

## Dr. Annmarie Dilbert

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Dr. Annmarie Dilbert

Palm Beach County School District  
3300 Forest Hill Blvd.  
West Palm Beach, FL 33406

Dear Mr. Mike Burke:

It is with great excitement and commitment that I express interest in the position of XXXX within the Palm Beach County School District. This position fits well with my educational background, work experience, and career aspirations. I have diversified experience, which will help support Administrators, District personnel, and other stakeholders with the best resources, and tools that allow for active engagement, support in the areas of academics, mental health, guidance, and community outreach.

Public education has been my career of choice and I have dedicated my life to ensure that all students have equal opportunities. As a former teacher and currently a Principal, I take pride in ensuring that every child has the opportunity to experience the wonders of education and a chance to succeed. During my tenure with the District, I have had the privilege to experience several levels of the educational support system. Arriving from New York I started my career as a teacher at Calusa Elementary. I then transferred to Village Academy as a Learning Team Facilitator at the only Palm Beach County K-12 school under the leadership of Dr. Tammy Ferguson. Next, I worked for Mr. Hernandez as a Science Specialist covering all of the district schools. I worked under Mrs. Nora Rosensweig, Dr. Connie Tuman-Rugg and Dr. Ian Saltzman in the South Region as a Specialist and Instructional Support Leader for the South Region. All of these experiences have prepared me to take on complex assignments, including my current position as a Principal.

Being a Principal has allowed me the joy of experiencing the challenges of working with students of all races, ethnicities, socioeconomic backgrounds, and providing them with an educational experience that will allow them to have the opportunity to succeed and be productive. As the principal of a school, I provide vision and leadership when implementing district administrative initiatives, and the goals and objectives of the school are accomplished through teamwork by aligning individual skills, expertise, and the abilities of experienced staff.

In my current position as a principal I have honed my ability to function independently as a decision maker within the established guidelines. I have demonstrated that I have the ability to communicate and work with a diverse population and my critical thinking skills and problem solving abilities are top flight. Being the principal of a Title I school has allowed me the opportunity to become very involved with the community and has given me tremendous growth as a leader. In addition, being the principal of Title I school I have experience in utilizing federal, state, and local funding sources. Coming from a very diverse family helps me understand the

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needs of many ethnicities and understand different cultures. This is what drives my passion for the population I currently serve.

For the past five years, I have been an adjunct Professor at Florida Atlantic University where I teach the Internship program for aspiring leaders that work solely for the Palm Beach County School District. It is through this class that I teach the School Improvement Process as well as Progress Monitoring, Hiring Practices, Skills for Learning and Life (SLL) through three semesters of class.

Thank you for your consideration of my application. I look forward to the opportunity to share my expertise in academics, data, organizational and management skills, skills for learning and life, and community engagement. It is for these reasons I feel that I am a strong candidate for the position of XXXXXX.

Sincerely,

*Annmarie Dilbert*

Annmarie Dilbert, Ed.D

### **Professional Experience**

**Principal of Crosspointe Elementary**

**July 24, 2014 - Present**

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Palm Beach County School District

Boynton Beach, Florida

Instructional leader of a Title 1 school (93% FRL) with 640 students (34% ELL, 90% minority), 85 employees, and a 4.8 million school budget.

Visionary leader with creative ideas transforming a Title 1 school into a STEM school by creating a STEM Lab for students including robotics, Maker Space, and 3D printers.

## ***Educational Leadership***

- FAST results (2023-2024):
  - ELA 3rd Grade BOY 16% - EOY 42%
  - ELA 4th Grade BOY 26% - EOY 41%
  - ELA 5th Grade BOY 28% - EOY 57%
  - MATH 3rd Grade BOY 5% - EOY 57%
  - MATH 4th Grade BOY 6% - EOY 43%
  - MATH 5th Grade BOY 9% - EOY 55%
- FSA results (2021-2022): ELA increased from 45% – 56%, Math increased from 37% - 48%
- One of two schools in Palm Beach County to move school grade from a C to an A (2019)
- ELA PYG 1.49 (7<sup>th</sup> in district (108 elementary schools)) (2019)
- Math PYG 1.53 (6<sup>th</sup> in district) (2019)

## ***Human Capital Leadership***

- Developed a comprehensive action plan that supported areas of weaknesses from the prior year
- Summer school site for 3<sup>rd</sup> graders and created a summer school for K-4 students in Reading, Math and Science(2019)
- Started a Parent Teacher Association (PTA) and worked close with School Advisory Committee (SAC) and community to ensure positive relationships
- Celebrate diversity through our Multicultural night (350 parents/community members participate)
- Established a single school culture that included professional learning communities
- Received district recognition for moving a Title 1 school from a C to an A
- Invitation to Participate in East Coast Technical Assistance Center (ECTAC) 2016-2017 Exceeding Expectations Project
- Started a student council teaching students how to properly voice concerns

## ***Operational Leadership***

- Awarded a Literacy Oasis
- Developed a partnership with feeder pattern middle and high schools
- 23 Business partners and 35 committed volunteers
- Analyzed student outcomes from prior year with budget to design a program of support for after school and Saturday tutoring
- Started a choice STEM program 2017
- Incorporated up to date technology (3D printers, laptops, robotics lab, smart board, Zspace computers) to incorporate modern technology and STEM into the curriculum

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### **Florida Atlantic University (FAU) Adjunct Professor**

777 Glades Road

Florida Adjunct Professor at Florida Atlantic University teaching the Internship program for aspiring leaders that work solely for the Palm Beach County School District. It is through this class that I teach the School Improvement Process as well as Progress Monitoring, Hiring Practices, Skills for Learning and Life (SLL) through three semesters of class.

