Here’s what some students think about FAU’s Test Preparation courses:

“I never imagined I could get a perfect score on the verbal and 738 on the math. Choosing FAU’s test preparation is the best decision I have ever made.”
(SAT)

“The instructor was excellent—the best math teacher I’ve ever had! He was able to thoroughly convey every concept in a way that I could understand. He was interesting and funny, and his passion for the work made me feel like I was having fun while doing it.”
(SAT Math)

“The course is very helpful, and the teacher is so nice. Thanks to FAU for offering these courses.”
(SAT Math)

“Fun, cool teacher! She made things easier to understand, especially for someone like me who is totally clueless in math issues.”
(CLAST Math)

“The instructor did an excellent job. She broke everything down and went over things that we did not understand. It was a great pleasure having her as my teacher. She is an asset to FAU.”
(CLAST Math)

“The instructor was amazing. I would recommend her 100 % to everyone!”
(CLAST Math)

“The teacher made difficult work easy and fun. I feel as though I am prepared to do an excellent job on the GRE.”
(GRE)

“The teacher is excellent! Not only did I get an excellent review in math and verbal skills, but I picked up a few new tricks. I feel well prepared, and my test-taking anxiety has gone down.”
(GRE)

“Our instructor was extremely knowledgeable, and she was an excellent teacher. She was able to help us with strategies and crucial test-taking skills. Awesome instructor!”
(GRE)

“I have taken other LSAT prep classes (two to be exact), and this instructor is by far the best, most knowledgeable and informative instructor I have ever experienced or heard of. His techniques, suggestions and strategies are far more useful than what is given in the books.”
(LSAT)

“This course was excellent due to the instructor. He made the material interesting and had many helpful tips for taking the LSAT. My thanks to him for a great job.”
(LSAT)

“The instructor was wonderful! I learned a lot from the course, and I truly enjoyed it.”
(GMAT)

“The instructor was very good. He took an interest and helped us with all of the problems.”
(GMAT)

“Our instructor was very knowledgeable about the subject. He was very friendly and taught the course in a fun manner that made it enjoyable and easy to understand. I give him an A++. I would enjoy having him again.”
(Math Refresher)
Each year hundreds of thousands of students across the nation take tests for undergraduate and graduate school admission. Research indicates that the right preparation for these tests positively affects test scores. We feel confident, based on our years of experience, that SMART Test Prep courses can help you achieve your goals. In fact, our test preparation courses may be one of the best investments you make in your education.

Our instructors are experts, and they are dedicated to improving your performance. They will help you identify your trouble spots, increase your reading speed and master trick questions, while reducing your stress. Our philosophy is that if you know what to expect and how to approach the exam, your anxiety will be reduced, and you will be able to keep your concentration at a high level throughout the exam.

PREPARING TO TAKE A PREP COURSE
If you are planning to enroll in a prep course, you should have a basic foundation of at least high school algebra and geometry. If you haven’t taken any mathematics courses, you should plan to do so before enrolling in a prep course. Our Math Refresher course is a great way to update your skills before taking the GRE or GMAT course.

SMART TEST PREP GUARANTEE
You can repeat a test preparation course to further elevate your test scores for an administrative fee of $50 within one year of the last course attended.

LEARNING LAB
Our computer lab contains computer-adaptive software that is available for you throughout the preparation course and until you take the exam. When you register for a prep course, you will have access to our computer lab for as long as you need it. Presently, the latest software is available for GRE, GMAT, LSAT and SAT.

TEXTBOOKS
If your course requires you to purchase a text, you can do so at the FAU Boca Raton bookstore. Textbooks should be purchased prior to the first class. Bring your book to every class! For bookstore hours, call 561.297.3720.

FAU TESTING CENTER
Boca Raton Campus
The testing center administers most of the tests in this book. Call 561.297.3160 for more information on the test dates and procedures.

GMAT
FAU Test Prep’s 30-hour GMAT Classroom Course - $599
The Graduate Management Admission Test (GMAT) is a standardized assessment—delivered in English—that helps business schools assess the qualifications of applicants for advanced study in business and management. Schools use the test as one predictor of academic performance in an MBA or in other graduate management programs.

The GMAT consists of four separately timed sections. The first two sections are the Analytical Writing Assessment (AWA). The AWA consists of two separate writing tasks—Analysis of an Issue and Analysis of an Argument. The remaining two sections (Quantitative and Verbal) consist of multiple-choice questions delivered in a computer-adaptive format. The quantitative section contains 37 multiple-choice questions of two question types—data sufficiency and problem solving. The verbal section contains 41 multiple-choice questions of three question types—reading comprehension, critical reasoning, and sentence correction.

