

COE Graduate Programs Committee
Minutes
January 9, 2013

Call to Order: The COE Graduate Programs Committee Meeting was called to order at approximately 1:10 pm

Attendance: Deborah Floyd (Chair), Yash Bhagwanji, Susannah Brown (by Phone), Gail Burnaford, Sharon Darling, Mary Lou Duffy (by Phone), Angela Lints, Paul Peluso, Deborah W. Shepherd, Len Sperry, and Patricia Williems (by Phone), Dianne Wright, Hanizah Zainuddin, Bob Zoeller

Guest

Presentations: A guest presentation was made by representatives from the Graduate College (i.e., Janelle Petak, Susan Fulks and Angela Lints) regarding the Electronic Plan of Study (POS) currently being developed. It was reported that no changes were being made to content and that therefore the electronic form is the same as the current paper version. It was also shared (as a heads-up) that: (1) it is coming to the COE this semester, and (2) that training will be provided. This form will be completed by the advisor and the student. Thus, this aspect of the process will also remain the same. It was also shared that petitions are built in for the student to complete and then get appropriate approvals. It was also indicated, however, that revisions will still have to be done using a paper format.

It was agreed (unanimously) that the COE Dean be asked to add the topic of Electronic POSs processes be added

to the upcoming Chair's meeting agenda (e.g., who the managers/data entry people will be, who needs to be trained to set up the program settings, who will be the go to person, who will be the administrator, when is the faculty training going to take place, etc.?), in the spirit of the members of the committee working with the chairs. It was suggested that perhaps some faculty rep. training could take place at the beginning of the next scheduled (Feb. 6, 2013 GPC meeting).

October 2nd
Minutes

The October minutes, as revised, were moved for approval by Sharon Darling, seconded by Robert Zoeller and unanimously approved by the COE GPC committee members present.

Graduate
Council
Update

Graduate Tuition – Dr. Deborah Floyd reported that a number of changes have been made regarding Graduate Tuition and that the largest change is the Nonacademic Graduate Assistantship approval process. This change requires that students with non-academic graduate assistantships (e.g., GA's in Residence Life, Athletics, Campus Recreation) get approval from the Graduate Dean.

Petitions
Committee
Report

All of the petitions from the petitions committee were unanimously approved, with the exception of one from the Department of Educational Leadership and Research Methodology (ELRM), which was tabled. Motion was made by Sharon Darling and seconded by Bob Zoeller

Graduate
Faculty Status
Applications

Resubmission of Graduate Faculty Application requesting an exception to the COE's protocol for applicant to have Graduate Faculty Status B and to be placed on the same review cycle (i.e., every five years) as everyone else. Motion to approve made by Robert Zoeller; seconded by Mary Lou Duffy and approved by the COE GPC committee members present with 10 yes; 1 no and 1 abstention.

It was also agreed, unanimously, that this change in Graduate Faculty Status Application requires process change in related document which must go through the appropriate change process. It was suggested that this issue be placed on the agenda for the next GPC meeting.

**Meeting
Adjourn**

The meeting was adjourned at 2:42 pm

Prepared By

Dianne A. Wright, Ph.D.
Recording Secretary