

Graduate Programs Committee (GPC)

Minutes of March 2, 2011 Meeting

Florida Atlantic University

College of Education

Office for Academic and Student Services, Room 232

1:00-3:00pm

Members Present: Deborah Floyd, Ali Danesh, Carlos Diaz, Dilys Schoorman, Linda Webb, Sharon Darling, Mary Lou Duffy, Valerie Bryan, Bob Zoeller, and Deborah Williams-Shepherd

- I. Call to order conducted by Deborah Floyd.
- II. Approval of Minutes the minutes for January 27, 2011 were approved by all members present.
- III. University Graduate Council/University Graduate Programs Committee Update- Dr. Deborah Floyd and Dr. Valerie Bryan reported on the activities at the University Graduate Council meeting. Deborah Floyd reported that the CCEI Department's proposal to change the Ed.D. to Ph.D. program was approved by the University Faculty Senate and will move for approval from the university provost and president. The proposal by the CCEI Department to waive the GRE requirement for foreign students applying for the MA in TESOL was denied by the University Graduate Programs Committee.
- IV. Petitions Sub-committee Report- Reported by Carlos Diaz

Action: Carlos Diaz moved that ten student petition recommendations by the committee be approved. Five petitions were denied. All members present voted to approve.
- V. Curriculum Sub-committee Report- Reported by Linda Webb

Linda Webb discussed the curriculum sub-committee report. The following changes to the prefix numbers in three courses were reviewed: EDA 6540 change to EDA 6635, EDA 7236 change to EDA 7405 and EDA 6244 change to EDA 7505.

Action: All members present voted to approve the course number changes as noted.

VI. Graduate Faculty Applications- Committee of the Whole

There were no files to be reviewed by GPC members.

Ali Danesh and Sharon Darling reported on the new application form for Graduate Faculty Status. Carlos Diaz, Sharon Darling and Ali Danesh were asked to further review the weighting of the criteria for level A (Chair of dissertation committee) status. Deborah Floyd noted that the list of graduate and associate graduate faculty which is on the COE website is not fully accurate. She suggested once an accurate list is compiled, it be sent the COE GPC to be validated each fall and spring semester.

Action: All members present voted to approve the Graduate Faculty Status application form with minor changes.

VI. Due Process Document Update and Monitoring/Action of Unsatisfactory Academic Progress of Graduate Students

The committee discussed adequate monitoring of unsatisfactory academic progress of graduate students. Bob Zoeller noted that students who are not in good academic standing are not being notified. Therefore, the responsibility is placed on the College and Departmental levels. A discussion ensued about academic dismissal process. It was noted that some students recently who should have received a warning of poor academic standing did not receive notice. Deborah Williams-Shepherd will research this matter further.

It was also noted that students should allow for at least one month to have their plans of study processed at the College level. This time frame should be considered by students when processing their plans of study prior to graduation. It was also noted that programs of study should be prioritized according to graduation dates to expedite this process.

VII. Deborah Floyd thanked members for service prior to adjourning the meeting at 3:00 PM.

The Next GPC meeting will be held at 1-3pm on March 31, 2011 in the Office Student Academic Service, Room 232. Sub-committee meetings will be held at noon prior to the general meeting, unless otherwise noted. Curriculum proposals are due two weeks in advance of the meeting.