FAU Test Prep has designed a special course to prepare you for the computer adaptive version of the GMAT. The course has been designed to teach test-taking strategies, to provide a review of fundamental verbal and math skills, to provide practice in taking actual GMAT exams, and to offer guidance and help with independent study.

If you want a structured, non-threatening learning environment with experienced instructors, FAU Test Prep is for you!

FAU GMAT will help you with all aspects of the test:
- Review of fundamental verbal and math skills
- Quantitative Section: Data Sufficiency and Problem Solving
- Verbal Section: Reading Comprehension, Critical Reasoning, and Sentence Correction
- AWA – Analysis of an Issue and Analysis of an Argument
- Informative lectures with smart testing strategies

FAU Test Prep is using the official text and software created by Educational Testing Services (ETS), the company that administers the exam.

Visit www.mba.com to obtain additional information regarding the GMAT test.


Included in FAU Test Prep’s 30-hour GMAT prep class:
- The workbook – Smart Test Prep – GMAT*
- Unlimited use of our Boca Raton computer lab with multiple GMAT software
- You can repeat any GMAT test preparation course to further elevate your test scores for an administrative fee of $50 within one year of the last course attended.
- Classes conveniently on campus
GRE

FAU Test Prep's 24-hour GRE Classroom Course - $499

The Graduate Record Examination (GRE) general exam is required for entrance into most American graduate schools (except business schools, which require the GMAT, and law schools, which require the LSAT). The test is composed of analytical writing, verbal and quantitative sections.

FAU Test Prep has designed a special GRE classroom course to prepare you for the computer adaptive version of the GRE. The course has been designed to teach test-taking strategies, to provide a review of fundamental verbal and math skills, to provide practice in taking actual GRE exams and to offer guidance and help with independent study.

If you want a structured, non-threatening learning environment with experienced instructors, Smart Test Prep’s GRE classroom course is for you!

Visit www.ets.org to obtain additional information regarding the GRE test.

FAU GRE will help you with all aspects of the test:
- Review of fundamental verbal and math skills
- Analytical writing
- Verbal: analogies, antonyms, reading comprehension, sentence completion
- Quantitative: arithmetic, algebra and geometry, data analysis and quantitative reasoning
- Informative lectures with Smart test-taking strategies

FAU Test Prep is using text and software created by Educational Testing Services (ETS).

Required text: Practicing to Take the GRE (10th edition by ETS), ISBN# 0-88885-212-9 (available at the FAU bookstore). This is the same textbook required for the regular GRE prep course.

Included in the course fees are:
- The workbook—“Smart Test Prep – GRE”
- Unlimited use of our Boca Raton computer lab with multiple GRE software

You can repeat any GRE test preparation course to further elevate your test scores for an administrative fee of $50 within one year of the last course attended.

Classes conveniently on campus

FAU Test Prep's 24-hour GRE Classroom Course - $499

The math portion of the GRE requires a working knowledge of the math you learned in high school. This includes algebra, geometry, number theory, exponents, percents, graphs, fractions and decimals, ratio and proportion, probability, statistics, and much more.

This course provides a comprehensive review of the basic concepts of math that will be tested on the GRE. First the math principles are taught and practiced in class; then math problems from actual GRE tests are solved.

If you know that you have forgotten these fundamental math concepts, then this course is a must.


After completing the GRE MATH Fundamentals, you may register for a regular GRE course, which includes the verbal section, for a fee of $149.

Test Dates
The General Test is given year-round at computer-based testing centers worldwide.

Call 1.800.GRE.CALL (1.800.473.2255) to schedule an appointment to take the test or visit www.ets.org.

Test Dates
The GMAT is given year-round at computer-based testing centers.

Call 1.800.717.GMAT (4628) to schedule an appointment to take the test or visit www.mba.com. For more information, call 561.297.2573 or e-mail kbeneby2@fau.edu.
LSAT

FAU Test Prep’s 21-hour LSAT Classroom Course - $499

The LSAT is a half-day standardized test required for admission to all LSAC-member schools. It provides a standard measure of acquired reading and verbal reasoning skills which law schools use as one of several factors in assessing applicants.

