

Draft

COE Graduate Programs Committee

Minutes

October 24, 2012

Call to Order: The COE Graduate Programs Committee Meeting was called to order at approximately 1:04 pm

Attendance: Deborah Floyd (Chair), Susannah Brown, Tracey Baxley (substituting for Gail Burnaford), Paul Peluso, Deborah W. Shepherd, Rachida Faid-Douglas, Ali Danesh, Dianne A. Wright, Mary Lou Duffy (by Phone) and Patricia Williems (by Phone).

Announcement(s):

- The **Graduate Student Benefits** document is still in the process of review. It has now gone forward to the Graduate College Programs Committee at the University level.
- **Undergraduate Courses – The issue of undergraduate courses counting on Programs of Study** was discussed and presented to the COE Dean as per _____. The COE Dean has since met with the Graduate Dean and it was agreed to grandfather in the current students with approved Plans of Study. It was also responded, favorably, to our request that faculty be consulted first in the future before decisions are made regarding _____. Deborah Floyd congratulated the committee for their work on this.
- **Termination of Graduate Programs** – The process of recently terminating programs was discussed regarding such proposals going being initiated by the Administration and presented to the BOT without first going through the Faculty [Senate]. The faculty as well as

the University Graduate Programs committee has since expressed concerns during their last meeting. This issue also went to the Faculty Steering Committee with the Provost and the Associate Provost present. A recommendation was made that all program termination proposals need to go through the College Faculty Programs Committees first before going forward. As a result, a decision has also been made to change the related routing form such that it reflects that any recommendation for the termination of Graduate Programs has gone through the appropriate channels.

- **Catalog Changes** - Discussion ensued re: catalog changes. Dr. Floyd reported that a three person committee has been established to work with the registrar's office re: catalog changes that should potentially need faculty review; i.e., go beyond simply editorial changes. This three person committee will consist of the Graduate Dean, the Chair of the University Graduate Programs Committee, and the University Graduate Council.

Action Items:

- The October minutes were tabled until the next meeting.
- **Petitions** – The Petitions Sub-Committee presented their report. All petitions moved forth from the GPC Petitions committee were moved forward for approval, with the exception of one item which was tabled. Discussion also ensued that current committee decisions made relative to the new GRE and cutoff scores should not be viewed as precedent, and re-emphasized the idea that a period of continued review and data collection is needed.
- **Graduate Faculty Applications** – There were none. It was recommended, however, that “rank” be added to the Graduate Faculty Application form.

- **Curriculum Committee Report** – The Curriculum Committee presented their report, including the following items, which were each approved
 - The Department of Educational Leadership requested the following changes to the internship pre-requisites for the following courses:
 - EDA 6945 (Fall School Leaders Internship)
 - EDA 6946 (Spring School Leaders Internship)
 - EDA 6947 (Summer School Leaders Internship)
 - The Counselor Education Department requested that the name of M.Ed. in Mental Health Counseling in the Counselor Education Department be changed to Clinical Mental Health Counseling for the Master’s Program. Secondly, the Counselor Education Department requested that its Admissions cycle be changed to once a year cycle, rather than twice a year to support going to a cohort model, which will allow for a better use of available resources.

- **Other** – None

- **Adjourn** – 1:42 pm

Respectfully Prepared,

Dianne A. Wright, Ph.D.
Recording Secretary