

## **EXECUTIVE SUMMARY**

### **OVERVIEW**

The Associate Vice President and Dean of Student Affairs Office exists to assist students in meeting their educational goals by offering assistance with academic matters and leadership and student development opportunities, through individual advising. The Associate Vice President and Dean of Students Office will provide exemplary programs and services to the university community through promotion of leadership, accountability, responsibility while building lifelong relationships.

### **MAJOR ACCOMPLISHMENTS**

- Fully implemented a multidisciplinary Student Crisis Awareness Committee/Student Intervention Team (SCAC/SIT) to address intervention and management of troubled and difficult students and respond in an emergency to students who pose a threat to self or others.
- Hosted a campus-wide Student Veterans Seminar to bring awareness of student veteran issues and services at FAU and the community
- Implemented a multidisciplinary Non-Traditional Student Advisory Team to address the scope and needs for Non-Traditional Student resources at FAU.
- Implemented a working team to address the growing needs of the Graduate students in partnership with Graduate Studies, in particular, towards Graduate Orientation and Graduate Student Association Research Day
- Hired a new Director of Student Media and Director of Student Government through a local and/or national search.
- Implemented an action plan based on the recommendations from the University Inspector General Audit Report for Student Government to address the SG Audit findings.
- Implemented a centralized management and database program for Student Conduct process and cases.
- Developed Alcohol and the Law, Ethical Decision Making and Anger Management workshops/seminars as educational sanctions within the Student Code of Conduct.
- Facilitated the coordination of a comprehensive late night programming calendar.
- Created and implemented a “random acts of kindness” program to recognize students for random acts of kindness to the university community and beyond.
- Advised and guided a University-wide committee that reviewed and submitted changes to Regulations 4.006 and 4.007 to the Sr. Vice President of Student Affairs.
- Reorganized and charged the Divisional Student Leadership Initiatives Team to support the growth of student leadership programs at the university.
- Collaborated with the New Student Orientation Office in expanding the orientation schedule to incorporate the Student Code of Conduct Office,

University Police, and the Student Crisis Awareness Committee to present on campus safety.

- Guided conversations in the establishment of new Alcohol EDU program.
- Established Breezeway Ambassadors Program.
- Provided divisional representation on the University Policy Committee in addressing the new and updated policies related to Drug Free-Environment, Designed Public Forum, Distribution of Printed Materials, Identify Theft Prevention Program, Fraud, Consensual Relations, University Gift Solicitation and Acceptance, Golf Cart Usage, Breezeway Safety (Bicycles, Skateboards, Skates and Scooters), Student Employment, and Personnel.
- Assisted in finalizing the divisional strategic plan by providing leadership to the Strategic Planning Team charged by the Sr. Vice President for Student Affairs.
- Served and provided leadership to the Student Union staff and operations during the directorship vacancy.

### **MAJOR CHALLENGES**

- The number of mental health issues in Housing continues to be on the rise.
- Meeting the needs of special student populations
- Decrease in E & G funding and need to examine other funding sources to accomplish the stated goals.
- The ability to maximize the various funding sources within the Division of Student Affairs to meet the University and Divisional Strategic Goals

### **MAJOR GOALS**

- Explore the use of social networks to makert and educate students about our services and programs.
- Improve the student conduct website – updates with data on Hazing information; Deans Certifications and Student Verification; FAQ's; Victim's Rights and Witness Info, statistics of conduct cases, and add Disruptive Students panel discussion link
- Create "Dealing with Disruptive Students" presentation for use with academic Associate Dean panel, will be videotaped, and displayed on Dean of Students and other related websites within the Division of Student Affairs.
- Create workshops for campus community on Ethics and community responsibility, Conflict Resolution
- Be a resources to student conduct information at Graduate Student/Teaching Assistant workshops in collaboration with the Graduate College
- Revise training for Student Conduct Board and Hearing Officers (session for new and Session for returners; session for feedback from current hearing officers (include RC's) – provide these sessions on a regular basis.
- Create/revise internal Office of Student Conduct manual
- Create an assessment plan to measure learning outcomes for students who go through the Student Code of Conduct process
- Prepare for external evaluation and assessment by Southern Association of Colleges and Schools (SACS).
- Develop a Graduate Assistant program model in participation with the College of Education Higher Education Leadership program.

- Collaborate with Fraternity and Sorority Life, Today and Beyond Wellness, FAU Police Dept., Counseling and Psychological Services, and all other Division of Student Affairs team members to enhance the programs and services to the students.
- Create Vision/Strategic Plan for the Office of Student Conduct that is incorporate to the Divisional and University Strategic Plan.
- Clarified and defined the scope and function of Standing Committees, Working Teams, and Advisory Boards within the Division of Student Affairs.
- Review and revise University Regulations in the Chapter 4: Student Affairs.
- Hire a new director of Multicultural Affairs and Student Union through national search.
- Collaborate with University-wide departments, faculty and student to establish Cultural Theme Month Planning Committees.
- Collaborate with Student Engagement functions to establish a leadership banquet
- Implement a multidisciplinary training program for faculty and staff on how to address and manage students at risk, in crisis or who are disruptive.