The test consists of five 35-minute sections of multiple-choice questions. Four of the five sections contribute to the test taker’s score. These sections include one reading comprehension section, one analytical reasoning section and two logical reasoning sections. The unscored section typically is used to pretest new test items and to pre-equate new test forms. A 30-minute writing sample is administered at the end of the test. The writing sample is not scored by LSAC, but copies are sent to all law schools to which you apply.

The FAU LSAT Preparation course is designed to help you prepare for the exam by familiarizing you with each subject area, giving important insights into the types of questions and offering timed testing practice.

Visit www.lsat.org to obtain additional information regarding the LSAT test.

FAU LSAT will help you with all aspects of the test:

- LSAT essay writing
- Practice exams
- Analytical reasoning
- Logical reasoning
- Reading comprehension
- Timing and strategy
- Completing your law school application


Included in the course fees are:

- Unlimited use of our Boca Raton computer lab with multiple GRE software
- The workbook—“Smart Test Prep – LSAT”
- Classes conveniently located on campus
- All classes taught by attorneys with over 10 years of experience teaching the LSAT

Test Dates:
The test is administered four times a year at hundreds of locations around the world:
- September 26, 2009
- December 5, 2009

SAT Preparation—The New SAT

Prepare for the new SAT exam.

The new SAT I Scholastic Aptitude Test—Reasoning Test is just one of many factors that colleges use for admissions. The SAT I Reasoning Test is a three-hour and 45-minute test that measures three sets of skills: writing, critical reading and math.

FAU Test Prep has developed two structured test preparation classes that will help you with all three aspects of the tests—SAT Math and both SAT Verbal sections.

SAT Test Dates:
- October 10, 2009
- November 7, 2009
- December 5, 2009

If you register for both the math and the verbal, you will receive a $50 discount.

SAT Math

FAU Test Prep’s 15-hour Classroom Course - $299

The SAT Math course will cover all sections of the math portion of the test:
- Number and operations
- Algebra and functions
- Geometry
- Statistics
- Probability
- Data analysis

Be Smart — Register Now!
1.800.228.5845
www.fau.edu/testprep

SAT Verbal

FAU Test Prep’s 15-hour Classroom Course - $299

The SAT Verbal course will cover all aspects of the new verbal portion of the test:

The Writing Section:
- Identifying sentence errors
- Improving sentences
- Improving paragraphs
- Essay

The Critical Reading Section:
- Reading comprehension
- Sentence completions
- Paragraph-length critical reading

CLAST/GENERAL KNOWLEDGE

Did you know that over 80% of Florida students fail the CLAST exam the first time?

The College Level Academic Skills Test (CLAST) is required for all non-exempt college students in Florida public colleges and universities. The CLAST test is similar to the GENERAL KNOWLEDGE (GK) exam for those wishing to receive Florida teaching certification. Our instructor is an expert in both tests. The CLAST is an achievement test that measures selected communication and mathematics skills adopted by the State Board of Education. The CLAST test consists of four subtests: Essay, Reading Comprehension, English Language Skills and Mathematics. Smart Test Prep has developed two structured test preparation courses that will help you with all aspects of the tests—CLAST/GK Math and CLAST/GK Verbal. If you want a structured, non-threatening learning environment with experienced instructors, Smart Test Prep’s CLAST/GK classroom course is for you!

For FAU students, there are no refunds without written verification from the FAU Testing Center that you are exempt from the CLAST exam.

CLAST/GK Math

FAU Test Prep’s 12-hour CLAST/GK Math Classroom Course - $149

Discount: $20 off if you register for both CLAST/GK Verbal & Math courses

CLAST/GK Math will cover all aspects of the math portion of the test:
- Arithmetic
- Algebra
- Geometry
- Logic
- Statistics
- Probability

Recommended text: The Best Test Preparation for the CLAST, ISBN# 0-87891-933-3 (available at the FAU bookstore)

For more information, call 1.561.297.2573 or e-mail kbeneby2@fau.edu
Option 1
Tues. & Thurs., Aug. 25 – Sept. 3
7–10 p.m.
Boca Raton Campus
#CM082509

Option 2
Fridays, Sept. 4 – Oct. 2
11 a.m.–2 p.m.
Boca Raton Campus
#CM090409

Option 3
Tues. & Thurs., Sept. 22 – Oct. 1
4–7 p.m.
Boca Raton Campus
#CM0922

Option 4
Tues. & Thurs., Oct. 13 – Oct. 22
7–10 p.m.
Boca Raton Campus
#CM101309

Option 5
Tues. & Thurs., Nov. 3 – Nov 12
6–9 p.m.
Boca Raton Campus
#CM110309B

Option 6
Tues. & Thurs., Dec. 8 – Dec. 17
3–6 p.m.
Boca Raton Campus
#CM120809B

■ CLAST/GK Verbal

FAU Test Prep’s 12-hour CLAST/GK Verbal Classroom Course - $149

Discount: $20 off if you register for both CLAST/GK Verbal & Math courses.

