

**CAUPA REINSTATEMENT  
PETITION**



Reinstatement into the university or the College of Architecture, Urban & Public Affairs is a very serious matter. The goal of the Reinstatement Committee is to determine if you have overcome the obstacles to your educational goals that impeded your academic progress previously. The reinstatement process will cause you to reflect on previous issues and to ensure that you have adequately comprehended the factors that will lead to success. It is not the intention of the committee to set the student up for failure, but to assist you in meeting your academic goals. All information submitted to the Committee will be kept confidential and will become part of your permanent record.

**Instructions:**

Complete this form with required signatures and return to the CAUPA Advising Center at the Boca Raton or Davie campuses.

Student Name: \_\_\_\_\_ Student#: Z\_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Reinstatement Semester/Year \_\_\_\_/\_\_\_\_ Desired Major if Reinstated: \_\_\_\_\_

**Personal Statement** (must be typed):

Your personal statement must address the following issues and any other information you feel will assist the committee in making it's decision.

What factors contributed to your poor academic performance? Please provide any supporting documentation that is applicable.

What changes have you made to rectify these issues and why do you feel able to be academically successful at this time?

Please describe your academic plans for the remainder of your time at Florida Atlantic University and how do you intend to complete your degree program. Include a timeline, specifically regarding course load.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Only

- You have been reinstated for \_\_\_\_\_. You must fulfill the following conditions during your first semester:
  1. Remove all grade point deficiencies
  2. Earn a \_\_\_\_\_ GPA
  3. Other: \_\_\_\_\_

- You have been determined ineligible for reinstatement. You have not satisfactorily demonstrated efforts to improve your grade point average.

The decision of the committee is final.

Signature \_\_\_\_\_ Date: \_\_\_\_\_