How to Create Presentations with Mediasite Desktop Recorder

Please make sure that access to the My Mediasite course within Canvas has been granted. If you need to request access, submit a help desk request.

Create Presentations with Mediasite Desktop Recorder

1. Log into Canvas (canvas.fau.edu) using your FAU NET ID and password.
2. Use the Dashboard or the All Courses menu to load the My Mediasite course.
3. Access the Canvas MDR area from your Course Menu.
4. Select Add Media.
5. Choose Record Desktop.
6. Name your new presentation
   A. (Optional) Provide a brief description for the presentation.
   B. (Optional) Provide a destination.
   C. Click Create and Launch.
7. Wait for the **MDR Application** to load (please allow 10-20 seconds for the application to appear).
   A. Notice the message for **Launching Desktop Recorder**.

8. If you see this dialog box click **Open mdr.exe**.
Select your preferred hardware settings

9. Select a recording type and click **Next**. (Use the right and left arrows to view the different recording options.)

10. **Test** your **Microphone** and **Camera** (if recording video).

11. Select a screen capture option and click the green check-mark.

At this point, you should open and prepare any lecture materials that you intend to use with your MDR recording
12. Click **Record** to begin recording your video.

13. Recording will begin following a 5-second countdown.

14. **To Pause or Finish** recording: Press **CTRL+F8**.
   - Or click the **Red Pause Icon** from the task tray.
15. **Discard, Resume, or Finish Recording.**

![Recording Options](image)

16. **Finish Recording** will allow the video to begin uploading.

![Recording Management](image)

To check on the status or make changes to your newly created presentation, please navigate back to the [Canvas MDR area of your My Mediasite course in Canvas](#).