CLAST/GK Verbal will cover all critical skills needed for the verbal portion of the test:
• Essay
• Reading Comprehension
• English Language Skills

Recommended text: Same as CLAST/GK Math

Option 1
Tues. & Thurs., Aug. 25 – Sept. 3
4–7 p.m.
Boca Raton Campus
#CV082509

Option 2
Fridays, Oct. 2 – Oct. 23
3–6 p.m.
Boca Raton Campus
#CV102309

Option 3
Tues. & Thurs., Dec. 8 – Dec. 17
6–9 p.m.
Boca Raton Campus
#CV120309

Option 4
Tues. & Thurs., Oct. 13 – Oct. 22
7–10 p.m.
Boca Raton Campus
#CM101309

Option 5
Tues. & Thurs., Nov. 3 – Nov 12
6–9 p.m.
Boca Raton Campus
#CM110309B

Option 6
Tues. & Thurs., Dec. 8 – Dec. 17
3–6 p.m.
Boca Raton Campus
#CM120809B

■ CLA - Certified Legal Assistant

FAU Test Prep’s 21-hour CLA Classroom Course - $249

This seven-week course is offered three times per year, immediately prior to NALA’s CLA examination testing dates. The course tracks NALA’s CLA Review Manual: A Practical Guide to CLA Exam Preparation and provides a comprehensive overview of each general and substantive law area tested by the CLA Examination. The course also examines effective test-taking skills applicable to the CLA Examination. Focus is placed on weekly writing assignments which provide practice in memorandum drafting—a skill that figures prominently in the Judgment and Analytical Ability portion of the CLA Examination. The course culminates in administration of a mock examination for those wishing to experience realistic CLA Examination test-taking conditions.

Visit www.nala.org/cert.htm to get more information and to register for the exam.


Saturdays, Oct. 10 – Nov. 21
9 a.m.–noon
Boca Raton Campus
#CLA101009

Test Dates
• October 1, 2009

For more information, contact us by phone at 1.561.297.2573 or e-mail kbeneby2@fau.edu.
ACT Preparation

The ACT is a timed test, and there are 215 questions on the ACT Test, usually getting more difficult as you progress through each section. The test is made up of four individual tests, each of which is designed to measure academic achievement in a major area: English, mathematics, reading and natural sciences. The ACT also includes an optional writing test. The test is about three hours long.

- English - 45 minutes, 75 questions
- Math - 60 minutes, 60 questions
- Reading - 35 minutes, 40 questions
- Science - 35 minutes, 40 questions
- Writing - 1 prompt, 30 minutes

FAU Test Prep has developed two structured test preparation classes that will help you with all three aspects of the tests—ACT Math & Science and ACT Verbal which includes English and Reading.

Visit www.actstudent.org to obtain additional information regarding the ACT test.

ACT Test Dates:
- September 12, 2009
- October 24, 2009
- December 12, 2009

ACT Math & Science

FAU Test Prep’s 15-hour Classroom Course - $299

In the Mathematics Test, three subscores are based on six content areas: pre-algebra, elementary algebra, intermediate algebra, coordinate geometry, plane geometry, and trigonometry. The content of the Science Test includes biology, chemistry, physics, and the Earth/space sciences (for example, geology, astronomy, and meteorology). Advanced knowledge in these subjects is not required, but background knowledge acquired in general, introductory science courses is needed to answer some of the questions. The ACT Math & Science course will cover all sections of the math portion of the test.

Math
- Pre-Algebra
- Elementary Algebra
- Plane Geometry
- Trigonometry

Science
- Date Representation
- Research Summaries
- Conflicting Viewpoints

Option 1
Tues. & Thurs., Aug. 18 – Sept. 3
5–7:30 p.m.
Boca Raton Campus
AMS081809

Option 2
5–7:30 p.m.
Boca Raton Campus
AMS093009

Option 3
Mon. & Wed., Nov. 16 – Dec. 2
(no class 11/25)
5–8 p.m.
Boca Raton Campus
#AV111609


ACT Verbal

FAU Test Prep’s 15-hour Classroom Course - $299

If you register for both the math and the verbal, you will receive a $50 discount.

