



EDUCATION

- Doctor of Philosophy- *Educational Leadership***, University of Florida, 2017
Dissertation: School Governance and Public Choice Theory: A Study of the Decision-Making Authority in School Systems
- Juris Doctor**, University of Florida, 2017
Concentration: Public Interest Law
Award: Pro Bono Certificate
- Master of Education- *Exceptional Student Education***, University of Florida, 2008
Concentration: Emotional Behavior Disorders
Dual Certification: Elementary Education and Special Education with ESOL Endorsement
- Bachelor of Arts in Education- *Elementary Education***, University of Florida, 2007
Award: Cum Laude

PROFESSIONAL EXPERIENCE

- Office of General Counsel, Law Clerk and Senior Attorney** Mar 2018 – Present
Palm Beach County School District
 - Coordinate and publish newsletters, manuals, and other resources to communicate legal best practices and hot topics
 - Conduct research, draft memos, and provide legal guidance on governance and other legal matters
 - Design interactive training opportunities for District stakeholders on various legal topics based on requests and needs assessments
 - Produce annual and other related reports (monthly/quarterly) to document the impact of the Office of General Counsel
 - Collect and analyze data to determine needs assessments and returns on investments for training and reporting purposes
 - Assist with policy review and development, as well as the implementation of legislative and rule mandates
 - Collaborate with District leadership and staff on special projects and initiatives requiring targeted legal guidance, strategy, emergency response, policy development, and compliance matters
 - Provide support for the implementation of enhancements to procedures, processes, and systems for legal compliance, efficiency, and effectiveness
- Education Law and Policy Course Developer and Instructor, Adjunct Professor** June 2019 – Present
Florida Atlantic University
 - Design and implement education law course for School Leaders Masters Program
 - Instructor for School Law and Policy and Politics courses
- Executive Office of the Governor, Florida** June 2017 – Feb 2018
Washington D.C.
 - Gubernatorial Fellowship Governor Rick Scott Leadership Award recipient
 - State of Florida federal affairs liaison in the Washington D.C. office
- Florida Department of Health – Children’s Medical Services Early Steps Program** Aug 2016 – May 2017
Tallahassee, Florida
 - Florida Gubernatorial Fellowship Program
 - Assisted with the management of projects and developed the State Systemic Improvement Plan evaluation tool
- Office of General Counsel** May 2015 – May 2017
Palm Beach County School District
 - Summer law clerk responsible for policy/legislative updates, legal research, and legal memo drafting
- Education Law Instructor** Jan 2016 – May 2016
University of Florida, College of Education
 - Developed course syllabus and innovative instructional materials to deliver instruction on various education law topics
- District Superintendent Externship** Jan 2016 – May 2016
Alachua County School District
 - Designed, administered, and analyzed principal survey regarding District efficiency
 - Provided support for district administration
- 4th Grade Math/Science Teacher** Aug 2010 – July 2012
Palm Beach County School District
 - Developed and implemented interactive lessons to facilitate the learning of 4th grade students
- Response to Intervention Facilitator** Oct 2009 – Aug 2010
Palm Beach County School District
 - Provided one-on-one and small group reading/ math/ behavioral interventions for students in tier 3
 - Co-Facilitated school-based team meetings and disseminated important information to teachers
- 3-5 Grade Math Resource Teacher** Aug 2008 – Oct 2009
Palm Beach County School District
 - Provided intensive math instruction for the lowest 25% of struggling students

- Developed professional development opportunities for teachers to expand their math teaching skills
- Resource Department Chair

Recruitment Assistant, College Reach-Out Program Mentor/Tutor

Aug 2005 – Aug 2008

University of Florida- Recruitment, Retention and Multicultural Affairs Office

- Organized program materials for annual conference and scholarship disbursements
- Communicated with prospective students
- Participated in programming for organization designed to address the educational needs of youth in the community
- Tutored and mentored underserved, rural, minority middle-school students
- Provided support and mediation for participating students

Math Teacher, Math Department Chairperson

June 2004 – July 2005

Summerbridge/ Breakthrough Collaborative Summer Program

- Taught pre-algebra to 15 rising 6th and 7th grade students
- Arranged and implemented extracurricular activities for students such as Field Day and Math Bowl
- Voted “Teacher of the Week” by students for successful teaching practices and innovative lesson facilitation
- Created and organized weekly team-building activities for math teachers to promote unity and collaboration
- Served as liaison between department teachers and program director
- Disseminated information regarding teacher concerns, needs, current issues and events to program director

SPEAKING ENGAGEMENTS & PRESENTATIONS

Education Law Association Conference

Nov 2023

- Panelist: Legal Hot Topics in Education

International Conference on Educational Leadership and Management

Oct 2023

- Presenter: The Global Good in Education and Cross-Cultural Collaboration

National Education Finance Academy Conference

Aug 2014 – March 2017

- State of the States Presenter- Spring 2014, 2015, 2016, 2017
- Presenter: Common Core Standards Movement: Exploring the financial costs and challenges associated with implementation- Spring 2013

Florida Fund for Minority Teachers Conference

March 2017

- Conference Keynote Speaker

College Summit Annual Meeting

May 2011

- “We Are Family”- Conference concurrent breakout session

HONORS & INVOLVEMENT

- Leadership Palm Beach County, Class of 2024
- 2017 National Education Finance Academy Dissertation of the Year Award Recipient
- Fall 2016 FSU Law Book Award- Nonprofit Law
- Summer 2015 UF Law Book Award- Child, Law, and Policy
- Association of Public Interest Law, Member
- Journal of Law and Public Policy, Notes Chair, General Editor
- Black Law Students Association, Treasurer, Member
- Legal Research Assistant, Professor Shani King
- Law College Council- General Member
- Study Abroad Summer 2014- South Africa: International Business Transactions, Comparative Constitutional Law
- Barton Elementary Teacher of the Month (SY 2009 – 2010, 2010 – 2011)
- University of Florida Leadership Award (Spring 2007)
- College of Education Dean’s Honor List (Spring 2005, Fall 2005, Spring 2006, Fall 2006)

COMMUNITY INVOLVEMENT

- Active Member of Delta Sigma Theta Sorority, Incorporated (Initiated Spring 2006)
 - Chair of the Policies and Procedures Committee, South Palm Beach County Alumnae Chapter (2022 – Present)
 - Chapter Treasurer, Gainesville Alumnae Chapter (2013 – 2015)
 - Advisor of UF undergraduate chapter (2013 – 2016)