Other Service Considerations Policy

Policy:

a. Contact with Clients Outside of Sessions
   i. Contact with clients outside sessions is to be kept to the minimum necessary.
   ii. It is general practice to wait for a client to acknowledge a therapist before acknowledging them.
   iii. In all such contacts, staff and trainees should be mindful of the potential for dual-role relationships to affect clients and should be sensitive to how their behaviors might affect clients.
   iv. If a dual-role relationship has the potential of occurring, clinicians should consult with the Clinical Director before proceeding.

b. Participation of Collaterals
   i. At the discretion of the therapist and the client, other people (e.g., a friend, partner, or family member) can be invited to attend from one to several sessions in order to facilitate the treatment of the client.
   ii. A signed copy of this form will be obtained prior to the collateral’s participation in sessions.
   iii. Prior to inclusion of a collateral in treatment, a Release of Information form should be obtained from the client giving the therapist permission to discuss the client’s confidential information with the collateral in session.