The ACT Verbal course will cover all sections of the English, reading and writing portions of the test:

Usage /Mechanics
- Punctuation
- Grammar and Usage
- Sentence Structure

Rhetorical Skills
- Punctuation
- Grammar and Usage
- Sentence Structure

Reading
The Reading Test is based on four types of reading selections: social studies, natural sciences, prose fiction, and humanities. Specifically, questions will ask you to use referring and reasoning skills to:
- determine main ideas
- locate and interpret significant details
- understand sequences of events
- make comparisons
- comprehend cause-effect relationships
- determine the meaning of context-dependent words, phrases, and statements
- draw generalizations
- analyze the author’s or narrator’s voice and method

Writing
The test consists of one writing prompt that will define an issue and describe two points of view on that issue. You are asked to respond to a question about your position on the issue described in the writing prompt. In doing so, you may adopt one or the other of the perspectives described in the prompt, or you may present a different point of view on the issue. Your score will not be affected by the point of view you take on the issue.

The Writing Section:
- Identifying sentence errors
- Improving sentences
- Improving paragraphs
- Essay

Option 1
Mon. & Wed., Aug. 19 – Sept. 2
5:30–8 p.m.
Boca Raton Campus
#AV081809

Option 2
Tues. & Thurs., Oct. 1 – Oct. 15
5–8 p.m.
Boca Raton Campus
#AV100109

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*SCHEDULE MAY BE ALTERED DUE TO UNFORESEEN EMERGENCIES, CANCELLATION OF COURSES, ETC.*
To register by phone, call 1.800.228.5845 and use your Visa, MasterCard, Discover Card, American Express or company purchase order. Please have your credit card number and expiration date ready.

To register by mail, complete the form below and mail it to Florida Atlantic University, 777 Glades Road, SMART Test Preparation, Continuing Education Hall, Room 200, Boca Raton, FL 33431.

To register by fax, dial 561.297.3987 and fax the enrollment form below. Please be sure to fill out the form in its entirety.

To register in person, visit our offices at:
Continuing Education Hall, Room 200, on the Boca Raton campus

Payment for courses* can be made by Visa, MasterCard, Discover Card, American Express, check, cash or company purchase order. Payment is due at the time of enrollment. Make checks payable to Florida Atlantic University. Cash payments (exact amounts only) must be made in person.

CEUs: Florida Atlantic University awards CEUs (Continuing Education Units) to participants in our courses. One CEU is awarded for each 10 hours in class.

Flexible registration: FAU offers continuous enrollment opportunities by telephone, mail, fax, and in person, right up to the day your continuing education course begins.

Payment for courses:

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Discounts: Receive a 10% team discount on selected courses when three or more people from one company enroll in the same non-credit course. We ask that you enroll at the same time and use one method of payment.

Cancellations: If you must cancel, please notify us by phone or fax at least 48 hours before the course begins. You will receive a full refund minus a $15 processing fee for each course. If less than 48 hours notice is given, you will be charged a $40 processing fee for each course. No cancellations will be accepted after a course begins. If a course is cancelled by us for any reason, you will receive a full refund.

Enrollment office hours: 8 a.m.-5 p.m., Monday-Friday. Please call our office at 1.800.228.5845 a minimum of 5 working days in advance of an event if a reasonable accommodation of a disability is needed.

Parking: Parking permits or decals are required on all FAU campuses. You must purchase a parking permit for $15 at the time of registration. For more information on the Traffic/Parking Office location and office hours, call 561.297.2771.

Name _________________________________ Address ________________________________________________
City __________________________________________________ State ________ Zip _______________________
SSN ——- —— Home Phone [ ] Business Phone [ ]
(Required for possible education tax credits)
Company Name _________________________ Company Address _______________________________________
Email _______________________________________________ Cell Phone ________________________________

Cash (Exact Amount Only) ____________________
Check / Name on Check _____________________
Co. PO# __________________________________ (copy of P.O. REQUIRED)
Bill to the Attn. of __________________________

Credit Card # _____________________________ exp. ___ /____
Security Code# _____________________________

Agent __________________ Date ________________ Registration Verification __________________________
Source ________________________________ Auth. # ______ Finance Verification __________________________
CC# ___________________________ Finance Stamp ______________________________

* Fees collected from non-credit programs in this catalog are used to support the administration of the division and to pay for food items as appropriate.

Please feel free to copy this form and pass it along to your friends!
Put us to the test.
Enroll today.
It’s the SMART thing to do.