

Acceptable Use Agreement

For Center for Learning And Student Success Electronic Devices

The policies, procedures and information outlined in this document apply to all electronic devices used at Florida Atlantic University (FAU). Administrators in the Center for Learning And Student Success (CLASS) reserve the right to set additional requirements for use in the Center for Teaching and Learning (CTL).

Acceptable Use

The use of technology resources is a privilege, not a right. This Acceptable Use Agreement is provided to make both students and educators aware of the responsibilities associated with efficient, ethical, and lawful use of technological resources. If you violate any of the User Terms and Conditions within this policy, privileges may be terminated and disciplinary action may be taken. FAU's Student Code of Conduct shall be applied to student infractions. When applicable, law enforcement agencies may be involved.

Supplemental Instruction Leaders (SILs)/Tutors are responsible for:

- Using all electronic devices in a responsible and ethical manner.
- Obeying general FAU rules concerning behavior and communication that apply to iPad/computer use.
- Using all technology resources in an appropriate manner that will avoid damaging any university equipment. This "damage" includes, but is not limited to, the loss of data resulting from delays, non-deliveries, misdeliveries, or service interruptions caused by a student's own negligence, errors or omissions.
- Complying with trademark and copyright laws and all license agreements. Ignorance of the law is not immunity. If any laws are ever in question, it is the student's responsibility to ask one of the CLASS Academic Support team members.

Network Connectivity:

SILs/Tutors are only allowed to utilize the university's network.

Sound, Music, Games, or Applications:

Unless the device is being used for instructional purposes, sound must be muted at all times.

Games are **NOT** allowed to be played on CLASS's electronic devices.

Applications can be used with the approval of a CLASS Academic Support team member. These applications must be directly related to the subject being tutored.

Screensavers/Background Photos:

Inappropriate media may not be used as a screensaver or background photo.

Presence of guns, weapons, pornographic materials, inappropriate language, alcohol, drug, gang-related symbols or pictures will result in disciplinary actions.

Activities That Are Strictly Prohibited While at FAU:

- Illegal installation or transmission of copyrighted materials
- Any action that violates existing school policy or public law
- Sending, accessing, uploading, downloading, or distributing offensive, profane, threatening, pornographic, obscene, or sexually explicit materials
- Computer Games
- Spamming/Sending mass or inappropriate emails
- Gaining access to other student’s accounts, files, and/or data
- Vandalism (any malicious attempt to harm or destroy hardware, software or data, including, but not limited to, the uploading or creation of computer viruses or computer programs that can infiltrate computer systems and/or damage software components) of school equipment will not be allowed
- Transmission or accessing materials that are obscene, offensive, threatening or otherwise intended to harass or demean recipients.
- Violation of applicable state or federal law will result in criminal prosecution or disciplinary action by the school district.

Contract of Agreement for Use of CLASS Electronic Devices

- I will check the electronic device in and out with each use.
- I will use the electronic device in ways that are appropriate, meet FAU’s expectations, and are educational.
- I am responsible for making sure that the electronic device does not get damaged, lost, or stolen while it is checked out to me. I understand that failure to return the electronic device in the original condition in which it was received will cost me the invoiced price of the device. This may include but is not limited to missing accessories, major dents, cracks, scratches, total destruction, or anything else that impairs operation of the device.
- FAU assumes no responsibility for any problems that the CLASS electronic device may cause to any other equipment to which the electronic device is connected.

ACKNOWLEDGEMENT

I, _____, have read and understand the above policies and agree to abide by its terms and conditions while I am employed by the Center for Learning And Student Success at Florida Atlantic University.

Signature _____ Date _____

Z Number _____