FLORIDA ATLANTIC UNIVERSITY
CONTROLLER’S OFFICE FEE PAYMENT INFORMATION BULLETIN
SPRING SEMESTER 2016

LAST DAY TO DROP COURSES TO AVOID FEE LIABILITY
January 15, 2016

LAST DAY TO PAY FEES
January 19, 2016

LAST DAY TO PAY FEES FOR: VA/ FINANCIAL AID/PREPAID
March 11, 2016

There are several payment plans available, which you can now select online. Follow the directions listed below for online payments. Once you have selected the “Pay Now” button, you will be directed to the Payment Website. Please select “Enroll in a Payment Plan” if that is your selected method for payment of your tuition and fees.

- The $100.00 Late Payment Fee is automatically assessed to Four, Five, and Seven Installment Plans upon enrollment
- The 50/50 Plan is assessed the $100.00 Late Payment Fee only if the 2nd installment is late.
- $15.00 ADMINISTRATION FEE ASSESSED TO ALL PLANS

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<th>Enroll Open Date</th>
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<th>Payment 2</th>
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Payment may be made by mail, drop box (check, cashier’s check or money order only), or online. In person payments are not accepted at the Cashier’s Office.
Online payments may be made until 11pm using a credit card/debit card (Visa, MasterCard, Discover, and American Express) with a 2.6% convenience fee, or by Electronic Check (personal checking/savings account) without a fee at [http://www.fau.edu](http://www.fau.edu)

Other payment options are by mail and drop box (see payment instructions below for mail and drop box payments)

Credit card payments processed through Self-Service are assessed a non-refundable 2.6% convenience fee with a minimum $3.00 fee. For information regarding the convenience fee, please access the link below.
[http://www.fau.edu/controller/student_information/pdfs/convenience_fees.pdf](http://www.fau.edu/controller/student_information/pdfs/convenience_fees.pdf)

Click on this URL for more information regarding making payment:

Account balances are invoiced monthly when activity occurs on your account and are emailed directly to your FAU email account. NO paper invoices are mailed to the student.

CANCELLATION OF REGISTRATION
If you have not paid your tuition and fees by January 25, 2016 by 11pm, your registration will be
cancelled immediately. Reinstatement requires full payment of all tuition and fees immediately, plus a $100.00 late payment fee and a $100.00 reinstatement fee. Reinstatement also requires an appeal to be filed with the Registrar’s Office.

DROP BOX
The Boca Raton campus is the only campus location that provides the convenience of a drop box. If you know the amount of fees due, you are encouraged to put your check in the Student Payment Drop Box. Please write your student ID number (Z number) on your check. Do not deposit cash in the drop box! No envelopes required.

NOTE: By depositing your check payment in the drop box, you are authorizing FAU to electronically process your check. The electronic debit to your checking account may be on the same day your check payment is processed.

PAYMENTS BY MAIL
Checks may be mailed to:
Florida Atlantic University
Cashier’s Office Student Support Services Bldg.80
777 Glades Road
Boca Raton, FL 33431

NOTE: By remitting your check payment by mail, you are authorizing FAU to electronically process your check. The electronic debit to your checking account may be on the same day your check payment is processed.

Florida Prepaid and Other Fee Deferment Information
Florida Prepaid: Florida Prepaid will be billed on January 20, 2016. Payment is expected to post on February 8, 2016. Please See: http://www.fau.edu/controller/student_information/pdfs/fpp.pdf

Reminder: If you do not want Florida Prepaid to be billed, you must submit the following form to the Controller’s office prior to the end of the drop and add period of each semester. http://www.fau.edu/controller/student_information/pdfs/Request_for_Change_Florida_Prepaid_form.pdf

Third Party: If all or part of your fees are to be paid by a company or other organization, you must contact a representative of the Controller’s Office on or before the Last Day to Pay, no later than 5pm. Proof of registration and an authorization to bill the company or other organization must be provided. If you fail to pay any amounts that you are responsible for by January 19, 2016 you will be assessed a late payment fee of $100.00. Also, if the company or other organization does not pay their amount, you will be held responsible for that balance.

Financial Aid Deferment: Only Financial Aid Students who accepted their award online and who have submitted all required documents by January 15, 2016 on or before 5:00 pm will have their payment due date deferred. Financial Aid students who have not accepted their award must make arrangements to pay their fees on or before 5pm on the last day to pay. If you are receiving Financial Aid please see http://www.fau.edu/finaid/dates.php

V.A. Deferments expire March 11, 2016. Payment deadline for all veterans who have deferred their fees is also March 11, 2016 by close of business at 5 pm, online until 11:00 pm. Non-payment by this date will result in the assessment of late payment fees and/or reinstatement fees.

Refunds
Information regarding refunds can be found in the 2015-2016 University Catalog on the web at: http://www.fau.edu/registrar/universitycatalog/welcome.php

TUITION AND FEES PER CREDIT HOUR and GENERAL INFORMATION

In State
Undergraduate $201.29 plus Sundry Fees as applicable
Graduate, Thesis, and Dissertation $369.82 plus Sundry Fees as applicable

Out of State
Undergraduate $719.84 plus Sundry Fees as applicable
Graduate, Thesis, and Dissertation $1024.81 plus Sundry Fees as applicable

Repeat Course Surcharge
Repeat course surcharge is $177.94 per credit. Information regarding the repeat course surcharge can be found on the web at http://www.fau.edu/academic/registrar/FAUCatalog/academics.php#repeat

DISHONORED CHECKS
Students paying with dishonored checks will be assessed a service charge up to 5% of the amount of the check. Stopping payment on a check is considered the same as a dishonored check. Electronic check payments (WebCheck) returned due to entering an invalid account number will be assessed a $25.00 service charge.
All information contained herein is subject to change by the appropriate authority and is accurate at the date of publication.

Date of Publication: November 19, 2015