

FLORIDA ATLANTIC UNIVERSITY
UNIVERSITY CO-OPERATIVE EDUCATION/INTERNSHIP PROGRAM

Phone: (561) 297-3520

www.fau.edu/cdc

Fax: (561) 297-2740

EMPLOYER AGREEMENT

Company Name _____

Address _____

Email _____

City _____

State _____ Zip Code _____

Phone (____) _____

Fax (____) _____

Co-op Liaison _____

Contact Title _____

Dept/Div _____

Phone (____) _____ Ext. _____

Signature below designates that Employer agrees to the following:

1. To participate in a Co-operative Education/Internship Program with Florida Atlantic University and with eligible students who are approved and referred by the Career Development Center.
2. To coordinate the students' assigned duties so that their work will be closely related to their academic degree program and/or career goals and to provide supervision of students. As the Student's Supervisor, I acknowledge students who participate for credit must complete a minimum of 15 hours a week during the work term for a part-time Co-op/Internship.
3. To pay Co-operative Education/Internship Program student(s) at a rate determined at the time of offer. This Agreement does not bind the Employer to continue employment beyond the period established at the time of offer.
4. To abide by items 1-3 above during all work periods and to complete a final evaluation of all Co-op students employed at the end of each semester.

FLORIDA ATLANTIC UNIVERSITY is an Equal Opportunity Employer. The employers who participate in our Co-operative Education/Internship Program agree not to discriminate on the basis of race, gender, age, religion, national origin, sexual preference, physical and mental disabilities. The employer hereby agrees to adhere to all aspects of this anti-discriminatory policy. In addition, employer agrees to abide by the Employer Recruitment Standards and Policies, available at <http://www.fau.edu/cdc/employers/employerstandard.php>.

EMPLOYER

UNIVERSITY

Signature

Signature

Name

Brian Montalvo

Name

Title

Date

Associate Director

Title

Date

Please return this agreement to:

Brian Montalvo, Associate Director
University Co-operative Education/Internship Program
Florida Atlantic University
777 Glades Road, SU Building, RM 220
Boca Raton, FL 33431
Phone: (561) 297-3520, Fax: (561) 297-2740
bmontal1@fau.edu