TouchNet Marketplace uStores and uPay sites:

There are two options for taking payments within TouchNet’s Marketplace: uStores and uPay sites. Please review the following information to determine which option is right for your Department’s needs for collecting on-line payments. Both options are subject to Interchange fees (approx. 2%) for credit card processing that will be charged to your Department, as well as any foreign exchange fees (if applicable).

**uStore:** uStore allows users to create an on-line store with products/service offerings that can be purchased directly through the store via credit card and/or webcheck. TouchNet hosts the secure payment gateway so no credit card information is stored at FAU. Payments are processed and posted in Banner to the Departmental revenue index designated. A convenience fee is charged to the customer for every credit card transaction. Interchange, and any foreign exchange fees, if applicable, are charged to the Department’s revenue index (reducing payment collected amount). Web development/programming or other technical expertise is not required to create a store with the uStore option. FAU’s Financial Information Systems team (FIS) will assist with the initial creation of the store, and it is relatively easy to manage your store (add/change/remove products and services). Management of the store once created is the sole responsibility of the Department, as well as all customer support. TouchNet customer care representatives are available to assist with issues that extend beyond FAU’s expertise.

**uPay:** The uPay option allows more creative flexibility than the uStore in terms of the format of the site as well as the possibility of interfacing with other systems and applications (e.g. Banner). The technical expertise needed within the Department to manage a uPay site is much greater than that of a uStore. Development of the hosting site and any interfaces is the sole responsibility of the Department, as well as on-going maintenance and technical support of the site, including customer support. FIS will assist with the initial creation of the site, but may not have the expertise to accomplish all aspects of the setup required, and will be available to offer guidance only as appropriate. Like the uStore, the uPay site will accept credit card and/or webcheck payments on a secure gateway. The gateway is hosted by TouchNet, and the payment is then passed to Banner for posting to the Departmental revenue index designated (less Interchange and any applicable foreign exchange fees). These payments are also subject to the convenience fee paid by the cardholder. uPay sites can only be used with FAU owned and maintained web servers.

Please note that uPay and uStore must adhere to all of FAU’s policies including network security **(**<http://www.fau.edu/policies/>). The purpose and the content of any FAU store/site must comply with all aforementioned University policies and may require additional approvals/review prior to establishing, or during the lifetime of the store/site. If it is determined that your site’s content is not in compliance with these policies, your Department may be asked to close the store. Please familiarize yourself specifically with the University Administrative Data Systems policy and the Acceptable Use of Technology Resources. As with all activities supported by your Department, FIS is not responsible for determining if the store/site is in full compliance with these policies, that remains the responsibility of the Department.