**July 2019 - Present**

Boca Raton,

### **Area 1 Instructional Support Team Leader**

Palm Beach County School District

**September 2012 – July 2014**

West Palm Beach, Florida

#### ***Educational Leadership***

- Assist in the completion of needs assessments and the analysis of achievement and archival data (40 schools)
- Work directly with Principals and staff to meet school objectives identified through the school improvement process
- Provide staff development aimed at improving the delivery of instruction

#### ***Human Capital Leadership***

- Monitor school instructional programs for ESE, regular, ESOL students, etc., to ensure continuity between programs
- Investigate parent concerns to facilitate resolution at the school level
- Develop collegial relationships within the department and work collaboratively with other departments and area offices

#### ***Operational Leadership***

- Prepare Site Analysis for Principals
- Member of the interview committee for Area 1 support positions
- Assist in the coordination of system resources to support the school centers

### **Area 1 Administrator for Summer School Sites**

Palm Beach County School District

**2010-2014**

West Palm Beach, Florida

#### ***Educational Leadership***

- Provided administrative support to Assistant Principals assigned to Area 1 Summer sites
- Assist with transportation concerns

#### ***Human Capital Leadership***

- Classroom walkthroughs to check for fidelity
- Screen applicants and assist in the hiring process for teachers

#### ***Operational Leadership***

- Planned and monitored ESY budget and schedules

### **Science Instructional Specialist**

Palm Beach County School District

**2009 – 2012**

West Palm Beach, Florida

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### ***Educational Leadership***

- Coordinate and monitor the District curriculum for Elementary and Secondary Schools
- Develop, schedule and provide professional development based on individual needs
- Prepare and collect evaluative data and interpret to teachers and coaches

### ***Human Capital Leadership***

- Conduct Instructional Reviews for Elementary, Middle, and High Schools
- Develop Action Plans and work directly with teachers to model lessons and build capacity
- Developed District Benchmark Assessments for Science

### ***Operational Leadership***

- Planned and monitored Science budget and schedules

### **Learning Team Facilitator**

Village Academy School K – 10

**2007 - 2009**

Delray Beach, Florida

### ***Educational Leadership***

- Facilitated weekly grade level meetings for the purpose of promoting student achievement through increased rigor in student assignments and collegiality among staff
- Implemented Single School Culture processes (Data-Feedback-Strategy, Standards in Practice, Assessment Literacy)
- Implemented efficacy process to ensure that all children are capable of performing at high academic levels

### ***Human Capital Leadership***

- Obtained and interpreted EDW data reports to identify student weaknesses for administrators and teachers
- Obtained EDW reports for multiple grade levels
- Identified and delivered relevant staff development activities based on student data performance data

### ***Operational Leadership***

- Planned and monitored teacher schedules for a K-10 school to ensure weekly professional learning meetings occurred with a vertical alignment

### **Education**

#### ***Nova Southeastern University***

- Doctorate, May 2018

#### ***Nova Southeastern University***

- Educational Leadership June 2011

#### ***St. John's University, New York***

- Master of Science in Education May 1994
- Concentration: Elementary Education N-6
- Cumulative Index: 3.83

#### ***College of Staten Island, New York***

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- Bachelor of Arts in Psychology May 1991
- Concentration: Psychology / Special Education

### **Certifications**

#### **State of Florida Professional Certifications**

- Educational Leadership
- Florida Professional Educator's Certificate (K-6)
- English to Speakers of other Languages (ESOL K-12)

### **Professional Accomplishments and Characteristics**

- Member of Boca Raton's Promise
- Member of Delray Kids and Cops
- Chair of the Boca Raton Education Advisory Committee
- Learning Team Facilitator in Palm Beach County facilitating learning team meetings with multiple grade levels (K-10)
- Skilled in working with economically disadvantaged communities and youth
- Golden Bell Grant recipient from the Greater Boca Raton Chamber of Commerce
- Academic Parent - Teacher Teams (2016)
- Pratt and Whitney Grant a Green Wish Award (2017)
- Green School of Promise (2017)
- Green School of Excellence (2019, 2020, 2021)
- PTA Local Unit Spotlight Award (2021))
- SwPBS Gold Status (2017/2018)
- FL PBIS Model School (2017/2018)
- School Counselor's Principal of the Year (2019)
- Green Principal of the Year Runner Up (2019)
- State of Florida Family and Community Involvement Award (2020)
- Miami Heat How Low can you Go Energy Challenge Winner (2020)
- Outstanding PTA of the Year (2020)
- PTA Male ENgagement Award (2020)
- PTA Family Engagement Award (2020)
- PTA of the Year (2021)
- PTA Literacy Award (2022)
- PTA Arts in Education Award (2022)

### **Other Career Experiences**

#### **Elementary Teacher**

Calusa Elementary

**2002 – 2007**

Boca Raton, Florida

#### **Writing Coach**

Calusa Elementary

**2002 – 2003**

Boca Raton, Florida

#### **After School Science Teacher**

Village Academy School

**2008 – 2009**

Delray Beach, Florida

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### **Substitute Teacher**

New York City Board of Education District 31

**2000 – 2002**

Staten Island, New York

### **Kindergarten Teacher**

Public School 16

**1993 – 1998**

Staten Island, New York