



8144 Glades Road, Boca Raton, Florida 33434

◆ Phone: 561-482-7070 ◆ Fax: 561-482-6076

E-mail: [ccepero@dhhhotels.com](mailto:ccepero@dhhhotels.com)

Website: <https://www.ihg.com/holidayinnexpress/hotels/us/en/boca-raton/bctls/hoteldetail>

## CORPORATE RATE AGREEMENT

**COMPANY:** Florida Atlantic University

**ADDRESS:** 777 Glades Rd Administration 149

**CONTACT:** Ed Schiff

**PHONE:** 561-297-3081

**EMAIL:** [SCHIFF@fau.edu](mailto:SCHIFF@fau.edu)

Dear FAU Administrator,

Thank you for the opportunity to present the Holiday Inn Express Boca-West as your preferred hotel in Boca Raton, FL. We welcome the opportunity to provide accommodations for FAU travelers for the remainder of 2018 and are pleased to introduce the following special discount beginning January 1<sup>st</sup>, 2019 through December 31<sup>st</sup>, 2019.

### **CORPORATE GUEST ROOM RATES:**

ROOM TYPE	RATES
Standard King Room	January 1st – April 30th: \$149.00
Standard Double Queen Room	May 1st – September 30th: \$87.00
	October 1st – December 31st: \$129.00

This discounted rate does not include Last Room Availability and is net non-commissionable. The above rate does not include applicable state and local taxes. All group quotes will be quoted separately, this applies for guests that would like to make more than 8 separate reservations at a time. We reserve the right to re-evaluate your productivity quarterly to see if your volume continues to warrant this discount. If the estimated room nights are not consumed or room night production does not increase, we may look at reviewing other options of pricing.

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**RATE INCLUDES:**

- Free Hot Breakfast Buffet
- Free High-Speed Internet
- Free Local and 800 Telephone Calls
- In Room Refrigerator and Coffee Maker
- Meeting planner points (3 points per every \$1 spent)
- Free on property parking
- Access to fitness center and outdoor pool

**RESERVATION PROCEDURES:**

Reservations can be made by Direct Call in to our Front Desk (561) 482-7070, direct booking through a personalized reservation link, or E-mail your reservation request with the attachment of a Credit Card Authorization form to [ccepero@dhmhotels.com](mailto:ccepero@dhmhotels.com). When making a reservation through call in or in person please mention "FAU special rate" to receive the above negotiated rate.

**BILLING PROCEDURES:**

Individual guests will be responsible for paying their own charges unless a credit card authorization form is received from FAU providing a master form of payment for room and tax charges. If FAU prefers a master form of payment, please request this by sending an e-mail to [ccepero@dhmhotels.com](mailto:ccepero@dhmhotels.com).

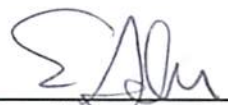
**CANCELLATION POLICY:**

All reservations must be guaranteed with a credit card. Cancellations should be made 24 hours prior to arrival; if reservation is not cancelled within the 24-hour time frame, the guest is subject to penalty of one night's room and tax.

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If these rates meet with your approval, please sign and send back a copy of this agreement. Do not hesitate to email me at [ccepero@dhmhotels.com](mailto:ccepero@dhmhotels.com) or you can call me at 561-482-7070 ext:197 with any questions you may have.

*Claudia Cepero*                      9/6/2018  
Claudia Cepero                      Date  
Director of Sales  
Holiday Inn Express Boca West

                      9/8/18  
Signed in Acceptance                      Date  
*Ed Schiff - FAU*  
Print Name                      Company/Group

To accept this agreement, please sign and return the enclosed copy. Upon receipt of the executed agreement, we will enter your special corporate rate into our system and provide you with an IHG online booking tool link. Please keep a copy of this agreement for your records. In the event a fully signed original of this Agreement is not received by 9/13/2018, Holiday Inn Express Boca-West reserves the right to renegotiate these terms.