire prevention and fire response trainings are on-going awareness programs that focus on the elimination of fire hazards and what to do in case of a fire (i.e. **EVACUATION**).

Basic fire safety instruction is provided to all students living in residence halls who attend the orientation programs at the beginning of each academic year.

At least one training session is offered to all housing facility staff, faculty and RAs annually prior to the opening of the residence halls at the start of each school year. Additional trainings and workshops are also held during the year as deemed necessary, especially using venues like the Annual Fire

Prevention Week or Owl Safety Day. Local fire response and fire prevention personnel are invited and encouraged to participate in the training.

In addition to the training workshops, Environmental Health and Safety and the Housing staff also distribute fire safety information to students on a regular basis.

Fire Prevention

Fire prevention is one of the themes of our Fire Safety Program and training includes instructions on what should be done to reduce the potential for ignition and fuel loads. Participants are trained to recognize potentially hazardous situations such as smoking, about open flames and candles as well as cooking fires and poor housekeeping practices.

Fire Response

This training includes clear instructions on what residents should do in the event of a fire. Emphasis is made on getting out of the building at the sound of the alarm. Since small fires can be fought successfully with portable fire extinguishers, participants are also trained how to use a fire extinguisher as well as how to recognize when a fire is too large to attack.

If you **MUST** use a fire extinguisher:

1. While holding the extinguisher by the handle, pull the pin.
2. Aim the hose at the base of the fire.
3. Squeeze the lever to discharge the extinguishing agent.
4. Sweep the hose back and forth until the fire is extinguished.

Tips on Do's and Don'ts of a Fire:

1. In the event of a fire pull the fire alarm.
2. Alert others of the danger.
3. If the fire is small, you may try to put it out by using a fire extinguisher.
4. Never put the fire between you and your escape route.
5. When the fire department arrives allow them to control the situation.

Participants are instructed to observe the rules for safe evacuation and to periodically practice through the participation in fire drills.

Each Resident is given a copy of the Housing and Residential Life Guidebook that provides information on a variety of fire safety issues and appropriate actions to take during a fire alarm or fire emergency including:

1. Not to tamper with the building fire protection features, either intentionally or accidentally.
2. Not to cover smoke detectors or remove their batteries.
3. Not to hang any object from a sprinkler head or subject them to physical abuse.
4. Not to store objects in exit ways, including hallways, corridors, and stairways, where they could obstruct egress paths.
5. Know how to report fires and other emergencies.
6. Items that are not allowed to be brought into their rooms.

7. Hazards associated with the use of electricity and electrical cords.

2021 GOALS AND ACCOMPLISHMENTS

Florida Atlantic University continues to pursue opportunities to further develop and refine the fire safety program for on campus student housing facilities based upon changes to applicable rules/regulations and internal policies, industry best practices and available resources.

Fire Safety has always been and continues to be a high priority in the residence halls at Florida Atlantic University. All our student housing facilities are fully protected by fire sprinklers, fire alarms, and smoke detectors as well as fire extinguishers covering all occupied and unoccupied spaces. We will continue to ensure that these protection systems are properly maintained and are operational at all times.

The goals for 2021 were to target and continue to increase awareness of residents in the rooms with cooking facilities by providing training and distributing awareness materials on a regular basis so as to minimize and control cooking related fires.

FIRE INCIDENT STATISTICS

A summary of fire-related incidents for FAU Housing related buildings and the fire logs for 2021, 2020, and 2019 are detailed in the tables below.

2021 FIRE INCIDENT STATISTICS

There were two fire events associated with FAU Housing Buildings in 2021. A detail of fire causes, damage, injuries, fatalities, and number of fire events in 2021 is detailed in the table below.

2021 Fire Incidents					
<i>ON CAMPUS STUDENT HOUSING FACILITY</i>	<i>Causes</i>	<i>Damage</i>	<i>Injuries</i>	<i>Fatalities</i>	<i>Fires</i>
Atlantic Park Towers	N/A	\$0	0	0	0
BPW Scholarship House	N/A	\$0	0	0	0
Glades Park Towers	N/A	\$0	0	0	0
HBOI Apartments	N/A	\$0	0	0	0
HBOI Dorms	N/A	\$0	0	0	0
Heritage Park Towers	Dryer in laundry room caught fire	\$44,696	0	0	1
Indian River Towers	N/A	\$0	0	0	0
Innovation Village North	Coffee pot left on stove	\$100	0	0	1
Innovation Village South	N/A	\$0	0	0	0
MacArthur Residence Hall 1	N/A	\$0	0	0	0
MacArthur Residence Hall 2	N/A	\$0	0	0	0
MacArthur Residence Hall 3	N/A	0	0	0	0
Parliament Hall	N/A	\$0	0	0	0
University Village Student Apartment	N/A	\$0	0	0	0
TOTAL		\$44,796	0	0	2

2020 FIRE INCIDENT STATISTICS

There were no fire events associated with FAU Housing Buildings in 2020. A detail of fire causes, damage, injuries, fatalities, and number of fire events in 2020 is detailed in the table below.

