

**FLORIDA ATLANTIC UNIVERSITY
CONTROLLER'S OFFICE FEE PAYMENT INFORMATION BULLETIN
SPRING SEMESTER 2018**

LAST DAY TO DROP COURSES TO AVOID FEE LIABILITY
January 12, 2018

LAST DAY TO PAY FEES
January 16, 2018

LAST DAY TO PAY FEES FOR: VA/ FINANCIAL AID/PREPAID
March 7, 2018

There are several payment plans available, which you can now select online. Follow the directions listed below for online payments. Once you have selected the "Pay Now" button, you will be directed to the Payment Website.

Please select "Enroll in a Payment Plan" if that is your selected method for payment of your tuition and fees.

- The \$100.00 Late Payment Fee is automatically assessed to Four, Five, and Seven Installment Plans upon enrollment
- The 50/50 Plan is assessed the \$100.00 Late Payment Fee only if the 2nd installment is late.
- \$15.00 ADMINISTRATION FEE ASSESSED TO ALL PLANS

Payment Plans

Plan	Enrollment Open Date	Enrollment End Date	Payment 2	Payment 3	Payment 4	Payment 5	Payment 6	Payment 7
50/50	10/30/17	1/16/18	2/16/18					
4 (25% of bal.)	10/30/17	1/16/18	2/2/18	2/23/18	3/7/18			
5 (20% of bal.)	10/30/17	1/12/18	1/26/18	2/9/18	2/23/18	3/7/18		
7 (14% of bal.)	10/30/17	12/11/17	12/29/17	1/12/18	1/26/18	2/9/18	2/23/18	3/7/18

Payment Plans for Deferred Financial Aid, VA, and Florida Prepaid Recipients

Plan	Enrollment Open Date	Enrollment End Date	Payment 2	Payment 3	Payment 4	Payment 5	Payment 6	Payment 7
3 (34% of bal.)	1/17/18	2/7/18	2/23/18	3/7/18				
6 (17% of bal.)	1/17/18	1/31/18	2/9/18	2/16/18	2/23/18	3/1/18	3/7/18	

Payment may be made by mail, drop box (check, cashier's check or money order only), or online.

In person payments are not accepted at the Cashier's Office.

Online payments may be made until 11pm using a credit card/debit card (Visa, MasterCard, Discover, and American Express) with a 2.6% convenience fee, or by Electronic Check (personal checking/savings account) without a fee at <http://www.fau.edu>

Other payment options are by mail and drop box (see payment instructions below for mail and drop box payments)

Credit card payments processed through Self-Service are assessed a non-refundable 2.6% convenience fee with a minimum \$3.00 fee. For information regarding the convenience fee, please access the link below.

http://www.fau.edu/controller/student_information/pdfs/convenience_fees.pdf

Click on this URL for more information regarding making payment:

http://www.fau.edu/controller/student_information/tuition_payment.php

Account balances are invoiced monthly when activity occurs on your account and are emailed directly to your FAU email account. NO paper invoices are mailed to the student.

CANCELLATION OF REGISTRATION

If you have not paid your tuition and fees **by January 19, 2018 by 11pm**, your registration will be cancelled immediately. Reinstatement requires full payment of all tuition and fees immediately, plus a \$100.00 late payment fee and a \$100.00 reinstatement fee. Reinstatement also requires an appeal to be filed with the Registrar's Office.

DROP BOX

The Boca Raton campus is the only campus location that provides the convenience of a drop box. If you know the amount of fees due, you are encouraged to put your check in the Student Payment Drop Box. Please write your student ID number (Z number) on your check. Do not deposit cash in the drop box! No envelopes required.

NOTE: By depositing your check payment in the drop box, you are authorizing FAU to electronically process your check. The electronic debit to your checking account may be on the same day your check payment is processed.

PAYMENTS BY MAIL

Checks can be mailed to:
Florida Atlantic University
Cashier's Office Student Support Services Bldg.80
777 Glades Road
Boca Raton, FL 33431

NOTE: By remitting your check payment by mail, you are authorizing FAU to electronically process your check. The electronic debit to your checking account may be on the same day your check payment is processed.

Florida Prepaid and Other Fee Deferment Information

Florida Prepaid: Florida Prepaid will be billed on January 18, 2018. Payment is expected to post on February 6, 2018.

Please See: http://www.fau.edu/controller/student_information/pdfs/fpp.pdf

Reminder: If you do not want Florida Prepaid to be billed, you must submit the following form to the Controller's office prior to the end of the drop and add period of each semester.

http://www.fau.edu/controller/student_information/pdfs/Request_for_Change_Florida_Prepaid_form.pdf

Third Party: If all or part of your fees are to be paid by a company or other organization, you must contact a representative of the Controller's Office on or before the Last Day to Pay, no later than 5pm. Proof of registration and an authorization to bill the company or other organization must be provided. If you fail to pay any amounts that you are **responsible for by January 16, 2018** you will be assessed a late payment fee of \$100.00. Also, if the company or other organization does not pay their amount, you will be held responsible for that balance.

Financial Aid Deferment: Only Financial Aid Students who accepted their award online and who have submitted all required documents by January 12, 2018 on or before 5:00 pm will have their payment due date deferred. Financial Aid students who have not accepted their award must make arrangements to pay their fees on or before 5pm on the last day to pay. If you are receiving Financial Aid please see <http://www.fau.edu/finaid/dates.php>

V.A. Deferments expire March 7, 2018. Payment deadline for all veterans who have deferred their fees is also March 7, 2018 by close of business at 5 pm, online until 11:00 pm. Non-payment by this date will result in the assessment of late payment fees and/or reinstatement fees.

Refunds

Information regarding refunds can be found in the 2017-2018 University Catalog on the web at:

<http://www.fau.edu/registrar/universitycatalog/welcome.php>

TUITION AND FEES PER CREDIT HOUR and GENERAL INFORMATION

In State

Undergraduate	\$201.29	plus Sundry Fees as applicable
Graduate, Thesis, and Dissertation	\$369.82	plus Sundry Fees as applicable

Out of State

Undergraduate	\$719.84	plus Sundry Fees as applicable
Graduate, Thesis, and Dissertation	\$1024.81	plus Sundry Fees as applicable

Repeat Course Surcharge

Repeat course surcharge is \$181.12 per credit. Information regarding the repeat course surcharge can be found on the web at

<http://www.fau.edu/academic/registrar/FAUcatalog/academics.php#repeat>

DISHONORED CHECKS

Students paying with dishonored checks will be assessed a service charge up to 5% of the amount of the check. Stopping payment on a check is considered the same as a dishonored check. Electronic check payments (WebCheck) returned due to entering an invalid account number will be assessed a \$25.00 service charge.

All information contained herein is subject to change by the appropriate authority and is accurate at the date of publication.

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