

**FLORIDA ATLANTIC UNIVERSITY  
CONTROLLER'S OFFICE FEE PAYMENT INFORMATION BULLETIN  
SUMMER SEMESTER 2017**

**LAST DAY TO DROP COURSES TO AVOID FEE LIABILITY**

SUMMER TERMS 1 & 2 MAY 19, 2017

SUMMER TERM 3 JUNE 30, 2017

**LAST DAY TO PAY FEES**

SUMMER TERM 1 & 2 MAY 22, 2017

SUMMER TERM 3 JULY 3, 2017

**LAST DAY TO PAY FEES FOR: VA/FINANCIAL AID/PREPAID**

SUMMER TERM 1, 2 & 3 JULY 21, 2017

**INSTALLMENT PLANS ARE NOT AVAILABLE FOR THE SUMMER TERM**

Payment may be made by mail, drop box (check, cashier's check or money order only), or online. In person payments are not accepted at the Cashier's Office. Online payments may be made until 11pm using a credit card/debit card (Visa, MasterCard, Discover, and American Express) with a 2.6% convenience fee, or by Electronic Check (personal checking/savings account) without a fee at <http://www.fau.edu>. Credit card payments processed through Self-Service are assessed a non-refundable 2.6% convenience fee with a minimum \$3.00 fee.

Other payment options are by mail and drop box (see payment instructions below for mail and drop box payments).

Click on this URL for more information regarding making payment:

[http://www.fau.edu/controller/student\\_information/tuition\\_payment.php](http://www.fau.edu/controller/student_information/tuition_payment.php)

Account balances are invoiced monthly when activity occurs on your account and are emailed directly to your FAU email account.

NO paper invoices are mailed to the student.

**CANCELLATION OF REGISTRATION**

If you have not paid your tuition and fees **by May 25, 2017 (Term 1&2) or July 6, 2017 (Term 3) by 11pm**, your registration will be cancelled immediately. Reinstatement requires full payment of all tuition and fees immediately, plus a \$100.00 late payment fee and a \$100.00 reinstatement fee. Reinstatement also requires an appeal to be filed with the Registrar's Office.

**DROP BOX**

The Boca Raton campus is the only campus location that provides the convenience of a drop box. If you know the amount of fees due, you are encouraged to put your check in the Student Payment Drop Box. Please write your student ID number (Z number) on your check. Do not deposit cash in the drop box! No envelopes required.

**NOTE:** By depositing your check payment in the drop box, you are authorizing FAU to electronically process your check. The electronic debit to your checking account may be on the same day your check payment is processed.

**PAYMENTS BY MAIL**

Checks may be mailed to:

Florida Atlantic University

Cashier's Office Student Support Services Bldg. 80

777 Glades Road

Boca Raton, FL 33431

**NOTE:** By remitting your check payment by mail, you are authorizing FAU to electronically process your check. The electronic debit to your checking account may be on the same day your check payment is processed.

**Florida Prepaid and Other Fee Deferment Information**

**Florida Prepaid:** Florida Prepaid will be billed on May 23, 2017 (Term 1&2) and July 3, 2017 (Term 3). Payment is expected to post **on June 5, 2017(Term 1&2) and July 17, 2016 (Term 3)**. Please see: <http://www.fau.edu/controller/student-services/prepaid.php>

**Reminder:** If you do not want Florida Prepaid to be billed, you must submit the following form to the Controller's office prior to the end of the drop and add period of each semester. [http://fau.edu/controller/pdfs/student-services/Request for Change Florida Prepaid form.pdf](http://fau.edu/controller/pdfs/student-services/Request%20for%20Change%20Florida%20Prepaid%20form.pdf)

**Third Party:** If all or part of your fees are to be paid by a company or other organization, you must contact a representative of the Controller's Office on or before the Last Day to Pay, no later than 5pm. Proof of registration and an authorization to bill the company or other organization

must be provided. If you fail to pay any amounts that you are responsible for by May 22, 2017 you will be assessed a late payment fee of \$100.00. Also, if the company or other organization does not pay their amount, you will be held responsible for that balance.

**Financial Aid Deferment:** Only Financial Aid Students who accepted their award online and who have submitted all required documents by May 19, 2017 (Term 1&2) or June 30, 2017 (Term 3) on or before 5:00 pm will have their payment due date deferred. Financial Aid students, who have not accepted their award, must arrange to pay their fees on or before 5pm on the last day to pay. If you are receiving Financial Aid please see <http://www.fau.edu/finaid/dates.php>

**V.A. Deferments** expire July 21, 2017. Payment deadline for all veterans who have deferred their fees is also July 21, 2017 by close of business at 5 pm, or online until 11:00 pm. Non-payment by this date will result in the assessment of late payment fees and/or reinstatement fees.

Refunds

Information regarding refunds can be found in the 2016-2017 University Catalog on the web at:

<http://www.fau.edu/registrar/universitycatalog/welcome.php>

TUITION AND FEES PER CREDIT HOUR and GENERAL INFORMATION

In State

Undergraduate	\$201.29	plus Sundry Fees as applicable
Graduate, Thesis, and Dissertation	\$369.82	plus Sundry Fees as applicable

Out of State

Undergraduate	\$719.84	plus Sundry Fees as applicable
Graduate, Thesis, and Dissertation	\$1024.81	plus Sundry Fees as applicable

Repeat Course Surcharge

Repeat course surcharge is \$177.94 per credit. Information regarding the repeat course surcharge can be found on the web at

<http://www.fau.edu/academic/registrar/FAUcatalog/academics.php#repeat>

DISHONORED CHECKS

Students paying with dishonored checks will be assessed a service charge up to 5% of the amount of the check. Stopping payment on a check is considered the same as a dishonored check. Electronic check payments (WebCheck) returned due to entering an invalid account number will be assessed a \$25.00 service charge.

All information contained herein is subject to change by the appropriate authority and is accurate at the date of publication.

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