2020 Fire Incidents					
<i>ON CAMPUS STUDENT HOUSING FACILITY</i>	<i>Causes</i>	<i>Damage</i>	<i>Injuries</i>	<i>Fatalities</i>	<i>Fires</i>
Atlantic Park Towers (Opens Fall 2021)	N/A	\$0	0	0	0
BPW Scholarship House	N/A	\$0	0	0	0
Glades Park Towers	N/A	\$0	0	0	0
HBOI Apartments	N/A	\$0	0	0	0
HBOI Dorms	N/A	\$0	0	0	0
Heritage Park Towers	N/A	\$0	0	0	0
Indian River Towers	N/A	\$0	0	0	0
Innovation Village North	N/A	\$0	0	0	0
Innovation Village South	N/A	\$0	0	0	0
MacArthur Residence Hall 1	N/A	\$0	0	0	0
MacArthur Residence Hall 2	N/A	\$0	0	0	0
MacArthur Residence Hall 3 (Opens Fall 2021)	N/A	\$0	0	0	0
Parliament Hall	N/A	\$0	0	0	0
University Village Student Apartment	N/A	\$0	0	0	0
TOTAL		\$0	0	0	0

2019 FIRE INCIDENT STATISTICS

There were three (3) fire events in 2019: two (2) cooking related fires, and one (1) construction related fire. A detail of fire causes, damage, injuries, fatalities, and number of fire events in 2019 is detailed in the table below.

2019 Fire Incidents					
<i>ON CAMPUS STUDENT HOUSING FACILITY</i>	<i>Causes</i>	<i>Damage</i>	<i>Injuries</i>	<i>Fatalities</i>	<i>Fires</i>
Algonquin Residence Hall	N/A	\$0	0	0	0
BPW Scholarship House	N/A	\$0	0	0	0
Glades Park Towers	Construction	\$500	0	0	1
HBOI Apartments	N/A	\$0	0	0	0
HBOI Dorms	N/A	\$0	0	0	0
Heritage Park Towers	N/A	\$0	0	0	0
Indian River Towers	N/A	\$0	0	0	0
Innovation Village North	Cooking	\$50,000	0	0	1
Innovation Village South	N/A	\$0	0	0	0
MacArthur Residence Hall 1	N/A	\$0	0	0	0
MacArthur Residence Hall 2	N/A	\$0	0	0	0
Parliament Hall	N/A	\$0	0	0	0
University Village Student Apartment	Cooking	\$0	0	0	1
TOTAL		\$50,500	0	0	3

2021 FIRE LOG

<i>Date</i>	<i>Time (24hr)</i>	<i>Campus</i>	<i>On-Campus Student Housing Facility</i>	<i>General Location</i>	<i>Fire related Injuries: Treatment at Medical Facility</i>	<i>Synopsis</i>	<i>Cause of Fire</i>	<i>Value of Property Damage Caused by the Fire</i>
3/19/21	1425	Boca	Innovation Village North	Dorm Room	None	Coffee pot left on stove	Cooking activities by the resident	\$100
10/13/21	2220	Boca	Heritage Park Towers	Laundry Room	None	Resident overloaded a dryer with clothing, did not clean the lint filter, and ran the dryer for multiple hours.	Overloading of dryer and lack of cleaning lint filter. And potential that student left lighter in clothing.	\$44,696

2020 FIRE LOG

<i>Date</i>	<i>Time</i>	<i>Campus</i>	<i>On-Campus Student Housing Facility</i>	<i>General Location</i>	<i>Fire related Injuries: Treatment at Medical Facility</i>	<i>Synopsis</i>	<i>Cause of Fire</i>	<i>Value of Property Damage Caused by the Fire</i>
No Fires reported in Student Residences during the year 2020.								

2019 FIRE LOG

<i>Date</i>	<i>Time</i>	<i>Campus</i>	<i>On-Campus Student Housing Facility</i>	<i>General Location</i>	<i>Fire related Injuries: Treatment at Medical Facility</i>	<i>Synopsis</i>	<i>Cause of Fire</i>	<i>Value of Property Damage Caused by the Fire</i>
1/10/19	16:17	Boca	Glades Park Towers South	Roof	None	ISO Board caught fire during roof maintenance	Construction Activities	\$500
2/22/19	1842	Boca	Innovation Village North	Bldg. 99 Rm 516	None	Use of water to try to extinguish burning grease in a pan. Sprinkler activation resulted in water damage to several rooms.	Cooking activities by the resident	\$50.000
6/20/19	0334	Boca	University Village Student Apartment	Room 105	None	Electrical components in air fryer caught smoldered during use by the resident	Cooking activities by the resident	NA

Contact Information:

To report an on-campus emergency, including all fires call ... 9-1-1

Campus Fire Safety Officer 561-213-3056

FAU University Police 561-297-3500