Welcome to the LC Registration Workshop
ALL Classes Optional EXCEPT SLS 1412
- Every Tuesday at 4pm.

CHECK YOUR HOLDS!

Before you begin the registration process for your spring classes. You must see your Freshman Academic Advisor.

If you have not yet taken a math course and plan to do so in the spring, you must take the ALEKS math placement exam before registering for any math class.
www.fau.edu/class/LearningCommunity/CurrentLCstudentindex.php

https://docs.google.com/a/fau.edu/forms/d/1KWo_1AEt32b95weqQul-XRcGQlAi9ZYM8TaZlCYrubY/edit#
HOW TO REGISTER USING MYFAU
To register for classes:
Go to https://myfau.fau.edu/
Log in using your FAUNet ID and Password.
Once logged into MyFAU, CHECK YOUR HOLDS under the FAU Self-Service menu!
You can check your holds from the **Student Services Menu** then **Student Records** then **View Holds**. If you have holds you will NOT be able to register!
Then go back to the MyFAU main page and look up your courses by clicking on Current Departmental Schedule. Make sure to write down the CRN numbers so that you can use them to register later.
Choose the correct options from the dropdown menu.

Select Term, Campus, College, Dept, Level in sequential order OR
Select at least a Term and a Department to retrieve Schedule Information

Click on CRN for Detail Course Information

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Once you look up your classes, come back to this main page and click on FAU Self-Service.
Then click Student Services.
Then click Registration.
Then click **Add or Drop Classes**
Select Spring 2015 and click submit.
Enter ALL of your CRNs in the boxes AT THE SAME TIME
Click Submit Changes to register for your courses

You have registered successfully when you see “Web Registered” under your Current Schedule Status.
Common Registration Error Messages

- **PREQ and TEST SCORE ERROR**
  - This error indicates that you do not have the required prerequisite to register for a specific course.

- **Co-requisite Error - CORQ REQ**
  - This error indicates that you are trying to register for a course that requires you to register for a second course at the same time.

- **Department Permission Required (IN or DP)**
  - This error indicates that you may be trying to register for a course that is being held for Learning Community students only. This error means that you probably tried to register for a course that had an IN or DP next to it.

- **Link Error: D1 (L2, D2, C1)**
  - This error indicates that you are missing a LAB or a DISCUSSION that is a co-requisite for the course you are trying to register for.

- **Time Conflict**
  - This error indicates that you are trying to register for a course that conflicts with a different course you are trying to register for or have already registered for.
To drop a course, you must select “Web Dropped” from the Action column.
You can purchase your books online.

Click the link at the bottom of the registration screen.

Add Classes Worksheet

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Submit Changes  Class Search  Reset

Visit the bookstore site to purchase course materials for your courses. Any changes to your schedule must be completed at the self-registration screen. Changes to your schedule within the “Buy Books” option will not be updated in the FAU database.

Order Books For Your Registered Classes
You will not receive an actual bill for your courses. You can pay for your courses from the **Student Services Menu** then **Student Account**.
To view your schedule go into the *Student Services Menu*, click *Registration* and then you have several ways to view your schedule.
HOW TO CHECK YOUR DEGREE AUDIT IN MYFAU (DARS)

http://www.fau.edu/uas/pdf/DARS.pdf
To register for classes through the LC Program:

Link & Directions can be found at www.fau.edu/class/LearningCommunity/CurrentLCstudentindex.php
Go to www.fau.edu/learningcommunity, then click Current LC Student Info.

Registration Forms submitted ONLINE to the CLASS Office by Friday, October 17, 2014 by 5pm

Holds MUST BE cleared by 8am on Monday, November 3, 2014

You will be registered for your LC Classes Friday, November 7, 2014 by 12pm.

You will be automatically registered for your Learning Community’s section of SLS 1412: The LC Experience by the CLASS Office during the week of November 10th.

If for any reason you drop the SLS 1412 course, you will be re-enrolled into the course on Monday, January 12, 2015 after the final day of drop/add and will then be responsible for any late enrollment fees that incur.