

**College of Education  
Graduate Program Committee Meeting  
Wednesday, January 14, 2009  
12:30 -2:30 p.m.  
Education Bldg, Conference Room 356**

**Members Present: Mike Whitehurst, Mary Lou Duffy, Susannah Brown, Ali Danesh, Gail Burnaford, Deborah Floyd, Linda Webb, Meredith Mountford, Hani Zainuddin**

**I. Student Petitions and Waivers: GPC approved all 16 petitions, as follow:**

Curriculum Culture, and Educational Inquiry: 1  
Educational Leadership: 7  
Teaching and Learning: 2  
Communication Sciences and Disorders: 1  
Counselor Education: 5

**Julie Scheffler (Ed.D in ESE):** Was not notified that her petition for a leave of absence (which was approved in November 2008) was granted, and consequently was unable to register for classes in spring 2009.

**Action Taken: Gail will follow up with Sheppard and Rosson to find out why the student did not receive a notification.**

**II. Curriculum Items**

**MHS 7980 (Peluso, Counselor Education):**

**Action Taken:** Already Approved in December 2008. Ok to go to UGPC .

**ADE 7930 & ADE 6387 (Guglielmino, Educational Leadership):**

**Action Taken:** Needed Honor code added.

**GPC approved the following statements of policies to be included in course syllabus:**

**ATTENDANCE POLICY:** According to University policy, “Students are expected to attend all of their scheduled University Classes and to satisfy all academic objectives as outlined by the instructor.” Attendance includes meaningful, active involvement in all class sessions, class discussions, and class activities as well as professional, ethical, conduct in class. Reasonable accommodations are made for religious observances.

**STUDENTS WITH DISABILITIES:** In Compliance with The Americans with Disabilities Act (A.D.A.), students who require special accommodations due to a disability to properly execute coursework must register with the Office for Students with Disabilities (OSD) located in Boca – SU 133 (561-297-3880), in Davie – MOD I (954-236-1222), or in Jupiter – SR 117 (561-799-8585) and follow all OSD procedures. The purpose of this office “is to provide reasonable accommodations to students with disabilities.” Students who require assistance should notify the professor immediately by **submitting a letter from the Disabilities Office to your instructor** requesting your need of specific assistance. Without such letter, the instructor is not obligated to make any accommodations for students.

**HONOR CODE:** Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty, including cheating and plagiarism, is considered a serious breach of these ethical standards, because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the University community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see [http://www.fau.edu/regulations/chapter4/4.001\\_Honor\\_Code.pdf](http://www.fau.edu/regulations/chapter4/4.001_Honor_Code.pdf).

**GPC recommended:** instructors may be more restrictive about these policies but they must meet the minimum expectations outlined by the university.

### **III. Graduate Faculty Status**

Approved Status for:

1. Peggy Goldstein (Level B)
2. Alyssa Gonzalez De Haas (Level B; pending CITI certificate).
3. Joe O’Kroy (Level B)

Receipt of CITI evidence from Mary Lieberman & Marta Cruz-Janzen.

Patty Heydet Kirsch’s (Level B): No action taken because the application is incomplete. Burnaford will notify her Chair. (Teaching and Learning).

## **V. Other Business**

GPC discussed whether it is necessary to change from a 7 to a 10 year rule on courses. Concerns raised on whether students, particularly doctoral students, will be able to complete courses within 7 years if there is no summer school and whether to stop the clock (for the student) or follow the university's policy which allows students to petition for one year extension at a time. GPC deliberated on the pros and cons of the current university policy on course extension but did not reach a consensus on this issue.

## **VI. College Graduate Issues and Information**

Floyd (Representative for Due Process in the University Graduate Council) reported that the revised dissertation guidelines are already posted on the graduate program website. Letters to the faculty and student about dissertation guidelines that were sent to the University Graduate Council for feedback and should be sent to the faculty and students at large.. She also reported that other issues associated with grandfathering might surface as the dissertation guidelines get through the process. She invited input on the guidelines.

**Action taken: GPC would like to discuss the issue of whether to extend the 7 year rule to get the perspectives of the different depts.**

Next University Graduate Council Meetings: Feb.5, March 18